Welcome to the University of Louisville!
We are happy you have chosen to make U of L your home for your next educational journey!
Instructions:

Please review the following pages pertaining to important information you will need to set up and access your UofL student accounts.

THIS WILL NOT FULFILL YOUR ORIENTATION REQUIREMENT.

More information will be provided at the end of this presentation.
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Activating Your Account

http://louisville.edu/admissions/activate

- In order to access any University of Louisville student accounts you will need to set-up your username and password.

- The above website will walk you through a series of steps to retrieve your username, obtain a temporary password, and instructions on how to set your secure password.

- You will need your student ID which you can find on your Certificate of Admissions.
Activating Your Account

http://louisville.edu/admissions/activate

ACTIVATE YOUR ACCOUNT

Welcome to the University of Louisville!
Before you log in to any of UofL's online services, you will need to activate your UofL account.

1. Go to louisville.edu/userid and get your user ID using your Social Security Number (SSN) and your date of birth. Write your user ID and 7-digit student ID down or copy/paste them into a document so you can grab it for the next steps.
2. Go to ULink, our student portal, at louisville.edu/ulink.
3. Put in your user ID you got in step 1 in the user ID box.
4. Next will be your password. Your default password will be the following:
5. First 2 letters of your first name (lower case) + First 2 letters of your last name (lower case) + an exclamation point (!) + the last 4 digits of your numerical student ID

Example: John Smith, with a numerical ID of 123456, has a default password of josm13456. We know, it's a little weird, but it's set up this way to protect you from identity theft and other mischief.

6. Click submit. If it's successful, you will receive a "Password expired" message. Don't worry, that just means it's time to set up your new UofL password. Follow the link to set up your new password. You will also be able to set up challenge questions, which will allow you to
http://ulink.louisville.edu

Web portal for all UofL students and staff. This portal contains but is not limited to:

- Tuition Account Info
- Academic Records
- Financial aid
- Personal information
- Campus Resources

- Class schedule
- Grades
- Transcript requests
- Registration Holds
- Web Balloting
Sign in with your UofL username and password
You can find all the information in this presentation under the Student Services tab.
ULINK

- View your Account
  - See your tuition bill
  - View due dates

- Payment Option
  - Payment plan options
  - Payment fees by payment

- UofL One Card
  - Tuition reimbursement method
  - Must be activated if you want to receive any residual funds

Contact Us

If you have any problems or questions regarding student fees or payment information concerning your student records, please contact the Bursar's Office at Bursar@louisville.edu
• Financial Aid Homepage
  – Important dates
  – Announcements
• To Do List
  – forms or tasks to accomplish before aid can be distributed
• Accept/Decline
  – Necessary for ANY amount
• Summer Aid
  – Must have previous year FAFSA on file
Your Student Center is your one-stop-shop for academic and advising information.
Some important items to note:
• General Advising Information (including contact numbers)
• GPA Calculator
• Undergraduate Catalogue including program requirements
1. Your current class schedule
2. Any holds that would keep you from registering from classes
3. To-Do items which would hold financial aid or other important action items
4. Academic Advisor’s name and phone number
Registering Classes
Under the Student Services tab—this Schedule of Classes allows you to easily search for classes.
Use this option to see ANY class that fulfills a gen ed requirement regardless of subject.

Disclaimer:
The course descriptions and class schedules provided herein are for the guidance of students. The University, however, reserves the right to change course descriptions and schedules without prior notice.

The provisions of this listing do not constitute an express or implied contract between the University and any member of the student body, faculty or general public.

The displayed information is the latest available from the Student Records system which is maintained by the Registrars’ office.
**Points to Remember:**

- The first column provides the number you need to register for the class.
- Distance Ed – this denotes an online class and has an associated fee.
- Be sure to read the NOTE section underneath each class title.
Go BACK into your student center to register for your classes.
Click on enrollment shopping cart to input your classes.
BLACKBOARD®
BLACKBOARD

http://blackboard.louisville.edu
Technology assistance for in-person and online classes

CLASSES
- Rosters, Grades, Email access, Announcements
- Class assignments, Discussion Boards, Exams, Evaluations

Organizations
- Announcements, Photos, Email access, Participation
Don’t forget to use your SAME UofL username and password.
Your classes will be listed here

Important campus AND class announcements
CARDMail®

http://cardmail.louisville.edu

U of L students, staff, and faculty email server

• Powered by Microsoft Outlook

• FEATURES
  – Email
  – Address Book
  – Calendar
  – Forwarding Service
  – Phone Syncing
Organizational Account sign-on: username@cardmail.louisville.edu (also your email address)

Password: ULINK password
CARDMail®

Student News and Events, Service Account [SGAE]

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SPECIAL EVENTS FOR GRADUATE STUDENTS

1. Graduate Picnic: May 9, 2012

MISCELLANEOUS

It is IMPERATIVE that you check your UofL email once daily. Many offices ONLY communicate through CARDmail.

