

University of Louisville, Belknap Campus

The Michael Minger Act Report for 2008 Activity Reported for Calendar Year 2007

Section 1: Campus Security Authority

List campus security authority personnel (definition at KRS 164.948(2)):

Campus security authorities at UofL include police officers, security officers and any official of the institution who has significant responsibility for student and campus activities, including student discipline, student housing, student judicial affairs and student life. The president or his designee may identify other officials as it is deemed necessary. If this happens, the university will make sure the information is disseminated to the university community. When professional mental health, pastoral and other licensed counselors are functioning in those capacities, they are not considered to be campus security authorities.

All members of the university community are encouraged to report crimes or criminal activity to University Police at (502) 852-6111.

Describe the extent and nature of enforcement authority of campus security authority personnel:

University Police have the responsibility for law enforcement and criminal investigation at UofL. University Police officers are responsible for a full range of public safety services, including crime reports, investigations, medical emergencies, fire emergencies, traffic accidents, enforcement of state and local laws and all other incidents that require police assistance. These sworn police officers receive their law enforcement authority through the provisions of Kentucky Revised Statutes 164.950 - 164.990. University Police officers have formal law enforcement authority on property owned or controlled by UofL and on streets running through and adjacent to its campuses. University Police have county wide law enforcement jurisdiction obtained through an interagency agreement with the Jefferson County Sheriff's Office. It also has the authority to conduct university related criminal investigations anywhere within the Commonwealth of Kentucky.

University Police officers are trained according to Kentucky Law Enforcement Council standards. They attend the same basic police training academy as the other police officers in the Commonwealth of Kentucky. University Police officers are required to attend a minimum of 40 hours of in-service training annually and receive instruction in such areas as first aid, CPR, emergency response and firearms.

Describe the working relationship of campus security authority personnel with state and local police agencies:

University Police officers work closely with local, state and federal law enforcement agencies to provide services to the university community. Officers meet with their counterparts from the Louisville Metro Police Department about common crime problems and criminal activity near campus. They regularly exchange crime related reports and statistics, including those for off campus locations owned or leased by UofL recognized student organizations.

Section 2: Description of Information Programs

Describe programs that inform students and employees about:

(a) Campus safety and security

Section 2: Description of Information Programs

Security Awareness and Crime Prevention Programs

UofL employs these crime prevention programs and projects:

- 1) Escort Program: DPS provides individuals who request it an on campus escort from dusk until dawn. DPS will escort people up to four (4) blocks beyond the campus perimeter.
- 2) Crime Prevention Presentations: DPS makes crime prevention presentations to new students, faculty and staff at their respective orientations and to residence hall and campus fraternity and sorority residents. DPS also makes presentations available to the entire university. Past presentations have been made to such groups as Physical Plant employees, commuter students, students with disabilities, international students, student government, specific campus departments, recognized student organizations and intercollegiate athletes.
- 3) Printed Crime Prevention Materials: Printed crime prevention brochures, posters and bookmarks related to motor vehicle security, bicycle security, residence hall security, the escort service, and HSC security are distributed at crime prevention presentations and at various locations throughout the university's campuses.
- 4) Victim Assistance Program: This program provides assistance in the areas of criminal prosecution, victim's rights and other areas to victims of on campus crimes.
- 5) Emergency Telephones: Exterior emergency telephones linked directly to DPS are located throughout the university's three campuses.
- 6) Parking Lot Surveillance: One elevated security booth is located in the Floyd and Jefferson Street parking lot at the HSC and one in the Fourth Street parking lot on Belknap Campus. These booths are staffed to provide security surveillance of the parking lot and assistance to UofL patrons who park there. Security officers also are assigned to parking lots at Myers Hall, Preston Street and I-65, and Papa John's Cardinal Stadium. They are equipped with two way radios and are trained to respond to most emergency situations. Security officers are identified easily by the bright yellow shirts they wear. DPS security officers also actively patrol parking lots.
- 7) Electronic Alarm Systems: DPS monitors a comprehensive network of door control, duress, elevator alarm, intrusion detection and fire alarm systems via a computer based electronic monitoring system.
- 8) Surveillance Cameras: DPS monitors 148 surveillance cameras placed in strategic locations around Belknap Campus.
- 9) Architectural Design: DPS provides significant input into the physical and electronic security system design of all new and renovated campus facilities.
- 10) Security Surveys: DPS conducts security surveys and audits for selected campus departments each year and for other campus departments on request.
- 11) Facility Perimeter Surveys: DPS conducts annual surveys of exterior lighting.

