

MINUTES OF THE ANNUAL MEETING OF THE
UNIVERSITY OF LOUISVILLE BOARD OF TRUSTEES

In Open Session

Members of the University of Louisville Board of Trustees met on Thursday, September 2, 2010 at 1:35 p.m. in the Jefferson Room, Grawemeyer Hall, with members present and absent as follows:

Present Mr. Owsley B. Frazier, Chair
 Ms. Marie Abrams
 Ms. Sana Abhari
 Mr. Jonathan Blue
 Dr. Kevin Cosby
 Mr. Brent Fryrear
 Dr. Salem George
 Ms. Augusta Brown Holland
 Dr. Robert Curtis Hughes
 Judge Rebecca Jackson
 Dr. Mark Lynn
 Mr. Frank Minnifield
 Ms. Brucie Moore
 Mr. J. Chester Porter
 Mr. Robert W. Rounsavall, III
 Ms. Debbie Scoppechio
 Dr. Robert Staat
 Ms. Phoebe Wood

Absent: Mr. Ron Butt
 Dr. William Selvidge

From the
University: Dr. James R. Ramsey, President
 Dr. Shirley Willihnganz, Executive Vice President and Provost
 Dr. Larry Cook, Executive Vice President for Health Affairs
 Dr. William Pierce, Interim Executive Vice President for Research
 Ms. Angela D. Koshewa, University Counsel
 Mr. Mike Curtin, Vice President for Finance
 Mr. Keith Inman, Vice President for University Advancement
 Mr. Larry Owsley, Vice President for Business Affairs
 Dr. Priscilla Hancock, Vice President for Information Technology
 Mr Sam Connally, Vice President for Human Resources
 Dr. Beth Boehm, Associate University Provost
 Dr. Dale Billingsley, Associate University Provost
 Mr. Dave Barker, Associate Vice President, Audit Services
 Mr. John Drees, Associate VP for University Advancement
 Ms. Susan Howarth, Director of Budgets

Mr. Jason Tomlinson, Assistant VP for Finance
Mr. James Ford, Asst. VP for University Advancement
Mr. Mark Hebert, Director, Media Relations
Ms. Cindy Hess, Director, Communications & Marketing
Ms. Carolyn Cochran, Assistant to the Provost
Ms. Trisha Smith, Director of Special Programs
Ms. Debbie Dougherty, Board Liaison

I. Call to Order

Chair Frazier welcomed new board member, Dr. Robert Staat, Chair of the Faculty Senate. Dr. Staat recognized service on the board as a distinct pleasure. He pledged his best efforts to represent faculty view and support in moving the University forward.

II. Consent Agenda

A. Approval of Minutes

- Special Board Meeting at Annual Retreat, 7/08/10
- Regular Board Meeting at Annual Retreat, 7/09/10

B. From the Personnel Committee

- Action Item: Approval of Monthly Personnel Actions
- Action Item: Approval of the Facility Housing the Main Components of the College of Education and Human Development be Designated the Woodford and Harriett Porter Building
- Action Item: Approval of Changes to Redbook 4.2.2.C
- Action Item: Approval of Changes to Job Description: Dean of University Libraries

Chair Frazier read the consent agenda. Hearing no objection, Judge Jackson made a motion, which Ms. Abrams seconded, to approve the consent agenda. The motion passed.

III. Report of the Nominating Committee

Mr. Porter reported the Nominating Committee met earlier today. He made a motion, which Ms. Abrams seconded, to approve the following nominations for the 2010-11 slate of officers.

CHAIR	Owsley B. Frazier
VICE CHAIR	Salem George
TREASURER	Frank Minnifield
SECRETARY	Robert C. Hughes
AT LARGE	Debbie Scoppechio
PAST CHAIR	
EX OFFICIO, NONVOTING	J. Chester Porter
CONSTITUENCY	Brent Fryrear, Staff Trustee
BOARD COUNSEL	Angela Koshewa

ASSISTANT SECRETARY
ASSISTANT TREASURER

Kathleen Smith
Michael Curtin

The motion passed. Chair Frazier thanked board members for their confidence to serve another term. Working with the President and his leadership team, he pledged to move the University forward to a new level of excellence.

