



Schedule for May 14, 2009
Board of Trustees

**Trustees are invited to attend all meetings.
All meetings are in the Jefferson Room.**

1:00 p.m.

Academic & Student Affairs Committee

(Hughes, Oleka, Butt, Laning, Selvidge, Loving, Snowden)

**Immediately
Following**

Finance Committee

*(Jackson, Selvidge, Butt, Minnifield, Oleka, Scoppechio,
Stone)*

Personnel Committee

*(Handmaker, Fryrear, Abrams, Hughes, Laning, Loving,
Minnifield)*

ACADEMIC & STUDENT AFFAIRS COMMITTEE
UNIVERSITY OF LOUISVILLE BOARD OF TRUSTEES

1:00 p.m., May 14, 2009
Jefferson Room, Grawemeyer Hall

Open Session Agenda

			Tab
I.	Call to Order	Hughes	
	• Approval of Minutes, March 3, 2009		1
	• Welcome new board member, O J Oleka		
II.	Information Item: New Business Development	Gailar/Roisen	
III.	Action Item: Approval of MS in Applied Geography	Willihnganz	2
IV.	Action Item: Approval of Resolution of Appreciation for Rudy Spencer	Ramsey	
V.	Other Business		
VI.	Adjournment		

Committee Members:

Robert Curtis Hughes, Chair
O J Oleka, Vice Chair
Ron Butt
Melissa Laning
Bill Selvidge
Jessica Loving
Sandy Metts Snowden

FINANCE COMMITTEE
UNIVERSITY OF LOUISVILLE BOARD OF TRUSTEES

May 14, 2009
Jefferson Room, Grawemeyer Hall

Open Session Agenda

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I.	Call to Order	Jackson
	• Approval of Finance Committee Minutes, March 3, 2009	1
II.	Information Item: Interim Financial Statements for Period Ending March 31, 2009	Curtin 2
III.	Information Item: Six Year Capital Plan	Ramsey
IV.	Workshop on 2009-10 Operating Budget	Curtin
V.	Action Item: Approval of Tuition and Fees	Curtin
	• Approval of Tuition Rate for 2009-2010	3
	• Approval of Reduction in Health and Sport Sciences (HSS) Activity Fee	4
	• Approval of Reduction in the School of Public Health and Information Sciences Technology Fee	5
	• Approval of 2009-2010 Housing Fees	Willihnganz 6
	• Approval of Meal Plan, 2009-10	Owsley 7
VI.	Other Business	
VII.	Adjournment	

Finance Committee Members:

Rebecca Jackson, Chair
Bill Selvidge, Vice Chair
Ron Butt
Frank Minnifield
O J Oleka
Debbie Scoppechio
Bill Stone

PERSONNEL COMMITTEE
UNIVERSITY OF LOUISVILLE BOARD OF TRUSTEES

May 14, 2009
Jefferson Room, Grawemeyer Hall

Open Session Agenda

			Tab
I.	Call to Order	Handmaker	
	• Approval of Minutes, April 2, 2009		1
II.	Action Item: Approval of Delegation of Signature Authority for Administrative Matters	Willihnganz	2
III.	Executive Session	Handmaker	
	• Motion to Recess to discuss personnel matters pursuant to KRS 61.810(1)(f)		
IV.	Open Meeting Reconvenes	Handmaker	
	• Report on Executive Session		
	• Appropriate action, if any		
V.	Other Business		
VI.	Adjournment		

Committee Members:

Margaret Handmaker, Chair
Brent Fryrear, Vice Chair
Marie Abrams
Robert Curtis Hughes
Melissa Laning
Jessica Loving
Frank Minnifield

PERSONNEL COMMITTEE
UNIVERSITY OF LOUISVILLE BOARD OF TRUSTEES

May 14, 2009

Jefferson Room, Grawemeyer Hall

Executive Session Agenda

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I.	Call to Order	Handmaker
II.	Personnel Matters	
	• Monthly Personnel Actions	Willihnganz 3
	• Alumni Fellows Award (Law School)	Willihnganz 4
	• Administrator Grievance	Willihnganz 5
	• Neurosurgery Update	Ramsey
III.	Adjournment	

**RECOMMENDATION TO THE BOARD OF TRUSTEES
CONCERNING THE CREATION OF THE
MASTER OF SCIENCE IN APPLIED GEOGRAPHY**

**Academic & Student Affairs Committee – May 14, 2009
Board of Trustees – June 11, 2009**

RECOMMENDATION:

The President recommends that the Board of Trustees approve the creation of the Master of Science in Applied Geography.

COMMITTEE ACTION:

Passed _____
Did not pass _____
Other _____

Asst. Secretary _____

BOARD ACTION:

Passed _____
Did not pass _____
Other _____

Asst. Secretary _____

MINUTES OF THE MEETING OF THE ACADEMIC & STUDENT AFFAIRS COMMITTEE
OF THE UNIVERSITY OF LOUISVILLE BOARD OF TRUSTEES

In Open Session

Members of the Academic & Student Affairs Committee of the University of Louisville Board of Trustees met at 1:00 p.m. on Tuesday, March 3, 2009, in the Jefferson Room of Grawemeyer Hall, on Belknap Campus, with members present and absent as follows;

Present: Dr. Robert Curtis Hughes, Chair
Mr. Rudy Spencer
Mr. Ron Butt (arrived at 1:15)
Prof. Melissa Laning
Dr. Bill Selvidge

Absent: Ms. Jessica Loving
Ms. Sandy Metts Snowden

Other Trustees

Present: Dr. Salem George
Ms. Margaret Handmaker
Ms. Rebecca Jackson
Mr. Frank Minnifield
Ms. Brucie Moore
Mr. Steve Poe
Ms. Debbie Scoppechio (arrived at 1:15)
Mr. Bill Stone

From the

University: Dr. James R. Ramsey, President
Dr. Shirley Willihnganz, Executive Vice President and Provost
Dr. Larry Cook, Executive Vice President for Health Affairs
Mr. Keith Inman, Vice President for University Advancement
Mr. Mike Curtin, Vice President for Finance
Mr. Larry Owsley, Vice President for Business Affairs
Ms. Priscilla Hancock, Vice President for Information Technology
Ms. Angela Koshewa, University Counsel
Ms. Terri Rutledge, Associate Vice President for Business Affairs
Mr. David Barker, Director of Audit Services
Ms. Cheri Jones, Associate Director, Audit Services
Ms. Susan Ingram, Director of Budgets
Mr. John Drees, Associate VP for Communications & Marketing
Ms. Kim Maffet, Interim Vice President for Human Resources
Ms. Carolyn Cochran, Assistant to the Provost
Mrs. Kathleen M. Smith, Assistant Secretary

I. Call to Order

Having determined a quorum present, Chair Hughes called the meeting to order at 1:10 p.m.

Approval of Minutes, January 14, 2009

Dr. Selvidge made a motion, which Ms. Loving seconded, to approve the minutes of January 14, 2009. The motion passed.

II. Information Item: Report of the Ad Hoc Grievance Process Review Committee

Provost Willihnganz reported this committee, appointed by President Ramsey to review of the grievance process, brought forward a number of recommendations. After surveying the faculty, the Committee identified various of reasons why employees are reluctant to file grievances. The Committee's report also addresses recommendations that could result in resolution before employees formally grieve. Among those recommendations was the hiring of an ombudsperson; Dr. Willihnganz moved quickly to recruit Professor Dennis Hall as an interim ombudsperson. Other recommendations were to create a faculty advocate as an advisor to the Provost and increase orientation and training for faculty so they are more aware of the avenues available to them. Committee members urged the University to seek better ways to work more productively with faculty prior to formal grievance, i.e., mediation, etc. Though the University subcontracts with a mediation service, many individuals were unaware of this option.

The committee also suggested a number of changes in the grievance process – definition, steps to follow, access to legal counsel, etc. Dr. Willihnganz reported some of the recommendations overlap other committee reports. She stated the next step in this review will be to assimilate all reports, create a summary of the recommendations, establish a timeline for implementation, identify responsibility, and fund the projected costs. The report on grievances will become part of the larger process to achieve change. Some recommendations will require Redbook changes; a committee of three Deans has begun to draft those changes and will forward their recommendation to Senate's Redbook committee. Dr. Willihnganz thanked Prof. Laning, who chaired the committee on grievances, and the committee members for their work. Prof. Laning said the committee also reviewed policies from other institutions for best practices prior to making their recommendation.

Chair Hughes thanked Dr. Willihnganz and asked the suggested changes be forwarded to the Academic & Student Affairs committee when the process was complete.

III. Other Business

President Ramsey recognized Dr. Susan Harkema for receiving the prestigious international recognition of the Reeve Urban Research Medal. Dr. Harkema joined UofL in 2005 as the Owsley Brown Frazier Research Chair of Neurological Surgery. About a decade ago, the state created a program where a portion of the costs associated with

speeding fines would provide funding for spinal cord research. President Ramsey noted that Dr. Harkema and Dr. Scott Whittemore, also attending with Dr. Harkema, have received international and national recognition. Dr. Whittemore has been instrumental in developing the spinal cord injury research team at UofL. Prof. Laning made a motion which Dr. Selvidge seconded to approve the following resolution:

WHEREAS, Dr. Harkema has served the University of Louisville as Associate Professor, Department of Neurological Surgery, and Rehabilitation Research Director for the Kentucky Spinal Cord Injury Research Center, and Director of Research, Frazier Rehabilitation Institute;

WHEREAS, Dr. Harkema is a leading researcher in the field of neurological rehabilitation. She currently holds the positions of Associate Professor in the Department of Neurological Surgery at the University of Louisville, Rehabilitation Research Director at the Kentucky Spinal Cord Injury Research Center and Director of Research at the Frazier Rehab Institute in Louisville;

WHEREAS, At the Kentucky Spinal Cord Injury Research Center, Dr. Harkema's studies related to Locomotor Training contribute to the knowledge about the fundamental mechanisms that control human locomotion and may provide strategies to be used by physical therapists for the rehabilitation of walking for patients after neurologic injury;

WHEREAS, from 1998 to 2005, while Dr. Harkema was an assistant professor in residence at the Department of Neurology of UCLA, she worked to develop a unique human model to explore the neural mechanisms that are responsible for sensory processing at the level of the spinal cord. Her involvement in perceiving the level of neuromuscular plasticity after neurologic injury and the neural mechanisms responsible for locomotion primarily focused on those individuals with spinal cord injury.

