

File Shares Post-Migration Checklist

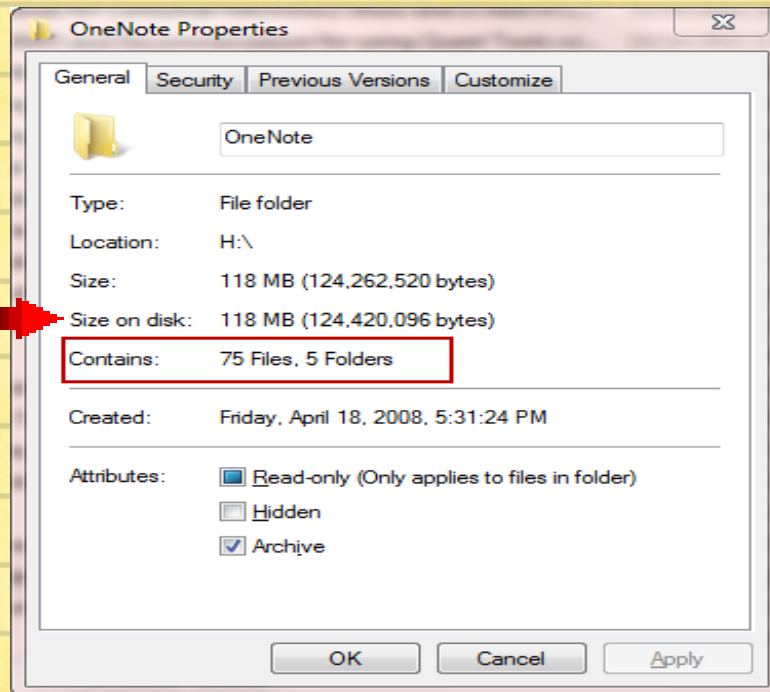
ON-CAMPUS COMPUTERS THAT LOGIN TO ACTIVE DIRECTORY (AD)

During the night of your migration, Information Technology will automatically remove the Novell File and Print Services from your computer. Please follow these steps in order to verify that your files and folders migrated successfully.

- Restart your computer
 - Login with by typing AD, and then your ULink userID: e.g. **AD\jandoe01**
- NOTE: Since the Novell program was automatically uninstalled, your login screens will look different. Click the New Login Screens document at

<http://louisville.edu/it/ProductsServices/file-print>.

- Verify the files on your new drives (H: and I: drive, for example)
 1. Click your computer's Start menu at the bottom left of your screen.
 2. Click Computer.
 3. In the left column of the window, click your H: drive (if applicable).
 4. Right-click each Top-Level Folder
 5. Click Properties
 6. Record the total number of files and sub-folders as indicated below.



'Size on disk' may not match exactly. Please disregard this number and only capture the number of files and folders.

7. Compare your Pre-Migration and Post-Migration file and folder numbers.

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Your post-migration steps are now complete.

- Please review the File and Print migration website at <http://louisville.edu/it/ProductsServices/file-print>.

This website includes the following important instructions:

- ✓ Accessing your File Shares using the VPN (LanDrives replacement)
- ✓ Manually mapping a drive letter from your PC or Mac computer
 - (non-AD computers)
- ✓ File and Print FAQ's
- ✓ How-to documentation
- ✓ Pre- and post-migration checklists
- ✓ Screenshots of your new login screens

Need Help? Contact the HelpDesk at 852-7997 or helpdesk@louisville.edu.