IV. Action Item: Approval of Energy Savings Performance Contracting Project, HSC, Shelby and Additional Belknap Buildings

President Ramsey reported in September, 2009, the Board of Trustees authorized the an agreement between the University of Louisville and Siemens Industry, Inc. (Siemens) to proceed with a 13 and 1/2 year contract for Belknap Campus to help trim energy usage through equipment upgrades and enhanced systems for controlling the use of electricity, water and other resources. Implementation of this project is in progress. The University selected Siemens to begin the audit and cost estimating phase of a similar project for the Health Sciences Center (HSC), Shelby Campus and a few additional Belknap Campus buildings.

The President said Siemens projects a reduction of approximately 30% in annual HSC and Shelby utility bills by implementing energy efficient facility improvements. The University will not incur any out-of-pocket expenses in this arrangement because Siemens agrees to pay the shortfall if the guaranteed savings fail to cover the cost of making the energy savings improvements. Currently, this project involves 17 selected buildings. Although total project scope is in development phase, the combined total annual projected savings related to these buildings is \$2,016,500. (This figure is based upon the 2008 calendar year unit costs.)

Dr. Ramsey noted the University plans to finance the program through the sale of bonds. The University of Louisville bond sale must be approved by the Kentucky Office of Financial Management. Mr. Fryrear made a motion, which Dr. Hughes seconded, to approve the

President's recommendation that he or his designee be authorized to negotiate and execute, for and on behalf of the University of Louisville, an Energy Savings Performance Contracting Agreement, by and between the University of Louisville and Siemens Industry, Inc., in an amount not to exceed \$25,000,000.

The President also recommends that the Executive Committee of the Board of Trustees be authorized to act on the Board's behalf to approve a financing arrangement, whereby the principal amount would not exceed \$25,000,000, to fund an Energy Savings Performance Contracting Agreement, by and between the University of Louisville and Siemens Industry, Inc.

The motion passed.

V. Report of the Ad Hoc Committee to Review CHS Proposal

Dr. Hughes reported members of this committee met on August 5, 2010 as the ad hoc committee to review the proposal from CHS as directed by Chair Frazier. The Committee received background reports from Dr. Edward Halperin, Medical Dean and Dr. James Taylor, University Hospital President. After listening to the substantive information presented, Dr. Hughes reported the ad hoc committee decided that no action was required.

VI. Action Item: Approval of Goals, 2010-2011

President Ramsey reported he had reviewed the preliminary results of the performance goals for 2009-10 at the retreat in Fort Knox. At that time, the leadership team presented the annual goals with the intent to finalize and bring back to the board at this meeting. The President and Provost fielded questions about the proposed goals. Provost Willihnganz referred to the over-arching goals. Each goal has a number of metrics that contribute to the achievement of that goal. With a Powerpoint, Dr. Willihnganz explained the Scorecard and the metrics set. Judge Jackson made a motion, which Ms. Scoppechio seconded, to approve the

President's recommendation that the Board of Trustees approve the Annual Goals for the Office of the President for 2010-11.

The motion passed.

VII. Information Item: Report from the UofL Foundation

As a Trustee representative on the UofL Foundation Board of Directors, Dr. George reported the Foundation endowment earned 15.2% for the fiscal year 7/1/09 – 6/30/10. Given the challenges in the stock market this past spring, we are pleased with these final results. This places the Foundation in the top 11% among Cambridge's endowment universe. Since 1990, our endowment has grown 10.1%, which places us in the top 13% of the endowment universe and during the worst recession in our lifetime. Please join me in accolades to my colleagues Bob Rounsavall and the Foundation Finance Committee for its dedicated work. The Board recognized Mr. Rounsavall with a round of applause.

Additionally, Dr. George reported the Foundation-owned properties began showing positive revenue results for the year. Cardinal Station LLC, a property purchased from Faulkner in 2008, is fully leased and most recently offers space for Campus Health to provide medical services to UofL Students. The leases in this facility began showing positive annual revenue and contribution to the long term debt of the property.

The University of Louisville Development Company LLC, manager for the development of Shelby Campus, has completed its joint venture agreement with NTS for the initial "iconic" building at the ShelbyHurst Research and Office Park. A groundbreaking was

held on July 29, 2010, and the joint venture is moving forward with developing and leasing the first property.

