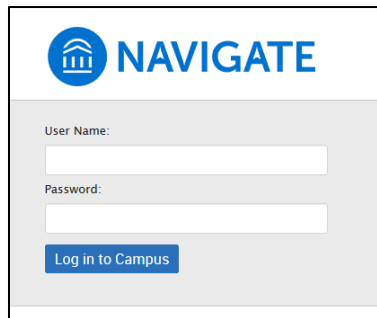


New Transfer Students How to Schedule an Advising Appointment in CardSmart

1. Log into CardSmart by navigating to: louisville.campus.eab.com
2. Enter your ULink Username (e.g., fmlast01) and Password:



If you need to reset your UofL ULink password, go to password.louisville.edu

3. In the top right corner, select “Make an Appointment”:



4. What type of appointment would you like to schedule?

Select **Academic Advising**

5. Are you a current student or new transfer student?

Select **New Transfer Student**

6. Select the service that best describes the appointment you want to make:

Select **New Transfer Student**

You must select New Transfer Student in order for your submitted transcript to be evaluated and reviewed before your appointment.

What type of appointment would you like to schedule?

Academic Advising

Are you a current student or new transfer student?

New Transfer Student

Select the service that best describes the appointment you want to make

New Transfer Student

Next ▶

- Select “Next”
7. Select your advising center or college/school, then select Next:

Select your advising center or college/school

College of Business

Select an advisor to meet with

Any Staff

If you don't have a preference, just click Next.

◀ Back

Next ▶

If the advisor field is grayed out, you will see the availability of your assigned advisor

Academic Advising

- Browse the days that your advisor is available and select a Morning or Afternoon that works best for you, select a time, then select Next:

Times From February 22 To February 26

Sat, Feb 22	Sun, Feb 23	Mon, Feb 24	Tue, Feb 25	Wed, Feb 26
Morning N/A	Morning N/A	Close 8:00am 9:00am 10:00am 11:00am	Morning 4 Available	Morning 4 Available
Afternoon N/A	Afternoon N/A		Afternoon 5 Available	Afternoon 5 Available

* All times listed are in Eastern Time (US & Canada). refreshed at 6:19pm EST.

◀ Back Next

You may not see availability for the first few business days. Keep searching.

- Review the appointment details, **enter comments** to better inform your advisor on why you would like to meet, and **confirm a cell phone number** to receive a reminder 2 hours before your appointment:

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

Appointment Details

Who: YOU . with Aiden Advisor **When:** Monday, February 24 10:00am - 11:00am
Why: New Transfer Student **Where:** College of Business

Additional Details

Is there anything specific you would like to discuss with Aiden ?

I would like to discuss majors in this college where most of my credits would apply.

Send Me an Email
 Send Me a Text
 Please provide your mobile number

Comments for your staff...

◀ Back Confirm Appointment

10. You're done! You will receive a confirmation email of the appointment details:

Success! Your Appointment Has Been Created

Appointment Details

Who: YOU . with Aiden Advisor

Why: New Transfer Student

When: Mon Feb 24, 2020 10:00 am - 11:00 am

Where: College of Business

What would you like to do now?

[Create Another Appointment](#)

[View My Calendar](#)

[Go Home](#)

If you need to reschedule or cancel an appointment with your advisor, please contact the appropriate center below to do so:

Arts and Sciences: 502.852.5502, **Business:** 502.852.7439, **Dentistry:** 502.852.5081, **Education & Human Development:** 502.852.5597, **Honors:** 502.852.6293, **Criminal Justice:** 502.852.6567, **Metropolitan College:** 502.213.4520, **Music:** 502.852.0517, **Nursing:** Please email your assigned advisor, **Public Health:** 502-852-5559, **Social Work:** 502.852.5872, **Speed Engineering:** 502.852.8084, **Student Success Center - Exploratory & Transition Advising:** 502.852.7969, **ULtra:** 502.213.4538

Organizational Leadership and Learning: Healthcare Leadership: Please email your advisor, Sandra, to schedule an appointment: (Saundra.kimberlain@louisville.edu)