WHEREAS, Dr. Harkema is the Director of the NeuroRecovery Network (NRN)- a revolutionary new program launched by the Christopher and Dana Reeve Foundation (CDRF). The NRN is a cooperative network of cutting-edge rehabilitation centers designed to provide and develop therapies to promote functional recovery and improve the overall health of people living with paralysis. Funded by the Centers for Disease Control and Prevention through an agreement with the CDRF, the NRN translates the latest scientific advances into effective, activity-based rehabilitation treatments such as Locomotor Training.

WHEREAS, Dr. Harkema's active involvement with a program on behalf of the National Institutes of Health entitled "Plasticity of Human Spinal Neural Networks after Injury," will help to understand neuromuscular plasticity in response to spinal cord injury;

WHEREAS, Dr. Harkema has published numerous scholarly articles on her research and has received several honors and awards throughout her career.

WHEREAS, In 2005, Dr. Harkema became the Owsley B. Frazier Rehabilitation Chair in Neurological Surgery at the University of Louisville. Most recently, the National Spinal Cord Injury Association nominated Dr. Harkema into the SCI Hall of Fame for Achievement in Research in Quality of Life; and

NOW THEREFORE BE IT RESOLVED, that the University of Louisville Board of Trustees hereby expresses its deep appreciation to Dr. Susan Harkema for her extraordinary leadership, her outstanding performance, and her devoted research in the field of neurological rehabilitation.

BE IT ALSO RESOLVED that a copy of this Resolution appropriately signed, be presented to Dr. Harkema with our deepest and continuing appreciation.

The motion passed.

IV. Adjournment

Dr. Selvidge made a motion, which Mr. Spencer seconded, to adjourn the meeting at 1:32 p.m. The motion passed.

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE
UNIVERSITY OF LOUISVILLE BOARD OF TRUSTEES

In Open Session

Members of the Finance Committee of the University of Louisville Board of Trustees met on Tuesday, March 3, 2009, in the Jefferson Room of Grawemeyer Hall, Belknap Campus, with members present and absent as follows:

Present: Ms. Rebecca Jackson, Chair
Dr. Bill Selvidge, Vice Chair
Mr. Ron Butt
Mr. Frank Minnifield
Ms. Debbie Scoppechio
Mr. Rudy Spencer
Mr. Bill Stone

Other Trustees

Present: Dr. Salem George
Ms. Margaret Handmaker
Dr. Robert Curtis Hughes
Prof. Melissa Laning
Ms. Brucie Moore
Mr. Steve Poe
Ms. Sandy Metts Snowden

From the
University:

Dr. James R. Ramsey, President
Dr. Shirley Willihnganz, Executive Vice President and Provost
Dr. Larry Cook, Executive Vice President for Health Affairs
Mr. Keith Inman, Vice President for University Advancement
Mr. Mike Curtin, Vice President for Finance
Mr. Larry Owsley, Vice President for Business Affairs
Ms. Priscilla Hancock, Vice President for Information Technology
Ms. Angela Koshewa, University Counsel
Ms. Terri Rutledge, Associate Vice President for Business Affairs
Mr. David Barker, Director of Audit Services
Ms. Cheri Jones, Associate Director, Audit Services
Ms. Susan Ingram, Director of Budgets
Mr. John Drees, Associate VP for Communications & Marketing
Ms. Kim Maffet, Interim Vice President for Human Resources
Ms. Carolyn Cochran, Assistant to the Provost
Ms. Anne Rademaker, Manager, General Accounting and Reporting
Mrs. Kathleen M. Smith, Assistant Secretary

I. Call to Order

Having determined a quorum present, Chair Jackson called the meeting to order at 1:33 p.m.

Approval of Minutes, January 14, 2009

Mr. Butt made a motion, which Mr. Minnifield seconded, to approve the minutes of January 14, 2009. The motion passed.

II. Information Item: Interim Financial Statements for Period Ending December 31, 2008

Vice President Curtin reviewed the interim financial statements for period ending December 31, 2008. Mr. Curtin noted the University remained in a strong financial position, with assets of \$1,218 million and net assets of \$820 million. Overall revenues are on budget, with 72% of budgeted revenue recognized as of December 31, 2008. This is slightly more than the expected 50% due to the cyclic nature of tuition revenue. Approximately 95% of tuition and fee budgeted revenue has been recognized. This is due to the fact that Fall and Spring tuition comprise approximately 93% of total tuition, and as of December 31, 2008, both semesters have been billed and recognized as revenue. The majority of the revenue budgeted for clinical and hospital revenue is the \$11.0 million of expected revenue from the surplus cash of UMC. This revenue is not recognized until June 30, when the data become available from UMC.

Mr. Curtin reviewed costs, stating overall expenses match closely to budget with 52% of the budget remaining for the rest of the year. Service Centers –these centers have offset their expenses with approximately \$9.8 million in charges to other departments. Debt Service – Debt payments due in November consist mainly of interest payments. The majority of principal payments will be made in May. Therefore, as of December 31, 2008, only \$4.6 million in debt service expense has been incurred. Chair Jackson thanked Vice President Curtin for the report and noted no action was required.

III. Action Item: Approval of Banking Resolution

Vice President Curtin explained this resolution was routine in nature, adding signature authority for Mr. Woods, the assistant treasurer. Mr. Minnifield made a motion, which Mr. Butt seconded, to approve the following resolution

RESOLVED THAT:

- (1) National City Bank of Kentucky, Louisville, Kentucky (“Bank”) is designated a depository of funds of the University of Louisville (“University”).**

- (2) **This resolution applies to all accounts opened by the University's Controller's Office at the Bank under the University of Louisville name.**
- (3) **The following officers and employees of the University, listed below, are authorized to sign checks on, or withdraw funds from, the Accounts and the Bank is authorized to pay and charge the Accounts for checks or withdrawal requests subject to the conditions of paragraph (4) of this Resolution:**

**James R. Ramsey, President
Shirley C. Willinhnganz, Provost
Michael J. Curtin, Vice President for Finance
Larry W. Zink, Controller and Treasurer
Susan D. Magness, Associate Controller
Joseph R. Gahlinger, Dir., Investment & Financial Mgmt
David M. Woods, Assistant Treasurer**

- (4) **The following limitations shall apply to the signature authority of the above named University officers and employees: (a) for amounts less than \$100,000 – one signature which may be mechanical; (b) for amounts equal to, or greater than, \$100,000 – two signatures, one of which may be mechanical.**
- (5) **The officers and employees named above have provided specimen signatures herein and are authorized to sign signature cards and Accounts agreements.**
- (6) **The Assistant Secretary of the University Board of Trustees is authorized and directed to deliver for and on behalf of the University, a certificate of this resolution to this bank.**
- (7) **The Bank is authorized to rely upon this Resolution until the bank has received written notice of any amendment or recession of the resolution.**

The motion passed.

IV. Information Items:

Audit of College of Education and Human Development

Mr. Barker introduced Ms. Cheri Jones, associate director for Audit Services, who assisted with this audit. He then provided the following executive summary.

The College of Education and Human Development is comprised of four academic units, eight research and outreach centers, an early learning campus, and the planetarium. During the academic year 2007-08 there were 1,346 undergraduate and 1,480 graduate students enrolled in the college. In October 2008, the college underwent a review by

NCATE, the national education accreditation organization. Preliminary results indicate the college will receive unconditional accreditation.

The college has a very large volume of financial transactions and functions. During the period audited, there were 27 departments related to CEHD on the University financial system. Within the 27 departments there were 315 programs, gifts, or endowments and 135 active sponsored grants and contracts. The college depends heavily upon the use of procurement cards. As of June 30, 2008, there were 48 procurement cards issued with a cumulative spending limit of \$477,500 per month.

In the fiscal year ended June 30, 2008, the college's general fund budget was \$13,939,000. Total budgeted FTE (full time equivalents) for fiscal year 2008 was 236 employees, including 150.4 faculty positions.

Audit Services performed a financial audit of the CEHD at the request of President Ramsey after disclosure of alleged fraud committed by the former dean of the college. This audit was not a forensic analysis of the fraud and as such, individual items constituting the recent federal investigation were not part of this review. The objectives of the audit were to obtain reasonable assurance that:

- Financial transactions originated by the college are accurate, supported, and legitimate.
- Controls over financial transactions are adequate to prevent or identify questionable activity.

This audit, covering the period 7/1/2005 to 6/30/2008, included support and controls over:

Procurement transactions including employee travel and expense reimbursements, procurement card activity, personal services contracts, and requisitions processed through Peoplesoft.

- Compliance with OMB circular A-21 and University policy concerning sponsored projects.
- Payroll activities related to additional compensation (supplemental and x-pay).
- Compliance with the terms of endowment and gift agreements.