Nucleus: Kentucky's Life Science and Innovation Center LLC has selected its construction manager for the initial building at the Haymarket site. An RFP for the architect to design the new facility will be released this month and our hope is to break ground in October or early November. With the recruitment of Signature HealthCare's entrepreneurial affiliates, the MedCenter 3 facility is completely leased and is realizing positive revenue from operation as well as contribution to the long term debt of the Haymarket property.

Kentucky Trailer, LLC is the location for a proposed TIF. We are working with the City and the State to increase our opportunities for this site. The Foundation expects to take possession of this property in November, 2010, nearly a year earlier than originally contracted. The Foundation is working with our Speed Engineering School and EON toward a possible joint initiative that would use space owned by this LLC.

Metacyte LLC is aggressively pursuing new investment funding in start-up and mid-stage companies, e.g., PGxL, ApoImmune, Intrepid, Vivorte, and other companies emerging from university faculty.

The UofL Foundation Board will receive updates on these companies' activities during the next board meeting. We are impressed with the President and his team's leadership that has moved these LLCs forward to generate revenue potential for the ultimate benefit of the University of Louisville. Chair Frazier thanked Dr. George for an excellent report.

VIII. Information Item: Report from the Alumni Association

Ms. Abrams referenced the detailed report provided in the meeting binders. She provided the following highlights of the report:

In an effort to reinvent itself as a best practice organization, the University of Louisville Alumni Association recently completed a 12 month review and assessment of programs, events, benefits, services and activities of its organization. There are 8 goals related to the strategic plan and they are included in your packets.

The following are recent highlights from the review and strategic plan which will serve as an example of the alumni association's ongoing efforts to further engage and enlist the services of its members.

- Further efforts underway to enhance signature Alumni Association events. Next signature event is the Homecoming's Alumni Awards Dinner on Thursday, Oct. 7th. Salem George will be honored as this year's Alumnus of the Year.
- Establishment of the University Alumni Council consisting of representatives from admissions, athletics, office of community engagement, career services, government relations and continuing education.

- Expansion of alumni association electronic database from 42,000 to approximately 70,000.
- Through events such as Winter College, Fireside Chats and the upcoming launch of the Alumni Association Great Lectures series, the alumni association will continue to showcase the academic excellence of the University.
- Establishment of dedicated staff person in career services to provide lifelong career development as well as networking opportunities for alumni.
- Addition of new position dedicated to alumni communications and marketing.
- As recent graduates are our most significant growth area in the alumni association, we have added a new position dedicated to student and young alumni.
- Establishment of the University Alumni Council to establish partnerships to inform and facilitate stronger inventory of alumni programs connecting alumni and alumni volunteers.

Chair Frazier thanked Ms. Abrams for an excellent report.

IX. Report of the President

President Ramsey called on Executive Vice President Cook to update the board on the status of the Passport audit. Dr. Cook explained Passport Health Plan is a provider-sponsored HMO. The University of Louisville Medical School Practice Association, University of Louisville Medical Center, Jewish and St. Mary's Healthcare, Norton Healthcare Inc., and The Louisville/Jefferson County Primary Care Association (which includes the Federally Qualified Health Centers and The Louisville Metro Department of Health and Wellness) established University Health Care, Inc. The Plan is administered by AmeriHealth Mercy Health Plan. The audit of Passport was in progress and external legal counsel anticipated it would be completed soon. Upon completion, the auditors will send their report within weeks. He estimated the length of time taken by the auditors in conducting this audit primarily was due to the complexity of Passport's structure, noting the auditors were not particularly familiar with such a complex organization.

President Ramsey presented a video depicting the accomplishments of the 2009-10 academic year. The President's update included

- The seven strategies for moving the University forward in this tough fiscal environment
- The Hemsley gift announcement and activities surrounding the recognition of this gift
- TIF progress
 - Haymarket – HSC
 - Capital Expenditure Requirement
 - Base Employment
 - Securitization of Incremental Cash Flow
 - Belknap – Kentucky Trailer
- Shelby Campus groundbreaking ceremony
- Other Activities/Announcements

- Duthie Center – achieved LEED Gold status
- Frankfort Regional Hospital
- Westside dining
- Announced Oxley gift – J.B. Atkinson Elementary School
- Wrapped up summer school – start of fall semester

President Ramsey called upon Provost Willihnganz for her report. Provost Willihnganz's report included the following highlights:

- Preliminary data for Fall 2010 entering freshmen and first-time transfers
- Housing update;
- Recent Announcements:
 - Westside Dining is open
 - Book rental partnership with Barnes & Noble
 - \$376,000 rebate check received from E.On
 - \$1.2 Million grant for underserved students
 - Aaron Price (3rd year law student) – student CPE representative this year
 - UofL ranked 61st by Sierra Club in the Top 100 “Cool Schools” in America
- SuccessfUL Supervisor Series
 - A competency-based program designed for university supervisors to:
 - Increase employee efficiency and effectiveness
 - Provide a consistent, top quality learning resource that reaches across the university
 - Evaluation Results
 - Overall series received “Good” to “Excellent” mean score of 4.88 out of 5
 - Received outstanding comments from attendees
- Unit Business Manager Training
 - A competency-based program designed to benefit the University by:
 - Reducing risk
 - Decreasing payroll errors
 - Decreasing rework
 - Decreasing deficient accounts
 - Decreasing grant errors
- Administrator’s Workshop
- Chairs
 - Increase interaction
 - Share knowledge
 - Address key issues to increase effectiveness
 - Includes seven sessions for Chairs in 2010-11

Provost Willihnganz called upon Associate Provost Boehm to discuss shared governance. Highlights of Dr. Boehm's presentation included:

- Principles of Shared Governance
 - The recognition of and respect for the many and varied roles that members of the academic community perform
 - The timely disclosure of information needed to participate meaningfully in the discourse that makes good policy and practice
 - The opportunity for members of the academic community to provide input for decisions that will affect them before those decisions are made
 - The principle of dissent, which makes it imperative that dissent from the majority view be respected by all
- Why Shared Governance matters
 - Universities have a unique mission—the creation and dissemination of knowledge—and shared governance is a means of ensuring that academic decision making is largely independent of short-term managerial, political, or financial concerns
- Good Faith and the Principle of Dissent
 - Successful shared governance depends on all participants acting in good faith, with everyone having enough information to offer sound opinions.
 - In a system of shared governance, respect for the diversity of opinion is of the utmost importance. The Board of Trustees, administrators, faculty, staff and students will not always be of one voice on matters of policy and practice, and dissent from the majority view must be respected by all involved. No stakeholder should fear retaliation for expressing dissent from the majority opinion or from the opinion of a superior.

Provost Willihnganz thanked Dr. Boehm for the informative presentation. She called upon Associate Provost Dale Billingsley for an update on REACH (Resources for Academic Achievement). Dr. Billingsley noted that in 1999 the board of trustees raised the standards for admission at the University of Louisville. Approximately 30% of students needed remediation. Original use for REACH was for remedial work, but has expanded to include enhanced academic achievement. REACH has 13 professional staff, 13 graduate assistants and many peer mentors. Dr. Billingsley's presentation highlights included:

- REACH
 - Centralized support unit for academics
 - 100- and 200- level classes
 - Improved success and retention for *all* lower-division students
 - Over 8,700 individual students and 128,000 student contact hours
 - Over 3000 students at the Computer Resource Center
 - Over 1700 students at the Math Resource Center

- Over 1700 students at Supplemental Instruction sessions
- Over 1900 students scheduled for tutoring sessions
- Reaching out to thousands of students at festivals, special events and seminars
- Thanksgiving
- Tutor Accreditation
 - Training, coordinator meetings and mid-term meetings comprise ten required hours of training for Levels 1 and 2
 - 25 hours of tutoring achieved by most tutors during the normal course of the semester

Provost Willihnganz thanked Associate Provost Billingsley for the update on REACH. She continued her report, which included the following highlights:

- School of Law ranked in the Top 20 Best Buy
 - Ranked 11th by the National Jurist
- College of Business
 - Top 50 public universities
 - Ranked 17th – Entrepreneurship programs
 - Ranked 9th in public universities with entrepreneurship programs
- One of three finalists for Business First’s inaugural Greater Louisville’s Healthiest Employers awards program in the 5,000-employee + category
- Finalist for “We Care Award” – an annual award given by Republic Bank to an organization for its contribution to the community.

Provost Willihnganz concluded her report by thanking the board for its support in the University’s mission.

President Ramsey reported Monica Marks could not be at the meeting today, but he wanted to recognize her achievement by reading the following resolution. Mr. Minnifield made a motion, which Dr. George seconded, to approve the following resolution.