12) Operation Identification: University Police allows members of the university community to check out engraving tools so they can mark identification information on valuable personal property, such as bicycles, motor vehicles, computers and audio video equipment. The engraved information can help identify the property if it is stolen. University Police also encourages Operation Identification participants to record the serial and model numbers of valuable property and to store the information in an off site location. DPS especially encourages on campus residents to participate in Operation Identification.

13) Crime Prevention Publicity: Crime prevention articles and materials are occasionally published in the student newspaper, the employee daily email, and also broadcast on the university's radio station.

14) Rape Awareness, Education and Prevention: Rape awareness education and prevention presentations are made each year to members of the campus community.

15) Crime Stoppers: DPS participates in the local Crime Stoppers program. Police take crime information from anonymous callers who receive monetary rewards for their help.

16) Community Policing Program: University Police officers attend meetings of campus associations, residence halls and other groups to provide up to date crime prevention information and to hear the concerns of members of the university community about crime and safety issues.

17) Rape Aggression Defense (R.A.D.) Systems: RAD is a self defense program for women. It helps women become more aware of the possible dangers that can develop at any time and teaches them to prevent, reduce and avoid high risk situations. This 12-hour course is not a martial arts course, but it does steadily develop women's self defense capabilities through hands on training. Information is available from University Police at (502)852-6111.

18) World Wide Web Site: DPS has a Web site at www.louisville.edu/admin/dps for quick and up to date information on police, parking, fire safety and emergency procedures. The university community is encouraged to take a few minutes to browse this site. Questions can be directed to DPS at (502) 852-6111.

19) Community Awareness Programs: Members of the University Police are active participants in university sponsored awareness programs, such as health and awareness fairs. These programs provide the UofL community with a wide range of information concerning the resources available to them through the different university departments.

20) The University Shuttle Transportation Program: Parking operates several shuttle transportation vehicles on Belknap Campus to transport members of the university community safely to campus locations. The routes and hours of operations vary. Information on route times and pick up and drop off locations is available at www.ridetarc.org and at www.louisville.edu/admin/dps.

21) National Bike Registry: University Police are members of the National Bike Registry and can access a national database to enter information on a stolen bicycle or to search for a bike that has been reported stolen.

22) The National Bike Registry has an enrolled membership of municipal and university police departments from most states. With a large number of departments able to access a database that lists thousands of stolen bikes, it is more likely that a bike listed in the database will be returned its owner if it is recovered.

A link to the National Bike Registry (www.nationalbikeregistry.com/signups.html) is on the University Police Web site at www.louisville.edu/dps under the headings Safety and Programs. Members of the university community can access this site and register their bicycles for a nominal fee.

(b) How to report a crime:

As does any other community of more than 24,000, UofL experiences accidents, injuries, crimes and other emergencies. Members of the UofL community should report all crimes or emergencies on any UofL campus to DPS as soon as possible. DPS can be reached from on campus telephone by dialing 852-6111. This number is staffed 24 hours a day by trained and state certified telecommunications officers. Off campus, local callers can reach DPS at 852-6111; callers from long distance calling areas should dial (502) 852-6111.

UofL campuses are equipped with a number of outdoor emergency telephones that are programmed to call DPS automatically when activated. Pressing the red button initiates an emergency call.

Free, on campus public telephones are located in the lobbies or inside public areas of most university buildings. Members of the university community can use these easily accessible telephones to call DPS by dialing 852-6111. The number is printed on or nearby the telephone.

The DPS telephone number also is listed in the online office directory at: http://www.louisville.edu/admin/dps/staff_directory.htm. It is included on all of the department's printed publications and correspondence. DPS is equipped with a telecommunications device (TDD) for communications with the hearing impaired.

A number of women's restrooms, elevator cabs and remote areas on campus have help buttons or pull stations some of which sound a loud local alarm in addition to providing an alarm directly to DPS.

University Police maintain direct communications with the local police, fire and emergency medical response agencies to facilitate response in an emergency. DPS also maintains communication with the university's Physical Plant and Environmental Health and Safety departments.