In addition, where the college was compliant with University practices, those practices were evaluated for effectiveness in preventing or detecting questionable activity. Although the original scope of this review was between 7/1/2002 and 6/30/2008, many departments within the college were compliant with the University's published retention schedule, which requires financial documentation to be retained for three years. The original scope was then adjusted where necessary to account for this practice.

Audit Services performed the audit in accordance with the Institute of Internal auditors' *International Standards for the Professional Practice of Internal Auditing*. The purpose

of the Standards is to: 1) delineate basic principles that represent the practice of internal auditing as it should be; 2) provide a framework for performing and promoting a broad range of value-added internal audit activities; 3) establish the basis for the evaluation of internal audit performance; and 4) foster improved organizational processes and operations.

Based on the work performed, Audit Services concluded that:

- Financial transactions originated by the college were accurate, supported and legitimate with few identified exceptions.
- This was an opportunity to improve the controls over financial transactions that are designed to prevent or identify questionable activity.

Significant issues were also identified relative to institutional procedures and processes. These issues indicated a need for enhanced education and training in contracts, the establishment of enhanced monitoring for compliance with sponsored project regulations, and stronger communication between senior business managers and the Vice President for Finance. These issues are being addressed in the University's response to Cotton and Allen's report on research processes.

Management has developed the following action plans:

Contracting

- Training in contract concepts and procedures will be developed on an institutional basis. Until the training is developed and delivered, CEHD will work with University Counsel to create contract templates and decision trees to ensure contract practices are compliant. This issue will be included in the report of the task force addressing issues raised by Cotton & Allen.
- Institutional Issue: fragmented contracting processes on an institutional level will need to be addressed. This issue will be included in the report of the task force addressing issues raised by Cotton & Allen.
- CEHD will comply with established contract policy regarding contract practices and will develop a centralized database to ensure college administration is aware of outstanding contracts and contract terms.
- Institutional Issue: accounts payable processes will be enhanced to ensure payments are made on authorized contracts only. This issue will be included in the report of the task force addressing issues raised by Cotton & Allen.

Financial Controls

- Institutional Issue: the Vice President for Finance (VPF) will develop stronger lines of communication with senior business managers. In addition, the VPF will provide input in the hiring, evaluating, and training of senior business managers.

- CEHD will review and redesign business processes to reduce the incidence of one person having complete control over transactions. A “separation of duties” matrix will be implemented to optimize controls where possible.
- CEHD will continue to use Quickbooks until an institutional solution to encumbrance accounting is developed. Staff will be trained in reconciliations and the college will use the “separation of duties” matrix to ensure reconciliations are performed properly.
- CEHD will continue to train and monitor procurement card transactions for compliance with policy. Consideration will be made to canceling cards where continued non-compliance is identified.
- Each business manager in CEHD will be trained in cash controls, including accountability of cash receipts, recordkeeping, separation of duties and security. The practice of borrowing from cash funds will not be tolerated.
- The college will implement on-going training and monitoring of employee travel and expense reimbursements for compliance with policy.
- CEHD will continue to monitor the Planetarium financial results. Although progress has been achieved, financial viability remains a “work in progress.”

Payroll Controls

- Payroll expense transfers, often necessary because of ineffective University processes, will be appropriately documented.
- CEHD will be compliant with the University additional pay policy.

Sponsored project Compliance

- Institutional Issue: Develop a central process to monitor research projects for compliance. This issue will be included in the report of the task force addressing issues raised by Cotton & Allen.
- CEHD will develop and train all faculty members on conflict of interest policies. Procedures for ensuring compliance will be developed.
- Instructions have been issued to prohibit business managers from signing effort reports for faculty. Controls over changes to effort recorded on the effort reports will be implemented to ensure changes are appropriate and that needed adjustments to salary expenses are made via expense transfers.
- Consistent procedures for identifying and recording contractual revenue collected by the College will be developed and implemented. Procedures will include security over funds, monitoring due dates and at which point receivables should be recorded on the University’s financial records.
- Cost share funding will be reviewed and funded. Future cost share commitments will be fully funded at the time of award.

Security Over Sensitive Information

- Private individual information will be kept in a secured location at all times.

Task Force Report on Cotton & Allen Recommendations

Mr. Barker reported that the Task Force established by President Ramsey to review the Cotton & Allen recommendations has completed its work. The Task Force, comprised of Dr. Aruni Bhatnagar, a principal investigator, Vice President for Finance, Mike Curtin, staff trustee, Brent Fryrear, Vice President for Information Technology, Priscilla Hancock, Executive Vice President for Research, Manuel Martinez, and Vice President for Business Affairs, Larry Owsley, focused on the operational areas charged with addressing the responses to this report. These are the areas of concentration Cotton & Allen identified:

- Principal Investigators
- Conflicts of interest
- Restructure Opportunities
- Reporting
- Unit Business Managers
- Procurement

In addition to the five areas listed above, the Task Force added contracting procedures. Mr. Barker summarized the Task Force's findings:

Generally, policies and procedures appear to be consistent with best practices and similar research universities. Application, however, of the policies and procedures could be improved. Future growth in extramural funding could present issues based upon the University's current infrastructure. Mr. Barker noted aggressive action plans will be required to:

- Create an enhanced training for unit business managers and principal investigators;
- Improve controls over reporting and management of conflicts of interest reporting;
- Restructure grants administration to enhance oversight of sponsored research; and
- Enhance financial reporting tools for principal investigators and business managers.

Mr. Barker noted that Cotton & Allen's review was not solely based on review of the College of Education and Human Development. Cotton & Allen reviewed the grant process across the University. Many good recommendations came from this review. University policies are consistent with similar institutions. This will allow UofL to enhance its infrastructure to keep up with growth in research.

Mr. Barker refreshed the Committee on the Cotton & Allen's report:

- Policies and Procedures appear to be consistent with best practices at similar research institutions.

- Application of policies and procedures could be improved. The Task Force confirmed the work of the College of Education
- Future growth could present issues based upon the University's current infrastructure. The support system used in handling grants and contracts needs to be enhanced and grow in order to keep up with the growth in grant funding.

Mr. Barker discussed the following recommendations of the Task Force:

Principal Investigators

1. Improve oversight of all principal investigators (PI), especially where the PI is also a dean.
2. Provide better tools and training to Chairs and Deans to allow them to perform that oversight
3. Perform periodic risk analyses of principal investigators and their grants to allow Audit Services to target higher risk areas

Conflicts of Interest

1. Improve monitoring to ensure that conflict of interest statements are filed timely
2. Clearly communicate and enforce sanctions for non-compliance
3. Charge the Office of Research Integrity with the overarching responsibility to ensure that statements are received timely, or sanctions are enforced
4. Perform periodic audits of statements to ensure accuracy
5. Strengthen the formal policies surrounding the Committee for the Review of Individual Financial Interests in Research to ensure independence is maintained
6. Consider requiring conflicts of interest statements from all faculty and staff

Restructure Opportunities

1. The Grants Management function will be restructured so that the entire process reports to the Executive Vice President for Research
2. Perform an analysis of staffing to ensure that current and future needs are being adequately addressed
3. Provide a more centralized database to facilitate searching by faculty and staff
4. Expand Audit Services resources to increase coverage of PI audits, which may include utilizing external CPA firm to augment existing audit services resources
5. Review structure within the Office of Industry Contracts to reduce delays in processing

Reporting

1. Standardize the financial reporting shadow systems currently used by various schools, colleges and departments

2. Improve user friendliness of reports, especially for non-financial people and reduce the reports available to personnel
3. Consider utilizing a web-based grant reporting program that covers both pre and post grant award phases
4. Improve timeliness of financial reporting at close out

Unit Business Managers

1. Strengthen the Human Resources function of the University, as it relates to Unit Business Managers
2. Improve training provided to Unit Business Managers
3. Ensure some Unit Business Managers are credentialed in grants management
4. Improve personnel policies to ensure that only qualified employees are identified as Unit Business Managers
5. Consider implementing a new Grants Management position separate from Unit Business Managers and reporting to central office

Procurement Cards

1. Improve departmental controls over grant expenditures processed with procurement cards
2. Emphasize preventive controls

Contracting

1. Provide training and clear guidance to all administrators, faculty and staff involved in contracting

Chair Jackson noted Mr. Barker's report of the Task Force was provided as information and no further action of the committee was required.

V. Other Business

There was no other business.

VI. Adjournment

Mr. Butt made a motion, which Mr. Spencer seconded, to adjourn the meeting at 1:55p.m. The motion passed.