DID YOU KNOW?

There is a Card Book for traditions, practical information, fun, alumni information and tools. Go to http://uoflcardbook.com
The CARDMail calendar is a great way to organize schoolwork, club meetings, and social dates.
Louisville ALERTS
Louisville Alerts

http://louisville.edu/alerts

Emergency alert system for all UofL students and employees

- FREE Alert system – you only pay for the amount you would already pay for an incoming text message.
- You can register your cell number and up to two additional phone numbers.
- You are already registered through your CARDMail account but can add 2 additional email addresses.
- The following page shows the log-in screen. You will need to CLICK on Add Text Messages and then sign in with your UofL username and password.
University Alert System

UofL wants to protect its greatest asset: YOU.
During an emergency or when campus conditions affect class/work schedules, you will receive information

ON YOUR PHONE

⭐ By text message to a phone number of your choice.
⭐ Ability to add two additional phone numbers.
⭐ Broadcast and/or written message to all office, classroom and dorm Cisco IP phones.

THROUGH YOUR E-MAIL

⭐ By e-mail message to your official UofL e-mail address
⭐ Ability to add two additional e-mail addresses.

ON THE WEB

⭐ On the homepage at louisville.edu. (See screenshot for message placement)

NOTE: Text messaging and e-mail of choice alerts are opt-in. You must sign up to receive them.

- FREQUENTLY ASKED QUESTIONS
- EMERGENCY PROCEDURES
- VISIT THE CAMPUS POLICE SITE
UL Mobile

**Free app**: Available for Android, Blackberry, and iPhone

- Interactive Maps
- Cardinal Shuttle Routes and Schedules
- Staff/Student/Faculty Directory
- Athletics/Campus Events
- Course Catalog
- News and Videos
- Images
- Library Catalog
- Emergency Information (CARDS Safety App)
Need help?
Technology Resources

IT Website  http://louisville.edu/it
The website includes a live chat option, FREE downloadable software, and FREE virus protection.

IT Help Desk  502-852-7997
Refer to the website for hours

IT Express Zone located in LL of Miller Information Technology (MITC) building
(Purchase, get assistance, and computer repair)
Parking
Parking Office

Web  http://louisville.edu/parking

Phone  502-852-PARK (7275)

Permits Enforced 24 hours a day
- Citations will result in a registration hold
- Transaction and appeals can be completed online

Permits MUST be displayed anytime on campus to avoid penalty.

Permit Prices

Red (Reserved)  $590
Blue (Staff)  $281
Green (Graduate Student)  $132
Purple (All undergrad commuter)  $98
Yellow (Residents)  $150
Orange (Residents)  $150
Student ID Card
Cardinal Card

http://louisville.edu/cardinalcard

Office located in the LL of the Houchens Building

**They now have online photo submission**

- Holds your Meal Plan
  - Swipes, flex money, and cardinal cash
  - All FULL-TIME students on the Belknap campus are required to have a meal plan.
  - Commuter Plan = $200 per semester

- On-campus printing

- Library Card
  - Check out books, DVDs, camera equipment, iPads, Kindle’s, and hourly rentals of computers and phone chargers.

- Discounts
  - Movie theaters, restaurants, entertainments venues
  - Ride TARC (city bus system) for free
Now What?

✓ Congratulations on being admitted!

✓ Academic Advising Appointment
   To find contact information: http://louisville.edu/advising/centers

✓ Register for Classes

✓ Complete a New Student Orientation
New Cards Orientation

Register for your orientation here: http://louisville.edu/newcards/transfer-students
(At this time the only orientation program available is online.)

Orientation is a THREE-STEP process

1. Register online.
2. The next BUSINESS DAY the orientation module will be available in Blackboard. http://blackboard.louisville.edu You must review the material and take the assessment (scoring a 70% or higher).
3. The next BUSINESS DAY your score will be received and your orientation requirement will be fulfilled.

You must complete your New Cards Orientation by Tuesday, September 6 at 5 p.m.
Questions?

New Student Orientation
502-852-7276
orient@louisville.edu

Transfer Student Services
502-852-0166
admitme@louisville.edu