Hate Crime Reporting

University Police will investigate fully every hate or bias crime reported by the university community. Anyone who believes that he or she is the victim of a hate or bias crime can report it by calling the University Police hotline number 852-6726 and leaving his or her name and telephone number. An investigator will return the call within 24 hours.

Sexual Misconduct Policy Statement

UofL is dedicated to fostering a quality educational environment in its campus community. UofL expects its students to treat other people with dignity and respect. Therefore, the university will not tolerate any form of sexual misconduct. Sexual activity should be explicitly agreed upon by all involved parties. Verbal communications of non-consent, nonverbal acts of resistance or rejection, or mental impairment of the victim for any reason — including the victim's overuse of alcohol or drugs — may constitute lack of consent. The use of alcohol or drugs will not be accepted as an explanation for the actions of any student charged with a Code of Student Conduct violation.

Students accused of any disciplinary misconduct under the Code of Student Conduct are subject to administrative disciplinary proceedings during the pending of any criminal, civil or other university proceedings regarding the same incident. If a student is charged with sexual misconduct and proceeds through the non-academic disciplinary process, both the accused student and the accuser shall be afforded the hearing procedure rights listed in the Code of Student Conduct, including the opportunity to have an adviser present during the disciplinary proceeding.

If an accused student is found responsible for sexual misconduct, sanctions may range from a reprimand to disciplinary expulsion as outlined in the UofL Code of Student Conduct. Other educational or developmental activities considered beneficial to the accused student's growth and behavioral change process also may be required. In addition, both the accuser and the accused shall be informed of the outcome of any non-academic disciplinary process.

Anyone who believes a sexual offense has occurred:

- 1) SHOULD report such conduct immediately to the University Police at (502) 852-6111 or to their Residence Hall staff.
- 2) SHOULD NOT change their clothing.
- 3) SHOULD NOT bathe, or clean their clothing.
- 4) SHOULD NOT apply or take any medication.
- 5) SHOULD, whenever necessary and after speaking with authorities, seek medical or counseling assistance. On campus medical assistance is available through the Student Health Services (502) 852-6479 (8:00 – 4:30 Monday - Friday). Information regarding Student Health Services can be found online at <http://www.med.louisville.edu/clinical/studenthealth/info.htm>

On campus counseling assistance is available through the Counseling Center at (502)852-6585.

When a victim reports an alleged sexual misconduct violation, University Police will inform the victim of their options:

- 1) To notify the proper law enforcement authorities and the option to get help in doing so.
- 2) To participate in on and off campus counseling, mental health or student services for victims of sexual assault.
- 3) For opportunities and assistance to change academic and on campus living arrangements. The offices of the Vice President for Academic Affairs or the Vice President for Health Affairs should be contacted for any change in the academic arrangements and the Office of Residence Life will be responsible for changes in on campus living arrangements.

University Police maintains close ties with the UofL PEACC program, a Department of Justice sponsored program for Prevention, Education and Advocacy on Campus and in the Community. PEACC develops education programs for the prevention of domestic violence, spouse abuse, stalking and sexual violence. Information about PEACC can be obtained by calling (502)852-2567 or by going to www.louisville.edu/provost/womenctr/peacc.

(c) How to prevent crimes:

- 1) Crime Prevention Presentations: DPS makes crime prevention presentations to new students, faculty and staff at their respective orientations and to residence hall and campus fraternity and sorority residents. DPS also makes presentations available to the entire university. Past presentations have been made to such groups as Physical Plant employees, commuter students, students with disabilities, international students, student government, specific campus departments, recognized student organizations and intercollegiate athletes.
- 2) Printed Crime Prevention Materials: Printed crime prevention brochures, posters and bookmarks related to motor vehicle security, bicycle security, residence hall security, the escort service, and HSC security are distributed at crime prevention presentations and at various locations throughout the university's campuses.
- 3) Crime Prevention Publicity: Crime prevention articles and materials are occasionally published in the student newspaper, the employee daily email, and also broadcast on the university's radio station.

Campus Sex Crimes Prevention Act

The Campus Sex Crimes Prevention Act (section 1601 of Public Law 106-386) mandates that universities advise the campus community where it can obtain law enforcement agency information provided by a state under section 170101(j) of the Violent Crime Control and Law Enforcement Act of 1994 (42 U.S.C. 14071(j)), concerning registered sex offenders.