UNIVERSITY OF LOUISVILLE AND AFFILIATED CORPORATIONS

**Financial Statements
March 31, 2009 and 2008**

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University of Louisville and Affiliated Corporations
A Component Unit of the Commonwealth of Kentucky
Statements of Net Assets
March 31, 2009 and 2008
(In Thousands)

	2009	2008
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 82,919	\$ 69,668
Deposit with bond trustee	12,695	10,769
Short-term investments	20,741	9,446
Loans, accounts and contributions receivable, net	50,646	47,028
Due from University of Louisville Foundation, Inc.	19,605	3,685
Inventories	1,355	1,447
Other assets	4,384	2,860
Total current assets	192,345	144,903
Noncurrent Assets		
Restricted cash and cash equivalents	81,817	10,359
Deposit with bond trustee	71,915	9,731
Loans, accounts and contributions receivable, net	33,793	22,125
Due from University of Louisville Foundation, Inc.	7,454	-
Investments held with University of Louisville Foundation, Inc.	31,674	41,270
Other long-term investments	24,866	57,222
Other long-term assets	3,087	2,267
Capital assets, net	717,798	632,021
Total noncurrent assets	972,404	774,995
Total assets	1,164,749	919,898
LIABILITIES		
Current Liabilities		
Accounts payable and accrued liabilities	37,111	30,474
Deferred compensation and wages payable	1,232	496
Deferred revenue	15,719	14,903
Note payable to University of Louisville Foundation, Inc.	500	500
Bonds and notes payable	18,597	13,799
Total current liabilities	73,159	60,172
Noncurrent Liabilities		
Due to University of Louisville Foundation, Inc.	316	316
Note payable to University of Louisville Foundation, Inc.	2,205	2,705
Deferred compensation and wages payable	6,783	5,405
Deposits	6,994	6,997
Deferred revenue	5,691	776
Amounts due to federal government for student loan programs	16,691	17,080
Other long-term liabilities	4,008	853
Bonds and notes payable	269,776	132,006
Total noncurrent liabilities	312,464	166,138
Total liabilities	385,623	226,310
NET ASSETS		
Invested in capital assets, net of related debt	562,529	499,995
Restricted for:		
Nonexpendable		
Scholarships and fellowships	936	1,136
Expendable		
Scholarships and fellowships	611	366
Public service	144	498
Institutional support	7,781	6,758
Student services	7	7
Loans	3,421	3,108
Capital projects	30,879	18,048
Debt service	22,654	21,960
Other	64	388
Unrestricted	150,100	141,324
Total net assets	\$ 779,126	\$ 693,588



University of Louisville and Affiliated Corporations
A Component Unit of the Commonwealth of Kentucky
Statements of Revenues, Expenses and Changes in Net Assets
Nine Months Ended March 31, 2009 and 2008
(In Thousands)

	2009	2008
REVENUES		
Operating revenues		
Student tuition and fees, net of scholarship allowance of \$44,834 in 2009 and \$41,985 in 2008	\$ 142,347	\$ 132,598
Clinical services and practice plans	126,341	116,330
Federal grants and contracts	93,029	89,078
State and local grants and contracts	28,171	27,023
Nongovernmental grants and contracts	9,544	9,119
Sales and services of educational departments	4,241	4,302
Facilities and administrative cost recoveries	18,644	18,377
Auxiliary enterprises, net of discount of \$818 in 2009 and \$726 in 2008	11,371	9,801
Intercollegiate athletics	28,818	24,590
Other operating revenues	2,106	6,858
Total operating revenues	464,612	438,076
EXPENSES		
Operating expenses		
Instruction	169,903	170,019
Research	96,189	99,297
Public service	61,703	55,365
Academic support	56,796	50,176
Student services	16,653	16,344
Institutional support	34,970	31,325
Operation and maintenance of plant	36,358	34,533
Scholarships and fellowships	29,901	30,395
Auxiliary enterprises	2,115	968
Intercollegiate athletics	43,169	39,087
Depreciation	27,051	26,893
Total operating expenses	574,808	554,402
Operating loss	(110,196)	(116,326)
NONOPERATING REVENUES (EXPENSES)		
State appropriations	132,308	137,005
Gifts	21,361	17,295
Investment income	4,996	5,893
Realized and unrealized (loss)/gain on investments	(10,681)	(1,598)
Interest on capital asset-related debt	(8,191)	(4,107)
Other nonoperating revenues	1,021	871
Net nonoperating revenues	140,814	155,359
Income before other revenues, expenses, gains and losses	30,618	39,033
Capital appropriations	31,959	14,199
Capital gifts	3,371	4,515
Net assets transferred from University of Louisville Foundation, Inc.	2,252	1,693
Total other revenues	37,582	20,407
Increase in net assets	68,200	59,440
NET ASSETS		
Net assets-beginning of year	710,926	634,148
Net assets-end of year	\$ 779,126	\$ 693,588



University of Louisville and Affiliated Corporations
A Component Unit of the Commonwealth of Kentucky
Statements of Net Assets
March 31, 2009 and 2008
(In Thousands)

	03/31/09					03/31/08				
	Total	ADJ	UL	ULRF	ULAA	Total	ADJ	UL	ULRF	ULAA
ASSETS										
Current Assets										
Cash and cash equivalents	\$ 82,919		\$ 26,928	\$ 47,526	\$ 8,465	69,668		\$ 23,560	\$ 40,056	\$ 6,052
Deposit with bond trustee	12,695		10,150	-	2,545	10,769		9,895	-	874
Short-term investments	20,741		20,741	-	-	9,446		9,446	-	-
Loans, accounts and contributions receivable, net	50,646		19,515	19,798	11,333	47,028		31,919	12,458	2,651
Due from University of Louisville Foundation, Inc.	19,605		19,605	-	-	3,685		3,685	-	-
Inventories	1,355		973	382	-	1,447		996	451	-
Other assets	4,384		3,298	61	1,025	2,860		2,128	84	648
Total current assets	192,345		101,210	67,767	23,368	144,903		81,629	53,049	10,225
Noncurrent Assets										
Restricted cash and cash equivalents	81,817		77,309	-	4,508	10,359		6,392	-	3,967
Deposit with bond trustee	71,915		4,694	-	67,221	9,731		7,559	-	2,172
Loans, accounts and contributions receivable, net	33,793		18,886	492	14,415	22,125		13,156	580	8,389
Due from University of Louisville Foundation, Inc.	7,454		7,454	-	-	-		-	-	-
Investments held with University of Louisville Foundation, Inc.	31,674		-	4,493	27,181	41,270		-	4,361	36,909
Other long-term investments	24,866		24,470	-	396	57,222		56,826	-	396
Other long-term assets	3,087		1,629	-	1,458	2,267		1,572	-	695
Capital assets, net	717,798		588,959	63,496	65,343	632,021		518,196	54,115	59,710
Total noncurrent assets	972,404		723,401	68,481	180,522	774,995		603,701	59,056	112,238
Total assets	1,164,749		824,611	136,248	203,890	919,898		685,330	112,105	122,463
LIABILITIES										
Current Liabilities										
Accounts payable and accrued liabilities	37,111		28,197	6,855	2,059	30,474		24,893	4,744	837
Deferred compensation and wages payable	1,232		-	-	1,232	496		-	-	496
Deferred revenue	15,719		621	12,881	2,217	14,903		279	12,071	2,553
Note payable to University of Louisville Foundation, Inc.	500		-	-	500	500		-	-	500
Bonds and notes payable	18,597		15,952	-	2,645	13,799		12,899	-	900
Total current liabilities	73,159		44,770	19,736	8,653	60,172		38,071	16,815	5,286
Noncurrent Liabilities										
Due to University of Louisville	-		(8,563)	-	8,563	-		(8,563)	-	8,563
Due to University of Louisville Foundation, Inc.	316		-	-	316	316		-	-	316
Note payable to University of Louisville Foundation, Inc.	2,205		-	-	2,205	2,705		-	-	2,705
Deferred compensation and wages payable	6,783		-	-	6,783	5,405		-	-	5,405
Deposits	6,994		6,994	-	-	6,997		6,997	-	-
Deferred revenue	5,691		3,409	-	2,282	776		-	-	776
Amounts due to federal government for student loan programs	16,691		16,691	-	-	17,080		17,080	-	-
Other long-term liabilities	4,008		2,775	1,033	200	853		1,000	-	(147)
Bonds and notes payable	269,776		191,685	-	78,091	132,006		121,461	-	10,545
Total noncurrent liabilities	312,464		212,991	1,033	98,440	166,138		137,975	-	28,163
Total liabilities	385,623		257,761	20,769	107,093	226,310		176,046	16,815	33,449
NET ASSETS										
Invested in capital assets, net of related debt	562,529		454,860	63,498	44,171	499,995		397,571	54,159	48,265
Restricted for:										
Nonexpendable										
Scholarships and fellowships	936		-	-	936	1,136		-	-	1,136
Expendable										
Scholarships and fellowships	611		-	26	585	366		-	88	278
Research	-	\$ 2,106	(2,106)	-	-	-	\$ 2,605	(2,605)	-	-
Instruction	-	1,776	(1,912)	136	-	-	1,558	(1,558)	-	-
Public service	144		11	133	-	498		498	-	-
Academic support	-	282	(287)	5	-	-	1,244	(1,244)	-	-
Institutional support	7,781		6,135	-	1,646	6,758		5,387	-	1,371
Operation and maintenance of plant	-	297	(297)	-	-	-	341	(341)	-	-
Student services	7		-	7	-	7		-	7	-
Loans	3,421		3,421	-	-	3,108		3,108	-	-
Capital projects	30,879		21,240	-	9,639	18,048		18,085	-	(37)
Debt service	22,654		13,497	-	9,157	21,960		16,297	-	5,663
Other	64		-	-	64	388		-	-	388
Unrestricted	150,100	(4,461)	72,288	51,674	30,599	141,324	(5,748)	74,086	41,036	31,950
Total net assets	\$ 779,126	\$ -	\$ 566,850	\$ 115,479	\$ 96,797	\$ 693,588	\$ -	\$ 509,284	\$ 95,290	\$ 89,014

University of Louisville and Affiliated Corporations
A Component Unit of the Commonwealth of Kentucky
Statements of Revenues, Expenses and Changes in Net Assets
Nine Months Ended March 31, 2009 and 2008
(In Thousands)

