

MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE OF THE  
UNIVERSITY OF LOUISVILLE BOARD OF TRUSTEES

July 10, 2008

In Open Session

The Personnel Committee of the University of Louisville Board of Trustees met on Thursday, July 10, 2008, at 12 Noon in the Terrace Ballroom of the Griffin Gate Marriott, Lexington, Kentucky, with members present and absent as follows:

Present: Mr. Brent Fryrear, Vice Chair, Presiding  
Ms. Marie Abrams  
Dr. Beth Boehm  
Dr. Robert Hughes  
Ms. Jessica Loving

Absent: Ms. Margaret Handmaker  
Vacancy - Chair

Other Trustees

Present: Mr. Ron Butt  
Dr. Salem George  
Ms. Rebecca Jackson  
Mr. Frank Minnifield  
Mr. Steve Poe  
Ms. Debbie Scoppechio  
Dr. William Selvidge  
Mr. Rudolph Spencer  
Mr. Bill Stone

From the University: Dr. James R. Ramsey, President  
Dr. Shirley Willihnganz, Executive Vice President and Provost  
Dr. Manuel Martinez-Maldonado, Executive Vice President for Research  
Ms. Angela D. Koshewa, University Counsel  
Mr. Keith Inman, Vice President for University Advancement  
Mr. John Drees, Associate VP for Communications & Marketing  
Mrs. Kathleen M. Smith, Assistant Secretary  
Mrs. Debbie Dougherty, Board Liaison

I. Call to Order

Having determined a quorum present, Vice Chair Fryrear called the meeting to order at 1:30 p.m.

Approval of Minutes, June 12, 2008

Dr. Hughes made a motion, which Dr. Boehm seconded, to approve the minutes of June 12, 2008. The motion passed.

II. Action Item: Approval of Revisions to Bylaws for the School of Interdisciplinary and Graduate Studies (Including Revised Job Responsibilities for the Dean and Minimum Guidelines for Graduate Education); Revisions to *Redbook* Chapters 3 and 6

Provost Willihnganz reported the *Redbook* Section 3.1.3 requires approval of the bylaws for each academic unit by the Board of Trustees. The Graduate Council, Graduate faculty and Faculty Senate Redbook and Bylaws Committee reviewed and accepted the revised document. Dr. Willihnganz said the bylaws revisions include:

- A change in the name of the school to that of “School of Interdisciplinary and Graduate Studies,” which appropriately reflects the “interdisciplinary” nature of the school’s mission.
- Description of the roles and responsibilities of the Dean
- Description of the Graduate Council, its roles and responsibilities.
- The Minimum Guidelines for Graduate Education, which establish basic standards for students, faculty and policies involved in graduate education. Individual academic units and graduate programs may establish policies that are more stringent than those set forth in this document, but may not establish standards that are lesser.

Ms. Jackson made a motion, which Ms. Abrams seconded, to approve the

**President’s recommendation that the Board of Trustees approve, effective immediately:**

**The revised bylaws for the School of Interdisciplinary and Graduate Studies in the form attached hereto as Exhibit A (including the revised job responsibilities for the dean and minimum guidelines for graduate education);**

**The revisions to *Redbook* Chapter 3 in the form attached hereto as Exhibit B; and**

**The revisions to *Redbook* Chapter 6 in the form attached hereto as Exhibit C;**

**and**

**Authorize the President and/or his designee to make any necessary revisions in the policy on Academic Grievance Procedure as adopted by the Board of Trustees on 09-18-1978.**

The motion passed.