The Kentucky State Police Sex Offender Registry (SOR) is located at: <http://www.kentuckystatepolice.org/sor.htm>. The Kentucky State Police provides sex offender and criminal offender registration information to the public through this Web site. The intent of this site is public safety and awareness. This database is made available to alert possible victims of potential danger, not to punish or embarrass offenders.

Convicted sex offenders and criminal offenders have always lived in our communities, but only in recent years have laws been passed which have required these offenders to register with authorities. Unfortunately, many convicted offenders will commit more offenses. There is an overriding interest and need to ensure the public's safety by providing registered offender information. It is important to note that only criminal offenses covered by the statute require registration with the state police.

Drug and Alcohol Policies:

UofL policies for drug and alcohol use on campus properties and at university sponsored activities prohibit:

- 1) Distribution, possession or use of any illegal drug or controlled substance without legal authorization;
- 2) Providing alcoholic beverages to individuals less than 21 years of age, or possession of alcoholic beverages by individuals less than 21 years of age; or
- 3) Illegal possession of an open container of an alcoholic beverage, public intoxication, driving while intoxicated and drinking alcoholic beverages in an unlicensed public place

Students, faculty, staff and administrators who violate the university's drug and alcohol policies will face disciplinary sanctions that could, in addition to suspension or dismissal from the university, include prosecution and imprisonment under federal and Kentucky laws.

The Code of Student Conduct lists details of offenses and discipline for students. Staff may be disciplined under Section 11.1 of the Staff Handbook. Deans may discipline faculty per the university's Red Book Sections 4.5.3 or 3.2.2 with review per 4.4 for sanctions less than dismissal or suspension for one year.

The health risks associated with the misuse and abuse of mind altering drugs, including controlled substances and alcohol, include, but are not limited to, physical and psychological dependence; damage to the brain, pancreas, kidneys and lungs; high blood pressure; heart attack and stroke; ulcers; birth defects; a diminished immune system; and death.

The UofL Counseling Center provides assessment and referral services to university students, as well as serving as an education resource for information on alcohol and other drugs. The Counseling Center staff and peer educators provide educational and prevention programs that address a myriad of issues that surround alcohol and other drug use and abuse.

For more information about these programs or about individual assistance, call the Counseling Center at (502)852-6585. Services for faculty and staff are available through the Employee Assistance Program (EAP). More information on the EAP can be obtained by calling (502)852-6543.

Section 3: Statements of Policies and Procedures

(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)

DPS will advise members of the campus community on a timely basis about campus crime and crime related problems. Efforts include:

1) UofL Today: The Office of Communications and Marketing includes announcements of crime alerts and crime related problems in its daily email announcements to faculty and staff. The announcements contain a link to the University Police Web site (www.louisville.edu/dps) for complete information.

2) The university employs UofLAlert, an emergency alert notification system, to inform students, staff and faculty of an event on or near campus that may be potentially life threatening or injurious to the community. The system uses several redundant media to deliver the emergency message.

- Text messaging. This system sends emergency communications directly to the cell phones of students, faculty and staff. Participants must opt in, and UofL encourages all students, faculty and staff to do so. Registration is online at <http://louisville.edu/alerts/> Only people with a UofL e-mail address can register.
- Voice Over Internet Protocol. This system transforms the university's 8,900 telephones into a loudspeaker warning system. In an emergency, the phones emit an audible message via a speaker, a light flashes and a text message appears on the phone's screen. Recipients do not have to sign up for this notification.
- E-mail. All students, faculty and staff have e-mail accounts through the university. In an emergency, a message goes out to them via their e-mail account. Recipients do not have to sign up for this notification.
- Web. Anytime UofLAlert is activated, the initial announcement and any updates are posted prominently on UofL's main web page.

3) Special Alerts: When circumstances warrant it, special crime alerts are prepared and distributed campus wide.

4) World Wide Web: DPS posts crime alerts, crime prevention, crime statistics and a daily crime log (Media Log) on its Web site at www.louisville.edu/dps. The site, which is part of the UofL Web site, also has parking information.

5) Uniform Crime Reports: University Police annually contribute crime statistics to the Federal Bureau of Investigation's Uniform Crime Report. The yearly report provides detailed statistical information and is available at academic and public libraries.