	03/31/09					03/31/08				
	Total	ADJ	UL	ULRF	ULAA	Total	ADJ	UL	ULRF	ULAA
REVENUES										
Operating revenues										
Student tuition and fees, net of scholarship allowance of \$44,834 in 2009 and \$41,985 in 2008	\$ 142,347		\$ 142,347			132,598		\$ 132,598		
Clinical services and practice plans	126,341		2,458	\$ 123,883		116,330		2,382	\$ 113,948	
Federal grants and contracts	93,029		1,014	92,015		89,078		560	88,518	
State and local grants and contracts	28,171		4,656	23,515		27,023		63	26,960	
Nongovernmental grants and contracts	9,544		5	9,539		9,119		32	9,087	
Sales and services of educational departments	4,241	\$ 5	4,236	-		4,302	\$ 3	4,299	-	
Facilities and administrative cost recoveries	18,644	-	-	18,644		18,377	-	-	18,377	
Auxiliary enterprises, net of discount of \$818 in 2009 and \$726 in 2008	11,371	-	11,371	-		9,801	-	9,801	-	
Intercollegiate athletics	28,818	-	-	-	\$ 28,818	24,590	-	-	-	\$ 24,590
Other operating revenues	2,106	-	1,593	513	-	6,858	-	6,261	597	-
Total operating revenues	464,612	5	167,680	268,109	28,818	438,076	3	155,996	257,487	24,590
EXPENSES										
Operating expenses										
Instruction	169,903	-	103,950	65,953	-	170,019	-	104,306	65,713	-
Research	96,189	-	16,224	79,965	-	99,297	-	15,770	83,527	-
Public service	61,703	-	7,424	54,279	-	55,365	-	6,177	49,188	-
Academic support	56,796	-	32,812	23,984	-	50,176	-	32,357	17,819	-
Student services	16,653	-	16,646	7	-	16,344	-	16,342	2	-
Institutional support	34,970	-	34,450	520	-	31,325	-	30,957	368	-
Operation and maintenance of plant	36,358	-	31,586	4,772	-	34,533	-	31,246	3,287	-
Scholarships and fellowships	29,901	-	233	29,668	-	30,395	-	2,368	28,027	-
Auxiliary enterprises	2,115	-	2,115	-	-	968	-	968	-	-
Sales and services of educational departments	-	5	-	(5)	-	-	3	-	(3)	-
Intercollegiate athletics	43,169	-	-	-	43,169	39,087	-	-	-	39,087
Depreciation	27,051	-	19,940	5,566	1,545	26,893	-	19,973	5,395	1,525
Total operating expenses	574,808	5	265,380	264,709	44,714	554,402	3	260,464	253,323	40,612
Operating loss	(110,196)	-	(97,700)	3,400	(15,896)	(116,326)	-	(104,468)	4,164	(16,022)
NONOPERATING REVENUES (EXPENSES)										
State appropriations	132,308	-	132,308	-	-	137,005	-	137,005	-	-
Gifts	21,361	-	(38)	7,590	13,809	17,295	-	15	3,224	14,056
Investment income	4,996	-	3,829	-	1,167	5,893	-	5,765	-	128
Realized and unrealized (loss)/gain on investments	(10,681)	-	(107)	-	(10,574)	(1,598)	-	(26)	99	(1,671)
Interest on capital asset-related debt	(8,191)	-	(5,912)	-	(2,279)	(4,107)	-	(3,619)	-	(488)
Other nonoperating revenues	1,021	-	1,105	8	(92)	871	-	695	164	12
Net nonoperating revenues	140,814	-	131,185	7,598	2,031	155,359	-	139,835	3,487	12,037
Income before other revenues, expenses, gains and losses	30,618	-	33,485	10,998	(13,865)	39,033	-	35,367	7,651	(3,985)
Capital appropriations	31,959	-	31,959	-	-	14,199	-	14,199	-	-
Capital gifts	3,371	-	23	-	3,348	4,515	-	1	-	4,514
Net assets transferred from University of Louisville Foundation, Inc.	2,252	-	4,063	(6,371)	4,560	1,693	-	9,441	(7,495)	(253)
Total other revenues	37,582	-	36,045	(6,371)	7,908	20,407	-	23,641	(7,495)	4,261
Increase in net assets	68,200	-	69,530	4,627	(5,957)	59,440	-	59,008	156	276
NET ASSETS										
Net assets-beginning of year	710,926		497,320	110,852	102,754	634,148		450,276	95,134	88,738
Net assets-end of year	\$ 779,126	\$ -	\$ 566,850	\$ 115,479	\$ 96,797	\$ 693,588	\$ -	\$ 509,284	\$ 95,290	\$ 89,014

University of Louisville
Financial Statement Highlights
Nine Months Ended March 31, 2009

Statements of Net Assets:

The University remains in a strong position, with assets of \$1,165 million and net assets of \$779 million.

- Current Assets:
 - Cash and cash equivalents increased \$13 million, or 13%, due mainly to the liquidation of long-term investments.
 - Short-term investments increased \$11 million, or 120%, due to the management's decision to invest in short-term rather than long-term investments as the current investments mature. The lowered interest rates in the long-term market do not offset the liquidity gained by maintaining shorter term investments.

- Noncurrent Assets:
 - Restricted cash increased \$71 million over the prior year due to receipt of \$53 million from the General Receipts 2008 Series A Bond and \$26 million from the Commonwealth for the Clinical and Translational Research Building.
 - Deposit with bond trustee increased \$62 million due to the investment of the \$76 million in proceeds from the sale of Revenue Bonds for the stadium expansion project. These funds will be released as the project progresses. This increase is offset by the use of funds for other scheduled debt payments.
 - Capital assets, net of depreciation increased \$86 million over the prior year. Major project expenses since March 31, 2008 include the Clinical and Translational Research Building of \$47 million, the HSC Parking Structure of \$14 million, and the Center for Predictive Medicine of \$8 million. Additionally, the University added approximately \$9 million in library materials and \$5 million in equipment during the year.

- Current Liabilities:
 - The increase in accounts payable and accrued liabilities relates mainly to increases in the annual leave accrual of \$2 million. Additionally, the current portion of the other post-employment benefit liability was \$3 million, which was not recorded until June 30, 2008.

- Noncurrent Liabilities:
 - Deferred revenue increased by \$4 million due mainly to a long term contract in which the University receives revenue for use of their broadcasting channels. The payment received must be deferred until the use of the service has occurred.
 - Other long-term liabilities increased by \$3 million due mainly to the noncurrent portion of the other post-employment benefit liability. In total, the University's liability for other post-employment benefits was \$6 million.
 - Bonds and notes payable increased \$138 million due to the issuance of General Receipts Bonds, 2008 Series A of \$86 million and the Stadium Expansion Bond of \$83 million. The additional debt was offset by scheduled bond maturities.

University of Louisville
Financial Statement Highlights
Nine Months Ended March 31, 2009

- Net Assets:
 - The majority of the increase in net assets is due to additional investment in capital assets, which increased by \$63 million, or 13% over the prior year.
 - A comparison of the \$150.1 and \$141.3 million in Unrestricted Net Assets as of March 31, 2009 and 2008, respectively is as follows:

	2009	2008
General Funds	\$ 31.1	\$ 57.6
General Institutional Expense	35.7	12.4
Clinical	33.8	31.9
Invested with UL Foundation, Inc.	26.9	35.9
Athletics	8.1	0.4
IRIG/RIF	11.4	10.8
Auxiliary	6.5	4.2
Service Centers	2.9	2.1
Other Research Funds	1.5	1.4
Cost Share	(1.0)	(1.9)
Deficit Restricted Net Assets	(6.8)	(13.5)
Total	\$ 150.1	\$ 141.3

Statement of Revenues, Expenses, and Changes in Net Assets

- The University recognized an increase in total net assets of \$68 million during the nine months ended March 31, 2009, as compared to a \$59 million increase for the same period in fiscal year 2008.
- Operating Revenues:
 - Tuition and fee revenue, net increased \$10 million, or 7%, over the prior year, due mainly to the 9% increase in tuition rates.
 - Clinical services and practice plans revenue increase relates to a one time receipt of \$5 million from the Passport program.
- Operating Expenses:
 - Overall operating expenses remained similar to the same period in the prior year. Expenses in total increased \$20 million, or 4%.
- Nonoperating Revenues and Expenses:
 - State appropriations decreased \$5 million, or 3% due to budget reductions at the Commonwealth.
 - Realized and unrealized losses increased by \$9 million due to weakening market conditions.
 - The University recognized capital appropriations from the State of \$32 million related to the Clinical and Translational Research Building. The University received \$58 million from the Commonwealth bond issue, refunding the expenses incurred during fiscal years 2008 and 2009.