Monica Marks

WHEREAS, Monica Marks graduated from the University of Louisville in May 2009 with a combined major in political science, women’s gender studies and philosophy;

WHEREAS, Ms. Marks represented the University of Louisville with pride and distinction with her remarkable selection in 2009 as one of 32

winners of a Rhodes Scholarship, the oldest and most prestigious award in academia;

WHEREAS, Monica Marks was the fourth University of Louisville graduate and the University's first female Rhodes recipient;

WHEREAS, a Rhodes Scholarship judge credited Ms. Marks with giving the best interview during her tenure as a judge;

WHEREAS, through her education at University of Louisville, Ms. Marks traveled the world, mastered new languages, founded and coached the university's Intercollegiate Quiz Bowl Team and won highly coveted awards and scholarships, including a Fulbright Scholarship, a Critical Language Scholarship from the U. S. Senate Department and the Mary Churchill Humphrey Scholarship from the College of Arts & Sciences;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of Louisville hereby expresses its deep appreciation to Ms. Monica Marks for her outstanding scholarship, and

BE IT FURTHER RESOLVED that a copy of this Resolution appropriately signed, be presented to Ms. Monica Marks with our deepest and continuing appreciation.

President Ramsey recognized Prof. Melissa Laning for her exceptional service as a board member. Ms. Scoppechio made a motion, which Judge Jackson seconded, to approve the following resolution.

Professor Melissa Laning

WHEREAS, Professor Melissa Laning has served the University with distinction as the faculty representative on the Board of Trustees for the past two years and as Chair of the Faculty Senate from 2008;

WHEREAS, in her capacity as a member of the Board, she served faithfully and well on various standing committees of the Board, including the Trustees Award Committee (serving as Vice Chair), Personnel Committee; Academic & Student Affairs Committee; and the Compensation Committee.

WHEREAS, because of her many talents, she also served on various special University and Board Committees, including serving as the Secretary to the UofL Research Board of Directors, a committee member of the Executive Vice President for Health Affairs and Executive Vice President for Research & Innovation ad hoc committees, and various other groups that benefited greatly from her leadership;

WHEREAS, she has demonstrated her full and loyal support to the University, thereby winning the admiration, affection, and respect of her fellow Trustees.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of Louisville hereby expresses its sincere admiration and deep appreciation to Melissa Laning for her distinguished contributions and outstanding performance as a member of the Board of Trustees from September 2008 through August 2010; and

BE IT FURTHER RESOLVED, that a copy of this Resolution, appropriately signed, be presented to Professor Melissa Laning.

President Ramsey described Dr. Robert Sexton as a giant in the education field, working tirelessly his entire life for K-12 education improvements. Dr. Sexton understood the importance of linkage of all education. He was a great friend to many, working within the policy decisions. Dr. Sexton had expressed enthusiasm for the many initiatives at the University of Louisville and embraced Kentucky's Postsecondary Education Reform. He noted the state will greatly miss Dr. Sexton. Ms. Abrams made a motion, which Ms. Scoppechio seconded, to approve the following resolution.

Dr. Robert Sexton

WHEREAS, Dr. Robert Sexton ably served as the executive director of the Prichard Committee for Academic Excellence since 1983.

WHEREAS, in his capacity as the executive director of the Prichard Committee, Dr. Sexton was a driving force behind education reform in Kentucky.

WHEREAS, Robert Sexton was an advocate and plain spoken voice for the Kentucky Education Reform Act of 1990, pushing for increased funding and higher standards for Kentucky schools.

WHEREAS, under Dr. Sexton's leadership, the Prichard Committee has trained more than 1,700 Kentucky parents to be education advocates in their communities.

WHEREAS, Robert Sexton was a founder of the Governor's Scholars Program and the Commonwealth Institute for Teachers.

WHEREAS, Robert Sexton's praise for a "seamless" education system at all levels increased public support for the Kentucky Higher Education Reform Act of 1997.

WHEREAS, Robert Sexton's tireless advocacy helped increase the educational opportunities for a generation of Kentucky students.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of Louisville does hereby express its sincere admiration and deep appreciation to Robert Sexton for his leadership and remarkable life from January 13, 1942 to August 26th, 2010; and

BE IT FURTHER RESOLVED, that a copy of this Resolution, appropriately signed, be presented to Dr. Sexton's family.

The motion passed. Chair Frazier thanked President Ramsey for an excellent report.

