

Whether you have individual or organizational learning needs, we're here to help. Partner with us to grow your organization's bottom line or to boost your skill set.

**Register for any certificate program or seminar at
louisville.edu/professionaldevelopment or 502.852.4620.**

FEBRUARY

2016

AUGUST

- 02 Developing Excellence with StrengthsFinder®
- 09 PMP® Exam Facilitated Study
- 11 Fundamentals of Project Management
- 11 Becoming an Extraordinary and Effective Problem Solver*
- 17 Business Writing
- 23 Effective Management for Supervisors*

- 02 Leading from Your Strengths*
- 09 PMP® Exam Facilitated Study
- 10 Working with Difficult People*
- 11 Fundamentals of Project Management
- 16 Customer Service MAGIC
- 24 Beyond Conflict Management*

MARCH

- 03 **NEW!** Meetings that Work
- 09 Listen Like a Leader*
- 10 Project Management Practical Application
- 17 **NEW!** Sharing Your Expertise
- 22 Innovation for the Workplace*
- 30 Advanced Written Communication

SEPTEMBER

- 01 How to Stay Focused in Stressful Times
- 08 Project Management Practical Application
- 21 Business Writing
- 29 Becoming an Effective and Efficient Communicator*

APRIL

- 13 How to Maximize Your Efficiency, Effectiveness and Productivity*
- 19 New Manager Survival School
- 21 Becoming an Effective and Efficient Communicator
- 27 Professional Speaking

OCTOBER

- 04 Developing Excellence with StrengthsFinder®
- 13 New Manager Survival School
- 19 Advanced Written Communication
- 27 Becoming an Extraordinary and Effective Problem Solver*

MAY

- 11 Leveraging DiSC® Personality Profiles for Success*
- 19 The Drive Me Crazy! Bridging Generational Gaps in the Workplace*
- 24 Emotional Intelligence

NOVEMBER

- 01 Leading Change
- 09 Professional Speaking
- 17 Projecting Credibility

JUNE

- 09 **NEW!** Generate More Sales with Two Simple Steps
- 15 Managing Strategically in Challenging Times*
- 23 **NEW!** Email and Digital Etiquette
- 28 Developing High-Performing Work Teams

JULY

- 14 **NEW!** Personal Wellness for Professional Impact
- 26 Finding Focus in Chaos
- 27 **NEW!** Grant Writing Certificate Program



Become more valuable to your organization when you earn a certificate from UofL Professional Development.

Contact us today at 502.852.4620 to learn how we can help.



**Program pre-approved for credit by the HR Certification Institute.*

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