(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492

Fire Suppression System

All residence hall facilities that are located on the Belknap and Health Science campuses are fully equipped with automated fire suppression systems, including those managed by University Louisville Properties. This automated system will activate either dry or wet sprinkling devices throughout the facility when fire or extreme heat puts it into alarm. The systems also report back to a central alarm system located in the campus department of public safety. All systems are monitored regularly by the university.

Not all Greek Houses located on Unity place are equipped with automated suppression systems. The houses that are fully equipped include: Delta Zeta, Chi Omega, Lambda Chi, and the new Phi Kappa Tau house. Those that are not equipped and therefore are restricted from having individuals sleep in the house include: Beta Theta Pi, Sigma Kappa, Triangle, Sigma Phi Epsilon, and Sigma Chi. All units are being required to add systems in the future.

University Park Apartments which is a privately managed facility located on university property off Eastern Parkway does not have automated sprinkling systems in the apartment units. They are equipped with individual smoke detection.

(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)

Students with Disabilities

There are three options available to students who feel the accommodations offered are not satisfactory:

1. The student may request to move to another space that may better meet the requested needs. Room changes can be requested by completing a form in the Housing and Residence Life Office. The student should talk with a Housing staff member to clarify why the room change is being requested and what accommodations are needed. Room changes are granted as the space is available on a first come/first served basis.

2. Students may request to have specific modifications completed or installed in their assigned rooms. Requests for modification of space should be submitted in writing to the Associate Director for Facilities in the Housing and Residence Life Office. The Associate Director may discuss the modification with the Disability Resource Center staff. The request should address the following issues:

- a) Is there a negative health impact that may be permanent if the request is not met?
- b) What is the likely impact on academic performance if the request is not met?
- c) What is the likely impact on social development if the request is not met?
- d) What is the likely impact on the student's level of comfort if the request is not met?

3. The student may request to cancel the housing application and choose to live in an off-campus facility. Cancellation of housing should be submitted by completing the cancellation request form available in the Housing Office. A student canceling due to lack of requested accommodations may request a refund of license fee beginning with the date the student properly checks out of the assigned space. This is based on a daily rate.

Appeals of decisions, sanctions, and/or fees assessed by Housing

Any student who wants to appeal a decision made within Housing may do so by submitting a written request to the Vice President for Student Affairs, Swain Activities Center, Room W302, 852-6933.

(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)

Evacuation for Students with Disabilities

This policy includes students that may have temporary impairments (e.g., crutches, wheelchair). Those students should make the building staff aware of their status as soon as possible. In the event of an emergency that requires evacuation of a university facility, please follow the procedures provided to ensure your safety.

The sounding of the fire alarm indicates the necessary evacuation of the building for all students. Residents on the first floor with a means of egress should evacuate the building immediately.

Residents above the first floor should go to a room with an outside window and a phone (preferably your own). Call the Department of Public Safety (852-6111) and inform them of your location and wait there until help arrives. Your evacuation will be coordinated by the responding emergency personnel. DPS will notify them of your location. If the emergency is determined to be false (false fire alarm, etc.), you will not be evacuated from the building.

Our office maintains a list of students with disabilities and this list is passed on to the Department of Public Safety. Because students may not be in their rooms when an emergency occurs, we ask your assistance by calling DPS to inform them of your location.

Section 4: Crime Table - Belknap

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	5	1	0	0
Burglary	29	8	0	9
Criminal Damage	51	14	0	11
Manslaughter	0	0	0	0
Menacing	3	1	0	0
Motor Vehicle Theft	5	5	0	13
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	4	0	0	2
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	7	4	0	0
Stalking	5	1	0	0
Terroristic Threatening	10	4	0	0
Theft	96	24	0	28
Wanton Endangerment	0	0	0	1
Weapons Possession	2	0	0	5
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	8	6	0	49
Arrest Only: Liquor-law Violations	10	3	0	1
Arrest Only: Other Alcohol Violations	5	0	0	0

Section 5: Criminal Attempts Table - Belknap

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	2	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

Section 6: Incidents Table - Belknap

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	12 *	0	0	0
Sex Offenses - Non-forcible	12 *	0	0	0
Stalking	3	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	0	0	0	0

* As reported by the office of Prevention, Education and Advocacy on Campus and in the Community (PEACC).