**University of Louisville
General Funds
Budget vs. Actual
Nine Months ended March 31, 2009**

	Annual Budget	Actual	Variance to Budget	Percent of Variance to Budget
REVENUES				
State appropriations	\$ 186,638	\$ 148,862	\$ 37,776	20%
Tuition and fees	192,412	187,213	5,199	3%
Clinical	14,266	2,443	11,823	83%
Sales and services	3,084	1,797	1,287	42%
Auxiliary	12,955	12,310	645	5%
Facilities and administrative cost recoveries	13,968	12,329	1,639	12%
Interest income	5,803	3,320	2,483	43%
Other revenue	2,531	2,373	158	6%
Total revenue	<u>431,657</u>	<u>370,647</u>	<u>61,010</u>	<u>14%</u>
EXPENSES				
Instruction	145,906	105,449	40,457	28%
Research	30,270	17,748	12,522	41%
Public service	8,922	7,439	1,483	17%
Academic support	64,969	44,134	20,835	32%
Student services	25,532	18,472	7,060	28%
Institutional support	56,848	39,595	17,253	30%
Operations and maintenance	38,711	28,052	10,659	28%
Scholarships and fellowships	43,359	42,128	1,231	3%
Auxiliary	9,874	6,492	3,382	34%
Service centers	2,272	(980)	3,252	143%
Debt service	15,798	7,628	8,170	52%
Hospital	19,807	16,506	3,301	17%
Total expenses	<u>462,268</u>	<u>332,663</u>	<u>\$ 129,605</u>	<u>28%</u>
 Net (decrease)/increase	 <u>\$ (30,611)</u>	 <u>\$ 37,984</u>		

University of Louisville
General Funds
Budget vs. Actual Analysis
For the Nine Months ended March 31, 2009

REVENUES

- Overall revenues are on budget, with 86% of budgeted revenue recognized as of March 31, 2008. This is more than the expected 75% due to the cyclic nature of tuition revenue.
- Tuition revenue – Approximately 97% of tuition and fee budgeted revenue has been recognized. This is due to the fact that Fall and Spring tuition comprise approximately 93% of total tuition, and as of March 31, 2009, both semesters have been billed and recognized as revenue.
- Clinical revenue – The majority of the revenue budgeted for Clinical and hospital revenue is the \$11 million of expected revenue from the surplus cash of University Medical Center (UMC). This revenue is not recognized until June 30, when the information becomes available from UMC.

EXPENSES

- Overall expenses match closely with budget as there is 28% of the budget remaining for the remainder of the year.
- Scholarships and Fellowships – Due to the timing of the tuition charges, approximately 97% of the budget for scholarships has been used.
- Service Centers – The service centers have offset their expenses with approximately \$12 million in charges to other departments, resulting in the negative expense of \$980 thousand.
- Debt Service – Debt principal payments made in this fiscal year include \$2 million each for the General Receipts 2008 Series A and the General Receipts 2007 Series A Bonds. The majority of the principal payments are scheduled for May, and therefore, only interest has been paid as of March 31, 2009.

University of Louisville
Proposed Tuition Schedule

	Semester Rates			
	2008-09	2009-10	Change	
			Amount	Percent
Undergraduate				
Resident	3,782	3,972	190	5.0%
Nonresident	9,177	9,636	459	5.0%
Distance Education (per credit hour)	410.80	430.30	19.50	4.7%
Active Duty Military (per credit hour, includes on-line courses)	0	250	250	n/a
Intensive English as a Second Language (IESL)				
Full-time Day Program	3,902	4,012	110.00	2.8%
Graduate				
Resident	4,103	4,311	208	5.0%
Nonresident	9,045	9,252	207	2.3%
Distance Education (per credit hour)	592.80	622.70	29.90	5.0%
Active Duty Military (per credit hour, includes on-line courses)	0	250	250	n/a
Traditional MBA & IMBA Programs (Being Phased Out)				
Resident	5,483	5,760	277	5.0%
Nonresident	12,716	12,996	280	2.2%
Law (Full-time Program)				
Resident	6,872	7,220	348	5.0%
Nonresident	14,146	14,490	344	2.4%
Annual Rates				
	2008-09	2009-10	Change	
			Amount	Percent
Medicine				
Resident	24,498	25,724	1,226	5.0%
Nonresident	42,820	42,820	0	0.0%
Dentistry				
Resident	20,548	21,576	1,028	5.0%
Nonresident	48,072	49,100	1,028	2.1%
Fixed Price Programs				
	2008-09	2009-10	Change	
			Amount	Percent
MBA Cohort Program				
Resident	30,000	31,000	1,000	3.3%
Nonresident	30,000	31,000	1,000	3.3%
IMBA Cohort Program (Effective May 2008)				
Resident	27,000	30,000	3,000	11.1%
Nonresident	27,000	30,000	3,000	11.1%
Ed.D. Practitioner (new students)				
Resident	15,000	15,750	750	5.0%
Nonresident	15,000	15,750	750	5.0%
Ed.D. Practitioner (advanced placement)				
Resident	10,000	10,500	500	5.0%
Nonresident	10,000	10,500	500	5.0%

RECOMMENDATION TO THE BOARD OF TRUSTEES
CONCERNING TUITION RATE INCREASE FOR AY 2009-10

Finance Committee – May 14, 2009
Board of Trustees – June 11, 2009

RECOMMENDATION:

The President recommends that the Board of Trustees approve tuition rate increases per the attached schedule for the Academic Year (AY) 2009-10.

Committee Action:

Passed: _____

Did Not Pass: _____

Other: _____

Date: _____

Board Action:

Passed: _____

Did Not Pass _____

Other: _____

Date: _____

Assistant Secretary

Assistant Secretary

RECOMMENDATION TO THE BOARD OF TRUSTEES
CONCERNING HEALTH AND SPORT SCIENCES (HSS) ACTIVITY FEE

Finance Committee – May 14, 2009
Board of Trustees – June 11, 2009

RECOMMENDATION:

The President recommends that the Board of Trustees approve a decrease of \$25 in the Health and Sport Sciences (HSS) activity fee. The fee is charged to students not majoring in Health and Sport Sciences but opting to enroll in the recreation and lifestyle courses provided by the College of Education and Human Development. This action would reduce the fee, currently at \$75, to \$50 effective for the summer semester of 2009.

The Executive Vice President and University Provost joins the President in making this recommendation.

Committee Action:

Board Action:

Passed: _____

Passed: _____

Did Not Pass: _____

Did Not Pass _____

Other: _____

Other: _____

Date: _____

Date: _____

Assistant Secretary

Assistant Secretary

RECOMMENDATION TO THE BOARD OF TRUSTEES
CONCERNING SCHOOL OF PUBLIC HEALTH AND INFORMATION SCIENCES
TECHNOLOGY FEE

Finance Committee – May 14, 2009
Board of Trustees – May 14, 2009

RECOMMENDATION:

The President recommends that the Board of Trustees approve a decrease of \$275 in the School of Public Health and Information Sciences Technology Fee. The original technology fee of \$375 was implemented to provide access to the latest technology available to students. Effective Fall of 2009, a reduced technology fee of \$100 per semester is recommended. Students now will be required to have laptops with minimum required software applications which were previously provided as part of the technology fee.

The Executive Vice President and University Provost joins the President in making this recommendation.

Committee Action:

Board Action:

Passed: _____

Passed: _____

Did Not Pass: _____

Did Not Pass _____

Other: _____

Other: _____

Date: _____

Date: _____

Assistant Secretary

Assistant Secretary

RECOMMENDATION TO THE BOARD OF TRUSTEES
 CONCERNING HOUSING FEES FOR 2009-10

Finance Committee – May 14, 2009
 Board of Trustees – June 11, 2009

RECOMMENDATION:

The President recommends the following rates for the University of Louisville housing units be approved effective July 1, 2009.

**HOUSING RATES
 2009-2010**

Traditional Halls: Semester Rates.

Miller, Threlkeld, Unitas, Center, West, Wellness

Double \$2,136
 Single \$2,718

Louisville Hall: Semester Rates.

6 th floor: double with bath	\$2,286
4 th /5 th floors: single room	\$2,690
4 th /5 th floors: double room	\$2,160
3 bedroom suite	\$2,202
2 bedroom suite	\$2,244

UTA Undergrad Apts: Semester Rates.

2 bedroom, single	\$2,695
2 bedroom, double	\$2,310
1 bedroom, single	\$2,910
1 bedroom, double	\$2,388
Large Efficiency, single	\$2,820
Large Efficiency, double	\$2,328
Small Efficiency, single	\$2,796
Small Efficiency, double	\$2,256

Medical-Dental Apartments: Monthly Rates.

	Family Rates			
	1 person	2 people	3 people	4 people
2 bedroom	\$834 each	\$425 each	\$435 each	\$350 each
1 bedroom	\$735 each	\$440 each	N/A	N/A
Large Efficiency	\$675 each	\$465 each	N/A	N/A
Small Efficiency	\$648 each	\$600 each	N/A	N/A

COMMITTEE ACTION:

Passed _____
 Did Not Pass _____
 Other _____

BOARD ACTION:

Passed _____
 Did Not Pass _____
 Other _____

 Assistant Secretary

 Assistant Secretary

University of Louisville
Housing and Residence Life
Budget Proposal for budget year 2009-2010
May 7, 2009

Budget Assumptions:

- ▶ The budget represents no subsidy from the University.
- ▶ The Housing and Residence Life Program will continue to function as a full auxiliary.
- ▶ Housing will pay the administrative overhead fee reflective of 5% of the actual monthly expenditures to the university.
- ▶ Housing continues to pay directly to Printing, Physical Plant, Technology, and Postal for services rendered. Rates in these areas have increased an average of 3-5% annually as well.
- ▶ Housing will pay 76% of the payment for Revenue Bond “E” as a reflection of the housing facilities reflected in the bond.
- ▶ Annual budget carry-over at the end of the year will be dedicated to facility renewal and budget supplement (20% of funds) and reserves (80% of funds).

Budget Revenue notes:

- ▶ Occupancy revenue represents 5% average increase in rental rates for non-family resident student double spaces, 2% in family apartment units; and a 0% decrease in rental rates for non-family resident student single spaces. The singles were not increased to allow the cost to adjust to the market value.
- ▶ Occupancy revenue is budgeted an average of 94% for the residence halls, 85% for the undergraduate apartments, and an average of 80% for family apartments throughout the fall and spring semesters.
- ▶ Housing and Residence Life will receive all revenue associated with housing bonds.
- ▶ Housing and Residence Life will receive all vending revenue (candy, soda, laundry) from machines located within the residence halls.
- ▶ All revenue received from Bettie Johnson, Kurz Halls and Community Park, minus the cost of parking (Bettie Johnson Hall) and data for all three will be used for current / future renovation projects and major repairs of the traditional halls.

