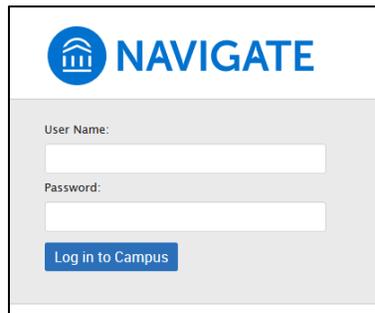


New Transfer Students How to Schedule an Advising Appointment in CardSmart

1. Log into CardSmart by navigating to: louisville.campus.eab.com
2. Enter your ULink Username (e.g., fmlast01) and Password:



The image shows a login form titled "NAVIGATE". It features a blue header with a building icon and the word "NAVIGATE". Below the header, there are two input fields: "User Name:" and "Password:". A blue button labeled "Log in to Campus" is positioned below the password field.

If you need to reset your UofL ULink password, go to password.louisville.edu

3. In the top right corner, select "Make an Appointment":



4. What type of appointment would you like to schedule?

Select **Academic Advising**

5. For 'Service', select **New Transfer Student**.

You must select New Transfer Student in order for your submitted transcript to be evaluated and reviewed before your appointment.

6. Click **Find Available Time**.

[Go Back](#) | [Dashboard](#)

New Appointment

What can we help you find?

*What type of appointment would you like to schedule?

Academic Advising x

▼

*Service

New Transfer Student x

▼

Pick a Date ⓘ

Monday, March 1st 2021 ▼

[Find Available Time](#)

7. On the left-hand side, you can use the calendar to find the days where appointments are available. Dates with a dot beneath the number have available times:

All Filters [Start Over](#)

What type of appointment would you like to schedule?

Academic Advising

Service

New Transfer Student

Pick a Date ⓘ

< March 2021 22 >

Su	Mo	Tu	We	Th	Fr	Sa
	1 •	2	3 •	4 •	5 •	6
7	8 •	9	10 •	11 •	12 •	13
14	15 •	16	17 •	18 •	19 •	20
21	22 •	23	24 •	25 •	26 •	27
28	29 •	30	31 •			

Academic Advising

- On the right side of the page, you will see a listing of the days and times that an advisor is available for an appointment. **Select a time** for your appointment:

Mon, Mar 1st

8:00 - 9:00 AM 8:30 - 9:30 AM 9:00 - 10:00 AM 9:30 - 10:30 AM 10:00 - 11:00 AM 10:30 - 11:30 AM 11:00 - 12:00 PM 11:30 - 12:30 PM

12:00 - 1:00 PM 2:30 - 3:30 PM 3:00 - 4:00 PM 3:30 - 4:30 PM 4:00 - 5:00 PM

Wed, Mar 3rd

8:00 - 9:00 AM 8:30 - 9:30 AM 9:00 - 10:00 AM 9:30 - 10:30 AM 10:00 - 11:00 AM 10:30 - 11:30 AM 11:00 - 12:00 PM 11:30 - 12:30 PM

12:00 - 1:00 PM 2:30 - 3:30 PM 3:00 - 4:00 PM 3:30 - 4:30 PM 4:00 - 5:00 PM

Thu, Mar 4th

2:00 - 3:00 PM 2:30 - 3:30 PM 3:00 - 4:00 PM 3:30 - 4:30 PM 4:00 - 5:00 PM

Fri, Mar 5th

8:00 - 9:00 AM 8:30 - 9:30 AM 9:00 - 10:00 AM 9:30 - 10:30 AM 10:00 - 11:00 AM 10:30 - 11:30 AM 11:00 - 12:00 PM 11:30 - 12:30 PM

12:00 - 1:00 PM 12:30 - 1:30 PM 1:00 - 2:00 PM 1:30 - 2:30 PM 2:00 - 3:00 PM 2:30 - 3:30 PM 3:00 - 4:00 PM

[Show more](#) ▾

- Review the Appointment Details:

[Go Back](#) | [Dashboard](#)

Review Appointment Details and Confirm

What type of appointment would you like to schedule? Academic Advising	Service New Transfer Student
Date 03/01/2021	Time 3:00 PM - 4:00 PM
Location J.B. Speed School of Engineering	

- 10. **Enter comments** to better inform your advisor on why you would like to meet, **confirm a cell phone number** to receive a text message reminder 2 hours before your appointment, then **select Schedule**:

Would you like to share anything else?

I would like to discuss how my credits will transfer to UofL and I would like to discuss a full-time schedule for the next semester.

Email Reminder
Reminder will be sent to [redacted]@louisville.edu

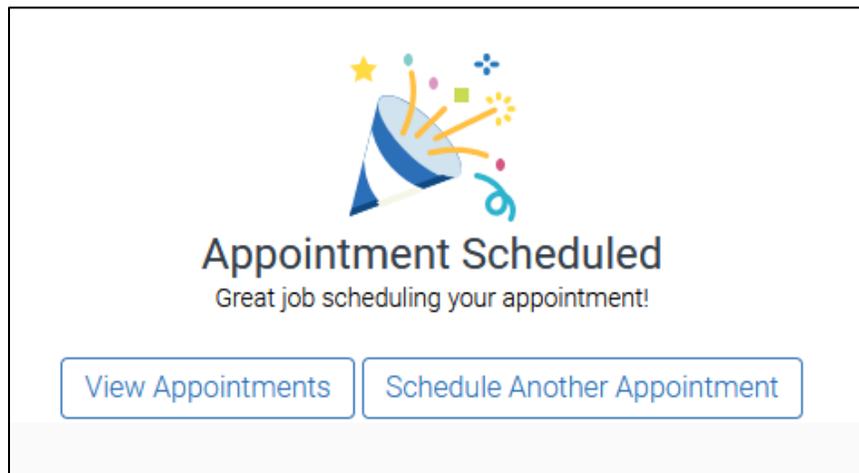
Text Message Reminder

Phone Number for Text Reminder

502/555-5555

Schedule

- 11. **You're done!** You will receive a confirmation email with the appointment details:



Academic Advising

If you need to reschedule or cancel an appointment with your advisor, please contact the appropriate center below to do so:

Arts and Sciences: 502.852.5502, **Business:** 502.852.7439, **Dentistry:** 502.852.5081, **Education & Human Development:** 502.852.5597, **Honors:** 502.852.6293, **Criminal Justice:** 502.852.6567, **Metropolitan College:** 502.213.4520, **Music:** 502.852.0517, **Nursing:** Please email your assigned advisor, **Public Health:** 502-852-5559, **Social Work:** 502.852.5872, **Speed Engineering:** 502.852.8084, **Student Success Center - Exploratory & Transition Advising:** 502.852.7969, **ULtra:** 502.213.4538

Organizational Leadership and Learning: Healthcare Leadership: Please email your advisor, Sandra Kimberlain, to schedule an appointment: (Sandra.kimberlain@louisville.edu).

Nursing (Owensboro Campus): Please email your advisor, Terri Knott, to schedule an appointment: (terri.knott@louisville.edu).