

## Product Tour: Dissertations & Theses

**ProQuest Information and Learning** is a global leader in collecting, organizing and distributing value-added information to researchers. **ProQuest Dissertations & Theses (PQDT)** is the world's most comprehensive collection of dissertations and theses, covering graduate works from 1861 to the present.

### Welcome to Dissertations & Theses!

We suggest you begin exploring our service using the following examples:

1. Basic Search
2. Working with Results
3. Advanced Search
4. Publication Search
5. Additional Suggestions
6. More Information

To access ProQuest, follow the links on your library web page or consult your librarian for instructions.

### 1. Basic Search

Basic search offers quick document retrieval based on keywords.

*Ex.: Find graduate works about marketing trends in the fast food industry.*

1. Click the **Basic** tab to access this area.
2. Type *fast food industry and marketing* into the search box.
3. Click the **Search Tips** link for additional guidance. For example, you may decide to add quotes for the phrase "*fast food industry*" and to change marketing to market\* (truncation character) so you can find word variations such as marketing or marketplace.
4. Choose search limits.

**Database (if available):** Check this menu for other databases your library may offer.

**Date Range:** Choose specific or general dates.

**Limit Results To:** Use this feature to exclude results that are not available in full text.

**More Search Options:** Limit your search to a specific author, school, subject, language, or document type (dissertation or thesis).

5. Run the search.

### 2. Working with Results

#### Results Sorting

- A drop down menu orders results by most recent or most relevant first.
- Use links to limit results to records with full text.

#### Document Formats

- Both the results list and document display screens offer navigation to alternate viewing formats such as 24 Page Preview and Full Text - PDF (when available).

#### Set Up Alerts

- Using the "Set Up Alerts" link, schedule periodic email delivery of new results.

#### My Research

- Format citations to specific styles, such as MLA or APA.
- Email marked documents in a batch.
- Export citations to bibliographic software (Endnote, ProCite, etc.).
- Create a page of links back to selected documents or searches.
- To add items to My Research, simply click the check box for the document.

### 3. Advanced Search

Advanced search offers an array of tools for utilizing ProQuest's detailed indexing.

*Ex.: Find graduate works about immunology granted by Dartmouth College.*

1. Click the **Advanced** tab to access this area.
2. Select **School name/code** from the first menu, and open the **Browse schools** link. Find the school *Dartmouth College* and click the **Add to Search** button.
3. Select **Subject name/code** from the second menu, and open the **Browse subjects** link. Find the term *Immunology* and click the **Add to Search** button.
4. Run the search.

Ex.: Find graduate works published in Italian about romance literature.

1. Click the **Advanced** tab to access Advanced Search.
2. Click on **More Search Options** if not already expanded.
3. Click on the **Browse subjects** link, located next to the Subject name/code form field. Find the term *Romance Literature* and click the **Add to Search** button.
4. Choose *Italian* from the **Document language** drop-down box.
5. Run the search.

## 5. Publications

Use the Publications tab to browse for graduate works by Subject or School Location contained in ProQuest Dissertations & Theses.

1. Click the **Publications** tab to access this area.
2. Click on the term *Psychology* to expand list.
3. Find *Adult Education* and click on the *View documents* link
4. View results with the Subject term "Adult Education".

## 6. Additional Suggestions

### More Like This

You've located the perfect dissertation; now find others that are similar. **More Like This** can be found at the bottom of all ProQuest citation records. Select indexed terms you like, and ProQuest will search for matching documents.

### Create a Web Page

Download or email a page of links back to selected documents or searches. Durable links are suitable for posting on an Intranet site. Search links automatically refresh with new content. Create a Web Page is a component of the **My Research** tab.

## 7. More Information

### In North America:

- **Technical Support**  
Phone: 800-889-3358  
Email: [tsupport@proquest.com](mailto:tsupport@proquest.com)  
Web: <http://proquest.com/techsupport>
- **Search Assistance**

Phone: 800-889-3358

Email: [technicalsupport@proquest.com](mailto:technicalsupport@proquest.com)

Web: <http://proquest.com/techsupport>

- **Product Help**  
Product help and downloadable guides:  
[http://proquest.com/products\\_pq/training](http://proquest.com/products_pq/training)

### Outside of North America:

- **Technical Support**  
Email: [support@proquest.co.uk](mailto:support@proquest.co.uk)  
Freephone: 0880 220 710 (UK only)  
Telephone: +44 1223 271 496 (Outside of UK)
- **Product Help**  
Product help and downloadable guides:  
<http://proquest.co.uk/pqtraining>