- ▶ All revenue gained from agreements with affiliated housing units will be used primarily for current and future renovation projects and major repairs of traditional halls.

Budget Expenditure notes:

- ▶ Deferred maintenance / capital improvement amount reflects 20% of the year end carry over money from 0708.
- ▶ Expenses represent an average of 5% increase in maintenance and utilities, a mandated minimum wage increase for hourly employees and 3% increase in outsourced vendor cost.
- ▶ Expenses include continued cost to support the Voice Over IP system in each residence hall unit.

**RECOMMENDATION TO THE BOARD OF TRUSTEES
REGARDING STUDENT MEAL PLAN**

Finance Committee – May 14, 2009

Board of Trustees – June 11, 2009

RECOMMENDATION:

The President recommends:

That the Board of Trustees authorize the implementation of a meal plan of \$175 per semester effective Fall 2009 for all fulltime undergraduate students who do not live in university residence halls and who take at least 9 of their credit hours on the Belknap Campus; and

That the following changes to the current resident meal plans be approved. The current meal plans of \$560 for upper class residents and \$995 for first year residents be changed beginning Fall 2009 to \$745 for residents living in halls with kitchens and \$1,165 for residents living in halls without kitchens; and

That the Vice President for Student Affairs be authorized to approve exceptions to the requirement when necessary.

Committee Action:

Passed: _____

Did Not Pass: _____

Other: _____

Date: _____

Assistant Secretary

Board Action:

Passed: _____

Did Not Pass: _____

Other: _____

Date: _____

Assistant Secretary

MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE OF THE
UNIVERSITY OF LOUISVILLE BOARD OF TRUSTEES.

April 2, 2009

In Open Session

Members of the Personnel Committee of the University of Louisville Board of Trustees met on Thursday, April 2, 2009, at 3:20 p.m., in the Jefferson Room of Grawemeyer Hall, with members present and absent as follows:

Present: Ms. Margaret Handmaker, Chair
Ms. Marie Abrams
Mr. Brent Fryrear
Ms. Jessica Loving
Prof. Melissa Laning
Mr. Frank Minnifield

Absent: Dr. Robert Curtis Hughes

Other Trustees

Present: Mr. Owsley B. Frazier
Dr. Salem George
Ms. Brucie Moore
Ms. Debbie Scoppechio
Dr. William Selvidge
Ms. Sandy Metts Snowden
Mr. Rudy Spencer
Mr. Bill Stone

From the
University:

Dr. James R. Ramsey, President
Dr. Shirley Willihnganz, Executive Vice President and Provost
Dr. Manuel Martinez, Executive Vice President for Research
Ms. Angela Koshewa, University Counsel
Mr. Mike Curtin, Vice President for Finance
Mr. Dan Hall, Vice President for Community Engagement
Ms. Priscilla Hancock, Vice President for Information Technology
Dr. Tom Jackson, Vice President for Student Affairs
Mr. Tom Jurich, Vice President for Athletics
Mr. Larry Owsley, Vice President for Business Affairs
Ms. Kim Maffet, Interim Vice President for Human Resources
Dr. Ed Halperin, Dean, School of Medicine
Dr. Robert Friedland, Chair, Neurology, School of Medicine
Ms. Susan Howarth, Director of Budgets

Mr. John Drees, Assoc. Vice President for Communications
Dr. John Kielkopf, Physics Professor, College of Arts & Sciences
Ms. Anne Rademaker, Manager, General Accounting & Reporting
Prof. Elaine Wise, Humanities
Ms. Carolyn Cochran, Assistant to the Provost
Mrs. Kathleen M. Smith, Assistant Secretary
Ms. Debbie Dougherty, Board Liaison

I. Call to Order

Having determined a quorum present Chair Handmaker called the meeting to order at 1:05 p.m.

Minutes Approved

Ms. Abrams made a motion, which Prof. Laning seconded, to approve the minutes of March 3, 2009. The motion passed.

II. Executive Session

Prof. Laning made a motion, which Mr. Minnifield seconded, to go into executive session at 1:10 p.m. The motion passed.

III. Open Session Reconvened

Chair Handmaker reconvened the open session at 1:55 p.m. and reported that during executive session, the Committee discussed personnel matters. Mr. Fryrear made a motion, which Ms. Abrams seconded, to approve the

President's recommendation that the following personnel recommendations be approved by the Board of Trustees.

APPOINTMENTS

COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT

Mark Leach, Ph.D., University of Oklahoma; Professor, Department of Educational and Counseling Psychology, with tenure, August 1, 2009.

PROMOTION AND TENURE

COLLEGE OF ARTS AND SCIENCES

John G. Arnez, Ph.D., Assistant Professor of Chemistry; expiration of appointment, May 31, 2010.

Julie M. Bunck, Ph.D.; promotion from Associate Professor to Professor of Political Science, July 1, 2009.

Robert M. Carini, Ph.D.; promotion from Assistant Professor to Associate Professor of Sociology, July 1, 2009, and award of tenure, July 1, 2010.

Paul J. DeMarco, Ph.D.; promotion from Associate Professor to Professor of Psychological and Brain Sciences, July 1, 2009.

Margaret D'Silva, Ph.D.; promotion from Associate Professor to Professor of Communication, July 1, 2009.

Michael Fowler, J.D.; promotion from Associate Professor to Professor of Political Science, July 1, 2009.

Ryan S. Gill, Ph.D.; promotion from Assistant Professor to Associate Professor of Mathematics, July 1, 2009, and award of tenure, July 1, 2010.

Paul F. Griner, M.A.; promotion from Associate Professor to Professor of English, July 1, 2009.

Ricky L. Jones, Ph.D.; promotion from Associate Professor to Professor of Pan African Studies, July 1, 2009.

Martin Gunter Klotz, Ph.D.; promotion from Associate Professor to Professor of Biology, July 1, 2009.

Brian Leung, M.F.A.; promotion from Assistant Professor to Associate Professor of English, July 1, 2009, and award of tenure, July 1, 2010.

Bingtuan Li, Ph.D.; promotion from Associate Professor to Professor of Mathematics, July 1, 2009.

Denise Martin, Ph.D.; promotion from Assistant Professor to Associate Professor of Pan African Studies and from Assistant Professor to Associate Professor of Humanities, July 1, 2009, and award of tenure, July 1, 2010.

Gabrielle L. Mayer, M.F.A.; promotion from Assistant Professor to Associate Professor of Fine Arts, July 1, 2009, and award of tenure, July 1, 2010.

David S. Owen, Ph.D.; promotion from Assistant Professor to Associate Professor of Philosophy, July 1, 2009, and award of tenure, July 1, 2010.

Wei Song, Ph.D.; promotion from Assistant Professor to Associate Professor of Geography and Geosciences, July 1, 2009, and award of tenure, July 1, 2010.

Clare Elizabeth Sullivan, Ph.D.; promotion from Assistant Professor to Associate Professor of Classical and Modern Languages, July 1, 2009, and award of tenure, July 1, 2010.

David R. Swanson, Ph.D.; promotion from Assistant Professor to Associate Professor of Mathematics, July 1, 2009, and award of tenure, July 1, 2010.

Bronwyn T. Williams, Ph.D.; promotion from Associate Professor to Professor of English, July 1, 2009.

Pavel Zahorik, Ph.D.; promotion from Assistant Professor to Associate Professor of Psychological and Brain Sciences, July 1, 2009, and award of tenure, July 1, 2010.

COLLEGE OF BUSINESS

Manju K. Ahuja, Ph.D., Chair, Department of Computer Information Systems; promotion from Associate Professor to Professor of Computer Information Systems, July 1, 2009. (The appointment as Chair is at the pleasure of the Board of Trustees.)

SCHOOL OF DENTISTRY

Lee Sidney Mayer, D.M.D.; promotion from Assistant Professor to Associate Professor, Department of Diagnostic Sciences, Prosthodontics, and Restorative Dentistry (Rolling/Term), July 1, 2009.

COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT

Thomas Tretter, Ed.D.; promotion from Assistant Professor to Associate Professor, Department of Teaching and Learning, July 1, 2009, and award of tenure, July 1, 2010.

Jeffrey C. Valentine, Ph.D.; promotion from Assistant Professor to Associate Professor, Department of Educational and Counseling Psychology, July 1, 2009, and award of tenure, July 1, 2010.

BRANDEIS SCHOOL OF LAW

Judith D. Fischer, J.D.; promotion from Assistant Professor to Associate Professor of Law (Probationary), July 1, 2009.

UNIVERSITY LIBRARIES

Katherine B. Johnson, M.A., Associate Professor, University Libraries; award of tenure, July 1, 2010.

SCHOOL OF MEDICINE

Craig Stephen Baum, M.D.; promotion from Assistant Professor to Associate Professor of Pediatrics (Term), July 1, 2009.

John William Berkenbosch, M.D.; promotion from Associate Professor to Professor of Pediatrics (Term/Rolling), July 1, 2009.

Sheldon J. Bond, M.D.; promotion from Associate Professor to Professor of Surgery, July 1, 2009.

Becky S. Carothers, M.D.; promotion from Assistant Professor to Associate Professor of Pediatrics (Term), July 1, 2009.

Daniel J. Conklin, Ph.D., Associate Clinical Professor in Biochemistry and Molecular Biology ; promotion from Assistant Professor to Associate Professor of Medicine (Cardiovascular Medicine), July 1, 2009, and award of tenure, October 1, 2010.