X. Adjournment

Mr. Fryrear made a motion, which Judge Jackson seconded, to adjourn the meeting at 2:51 p.m. The motion passed.

BOARD ACTION:

Passed X

Did not pass

Other

Asst. Secretary *Katalin M. Smith*

RECOMMENDATION TO THE BOARD OF TRUSTEES
UNIVERSITY OF LOUISVILLE
REGARDING ENERGY SAVINGS PERFORMANCE CONTRACTING PROJECT
HSC, SHELBY AND ADDITIONAL BELKNAP CAMPUS BUILDINGS
September 2, 2010

RECOMMENDATION:

The President recommends that he or his designee be authorized to negotiate and execute, for and on behalf of the University of Louisville, an Energy Savings Performance Contracting Agreement, by and between the University of Louisville and Siemens Industry, Inc., in an amount not to exceed \$25,000,000.

The President also recommends that the Executive Committee of the Board of Trustees be authorized to act on the Board's behalf to approve a financing arrangement, whereby the principal amount would not exceed \$25,000,000, to fund an Energy Savings Performance Contracting Agreement, by and between the University of Louisville and Siemens Industry, Inc.

BACKGROUND:

In September, 2009, the Board of Trustees authorized the President to finalize an agreement between the University of Louisville and Siemens Industry, Inc. (Siemens) to proceed with a 13.5 year contract for Belknap Campus to help trim energy usage through equipment upgrades and enhanced systems for controlling the use of electricity, water and other resources. Implementation of this project is in progress. Siemens has been selected to begin the audit and cost estimating phase of a similar project for the Health Sciences Center (HSC), Shelby Campus and a few additional Belknap Campus buildings.

Siemens projects a reduction of approximately 30% to our annual HSC and Shelby utility bills by implementing energy efficient facility improvements. University of Louisville will not incur any out-of-pocket expenses in this arrangement since Siemens will agree to pay the shortfall if the guaranteed savings fail to cover the cost of making the energy savings improvements. Currently, this project involves 17 selected buildings. Although total project scope is in development phase, the combined total annual projected savings related to these buildings is \$2,016,500. (Based upon the 2008 calendar year unit costs.)

The University plans to finance the program through the sale of bonds. The University of Louisville bond sale must be approved by the Kentucky Office of Financial Management.

BOARD ACTION:

Passed X
Did not pass
Other

Asst. Secretary Katalin M. Smith

RECOMMENDATION TO THE BOARD OF TRUSTEES

Board of Trustees – September 2, 2010

RECOMMENDATION:

The President recommends that the Board of Trustees approve the Annual Goals for the Office of the President for 2010-11.

BOARD ACTION:

Passed X

Did not pass

Other

Asst. Secretary *Katalin M. Smith*

RECOMMENDATION TO THE BOARD OF TRUSTEES
CONCERNING NAMING THE COLLEGE OF EDUCATION AND
HUMAN DEVELOPMENT

Personnel Committee – September 2, 2010
Board of Trustees – September 2, 2010

RECOMMENDATION:

The President recommends that the facility housing the main components of the College of Education and Human Development be designated the Woodford and Harriett Porter Building.

BOARD ACTION:

Passed _____X_____

Did not pass _____

Other _____

Asst. Secretary_ *Katalin M. Smith*

RECOMMENDATION TO THE BOARD OF TRUSTEES
CONCERNING AMENDMENT OF REDBOOK 4.2.2.C

Personnel Committee - September 2, 2010
Board of Trustees - September 2, 2010

RECOMMENDATION:

The President recommends that Section 4.2.2.C of *The Redbook* be amended as follows:

Redbook 4.2.2.C

Extension of Probationary Period. A faculty member who faces extenuating circumstances that do not require a leave of absence but result in a significant reduction in ability to perform normal duties (such as personal illness, the birth or adoption of a child, or care of an ill family member) may request an extension of the probationary period for no less than six months and no more than one year. A second extension may be granted for a second extenuating circumstance. An extension shall not be granted more than two (2) times within the probationary period of a faculty member. Such extensions must be requested and approved before the end of the fifth year of the probationary period and must have documentation satisfactory to the Executive Vice President and University Provost.

BOARD ACTION:

Passed _____ X _____

Did not pass _____

Other _____

Asst. Secretary_

Katalin M. Smith