III. Action Item: Approval of Change in Job Description for Vice President for External Affairs

Provost Willihnganz reported this recommendation incorporates a title change of the Vice President for External Affairs to Vice President for Community Engagement, which will better reflect the position's responsibility for coordination and advancement of university-wide community engagement. The job description has also been updated to better reflect this responsibility. Since the job descriptions of vice presidents are Addenda to the *Redbook*, approval by the Board of Trustees is required. Ms. Abrams made a motion, which Ms. Jackson seconded, to approve the

**President's recommendation that the Board of Trustees approve a change of title for the Vice President for External Affairs to Vice President for Community Engagement and a revised job description below, to be effective immediately.**

**Vice President for *Community Engagement*\*  
Proposed Position Description**

**I. Position Summary**

**The Vice President for *Community Engagement*\* reports directly to the President. This position is responsible for serving as an extension of the President through service on various boards and committees, both within the University and in the external community. *This position shall be responsible for coordinating university-wide community engagement* \* and shall advise the president on matters relating to the university's strategic objectives in the areas of community and public affairs.**

**Reports directly to the President.**

**II. Individual Responsibilities**

**1. Represent the President on University and external community boards, committees, and task forces.**

**2. Serve as a liaison between the President and the University and external community.**

**3. Support and advance university-wide community engagement\* and advise the President of pertinent community issues affecting the institution.**

**4. Communicate effectively the President's vision, the University's strategic plan, as well as other relevant information regarding the University goals and operations.**

**5. Build effective relationships and partnerships with internal and external constituents.**

**6. Work effectively with the University's senior leadership team.**

**7. Ensure the operation of the unit fulfills the academic mission of the University.**

*\* Denotes new language*

The motion passed.

IV. Executive Session

Dr. Boehm made a motion, which Ms. Abrams seconded, to recess the open session at 1:40 p.m. to discuss personnel matters pursuant to KRS 61.810(1)(f). The motion passed.

V. Open Meeting Reconvenes

Vice Chair Fryrear reconvened the open session at 1:50 p.m. and reported the Committee discussed personnel recommendations. Ms. Abrams made a motion, which Ms. Jackson seconded, to approve the

**President's recommendation that the following personnel recommendations be approved by the Board of Trustees.**

**COLLEGE OF ARTS AND SCIENCES**

**Robert E. Bedeski, Ph.D., University of California, Berkeley; Aung San Suu Kyi Endowed Chair in Asian Democracy, August 1, 2008 through May 31, 2009.**

**SCHOOL OF MEDICINE**

**Russell A. Prough, Ph.D., Professor of Biochemistry and Molecular Biology, the Preston Pope Joyes Chair in Biomedical Research and Associate in Surgery; additional appointment as Vice Dean for**

**Research, October 1, 2008. The appointments as Vice Dean is at the pleasure of the Board of Trustees.**

**Kerri Rimmel, M.D., Ph.D., Associate Professor and Interim Chair of Neurology; additional appointment as Associate Dean for Regionalization and Clinical Development, October 1, 2008. The appointments as Acting Chair and Associate Dean are at the pleasure of the Board of Trustees.**

**Tongalp Tezel, M.D., Associate Professor of Ophthalmology and Visual Sciences and Associate Professor of Anatomical Sciences and Neurology; additional appointment as Kentucky Lions Eye Endowed Chair, October 1, 2008.**

**Huang-Ge Zhang, Ph.D., Mississippi State University; Professor of Microbiology and Immunology, with tenure, October 1, 2008.**

**SCHOOL OF PUBLIC HEALTH AND INFORMATION SCIENCES**

**Rudolph Parrish, Ph.D., Professor of Bioinformatics and Biostatistics; termination of additional appointment as Chair of Bioinformatics and Biostatistics, June 13, 2008.**

The motion passed.

IV. Other Business

There was no other business.

V. Adjournment

Dr. Boehm made a motion, which Dr. Hughes seconded, to adjourn the meeting at 1:55 p.m. The motion passed.

COMMITTEE ACTION

Passed \_\_\_\_\_X\_\_\_\_  
Did not pass \_\_\_\_\_  
Other \_\_\_\_\_  
Date \_\_\_\_\_

*Katalin M. Smith*

\_\_\_\_\_  
Assistant Secretary