Buddhadeb Dawn, M.D.; promotion from Associate Professor to Professor of Medicine (Cardiology), July 1, 2009.

John R. Dimar, II, M.D., Associate Clinical Professor of Neurological Surgery (Gratis); promotion from Associate Clinical Professor to Clinical Professor of Orthopedic Surgery (Part-Time), July 1, 2009.

David S. Foley, M.D.; promotion from Assistant Professor to Associate Professor of Surgery, July 1, 2009, and award of tenure, July 1, 2010.

Steven D. Glassman, M.D.; promotion from Associate Professor to Professor of Orthopedic Surgery, July 1, 2009.

S. Paige Hertweck, M.D.; promotion from Associate Professor to Professor of Obstetrics, Gynecology and Women's Health, July 1, 2009.

Sandra Hollensead, M.D.; promotion from Associate Professor to Professor of Pathology and Laboratory Medicine (Term), July 1, 2009.

James B. Hoying, Ph.D.; promotion from Associate Professor to Professor of Surgery, July 1, 2009.

Charles H. Hubscher, Ph.D.; promotion from Associate Professor to Professor of Anatomical Sciences and Neurobiology, July 1, 2009.

Sohail Ikram, M.B.B.S.; promotion from Associate Professor to Professor of Medicine (Cardiovascular Medicine) (Term), July 1, 2009.

Steven Paul Jones, Ph.D.; promotion from Assistant Professor to Associate Professor of Medicine (Cardiovascular Medicine), July 1, 2009, and award of tenure, August 1, 2010.

Stephen S. Kirzinger, M.D.; promotion from Assistant Professor to Associate Professor of Neurology (Term), July 1, 2009.

Zhenmin Lei, M.D., Ph.D.; promotion from Associate Professor to Professor of Obstetrics, Gynecology, and Women's Health, July 1, 2009.

James W. Lillard, Ph.D., the Smith and Lucille Gibson Chair in Medicine and Associate in Pharmacology and Toxicology ; promotion from Associate Professor to Professor of Microbiology and Immunology, July 1, 2009.

Claudio Maldonado, Ph.D., Associate Professor of Physiology and Biophysics; award of tenure, May 1, 2010.

Mary Nan Mallory, M.D.; promotion from Associate Professor to Professor of Emergency Medicine (Term), July 1, 2009.

Grace Moore, M.D.; promotion from Assistant Professor to Associate Professor of Pathology and Laboratory Medicine (Term), July 1, 2009.

Steven Nakajima, M.D.; promotion from Associate Professor to Professor of Obstetrics, Gynecology, and Women's Health, July 1, 2009.

Resad Pasic, M.D., Ph.D.; promotion from Associate Professor to Professor of Obstetrics, Gynecology, and Women's Health, July 1, 2009.

Pradip D. Patel, M.D.; promotion from Associate Professor to Professor of Pediatrics (Term/Rolling), July 1, 2009.

Vinay V.M. Puri, M.D.; promotion from Associate Professor to Professor of Neurology (Term) and from Associate Professor to Professor of Pediatrics (Term), July 1, 2009.

Sunati Sahoo, M.D.; promotion from Assistant Professor to Associate Professor of Pathology and Laboratory Medicine (Term), July 1, 2009.

Ana L. Scholtz, M.D.; promotion from Assistant Professor to Associate Professor of Pediatrics (Term), July 1, 2009.

Charles R. Scoggins, M.D.; promotion from Assistant Professor to Associate Professor of Surgery, July 1, 2009, and award of tenure, July 1, 2010.

Zhao-Hui Song, Ph.D.; promotion from Associate Professor to Professor of Pharmacology and Toxicology, July 1, 2009.

Sanjay Srivastava, Ph.D., Associate Professor of Medicine (Cardiovascular Medicine); award of tenure, August 1, 2010.

Todd William Vitaz, M.D.; promotion from Assistant Professor to Associate Professor of Neurological Surgery (Term), July 1, 2009.

Anupama Wadhwa, M.D.; promotion from Assistant Professor to Associate Professor of Anesthesiology and Perioperative Medicine (Term), July 1, 2009.

John M. Wo, M.D.; promotion from Associate Professor to Professor of Medicine, July 1, 2009.

SCHOOL OF MUSIC

D. Bruce Heim, M.M.; promotion from Associate Professor to Professor of Music, July 1, 2009.

SCHOOL OF NURSING

Celeste Shawler, Ph.D.; promotion from Assistant Professor to Associate Professor of Nursing, July 1, 2009, and award of tenure, July 1, 2010.

J.B. SPEED SCHOOL OF ENGINEERING

Gina E. Bertocci, Ph.D., Endowed Chair of Biomechanics; promotion from Associate Professor to Professor of Mechanical Engineering, July 1, 2009.

The motion passed.

Ms. Abrams made a motion, which Mr. Minnifield seconded to approve

the President's recommendation that the Board of Trustees approve the following nominees for Alumni Fellows Award for 2009 as recommended by the Alumni Association:

College of Arts and Sciences – Mitzi Friedlander

College of Business – Charles P. Denny

School of Dentistry – John N. Williams, Jr. D.M.D., M.B.A.

College of Education & Human Development –Constance M. Unsel

J.B. Speed School of Engineering – Benjamin M. Streepey

Kent School of Social Work – Jay Davidson

Louis D. Brandeis School of Law – Howard Fineman

School of Medicine – Larry Gibson, M.D.

School of Music – Patrick L. Harbison

School of Nursing – Patricia Howard, PhD, RN, CNAA

The motion passed.

IV. Other Business

President Ramsey recognized Vice President Jurich for his many accomplishments. Ms. Abrams made a motion, which Ms. Loving seconded, to approve the following resolution:

THOMAS M. JURICH

WHEREAS, Tom Jurich has served the University of Louisville with distinction as Athletic Director since 1997;

WHEREAS, his leadership is extraordinary and he has earned the deep respect and admiration of all Cardinal Fans who know him;

WHEREAS, his vision for all 23 intercollegiate sports has resulted in UofL serving as host to the NCAA Field Hockey national championship for the third time at newly renovated Trager Stadium, as host to the 2009 Big East softball Tournament in Ulmer Stadium as host to the 2009 NCAA Track and Field Midwest Regional this spring at Owsley Brown Frazier Cardinal Park. UofL also secured the 2012 NCAA Volleyball Championship at the new Louisville arena.

WHEREAS, the men's basketball team is the 2009 Big East Conference and Tournament champions. The Big East was the toughest conference in the history of NCAA basketball and UofL's success earned the Cards #1 overall seed; and the women's basketball team, under the direction of second-year head coach Jeff Walz, advanced to the Final Four for the first time in school history, posting a 33-4 record;

WHEREAS, Louisville joins LSU as the only two schools in the nation over the last five years that have reached each of the men's and women's Final Four, a BCS bowl game and the College World Series. Only

11 Division I institutions have teams that have played in all four events in the history of the NCAA;

WHEREAS, the Cards' D'Ana McCarty won the women's track and field program's first-ever NCAA championship and school's first women's NCAA title with her win in the weight throw at the 2009 NCAA Indoor Championships on Friday, March 27 at Texas A&M's Gilliam Indoor Track Stadium;

WHEREAS, of the 23 sports that UofL sponsors, 17 are ranked or have been ranked nationally this school year.

WHEREAS, Tom has raised the academic profile of our student-athletes through his leadership. His commitment to academic excellence has led, in Fall 2008, to a 2.964 combined GPA for all student-athletes, a University record. Also in Fall 2008, out of 514 student-athletes, 275 were named to the AD Honor Roll with semester GPA's of 3.0 or higher; and this spring 173 student-athletes were named Red and Black Scholars qualifying with a 3.25+ cumulative GPA.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of Louisville hereby expresses its deep appreciation to Athletic Director and Vice President Tom Jurich for his extraordinary leadership, his outstanding performance, his devoted service to Cardinal Athletics, and his continuing loyalty to the University of Louisville; and

BE IT FURTHER RESOLVED that a copy of this Resolution appropriately signed, be presented to Mr. and Mrs. Jurich with our deepest and continuing appreciation.

The motion passed.

V. Adjournment

Prof. Laning made a motion, which Mr. Minnifield seconded, to adjourn the meeting at 2:00 p.m. The motion passed.

RECOMMENDATION TO THE BOARD OF TRUSTEES
CONCERNING SIGNATURE AUTHORITY FOR ADMINISTRATIVE MATTERS

Personnel Committee – May 14, 2009
Board of Trustees – June 11, 2009

RECOMMENDATION:

The President recommends that signature authority for administrative matters pertaining to the management of programs of a non-purchasing nature, be delegated, with the appropriate documentation, by the President and/or Provost to the appropriate individuals for the smooth and efficient operation and compliance of processes associated with such programs.

Committee Action
Passed _____
Did Not Pass _____
Other _____

Board Action
Passed _____
Did Not Pass _____
Other _____

Assistant Secretary

Assistant Secretary

RECOMMENDATION TO THE BOARD OF TRUSTEES CONCERNING AN ADMINISTRATOR GRIEVANCE

Personnel Committee – May 14, 2009
Board of Trustees – June 11, 2009

RECOMMENDATION:

The President recommends:

That, in the administrator grievance of Dr. Rudolph Parrish, the Board of Trustees ratify the decision of the Executive Vice President for Health Affairs to uphold the termination of the administrator appointment of Dr. Parrish.

Committee Action:

Passed _____
Did Not Pass _____
Other _____

Assistant Secretary

Board Action:

Passed _____
Did Not Pass _____
Other _____

Assistant Secretary