ADDRESS & GENERAL INFORMATION FOR J1 SCHOLARS

Immigration requires that international students and scholars report their initial physical mailing/living address while they are in the United States under the J1 Program. You are also required to report any change of address within 10 days of moving to a new location. Please be sure to process your change of address by completing these two steps:

- Everyone should update their mailing addresses in Ulink by going to http://ulink.louisville.edu. This will provide all offices within the University your address change.
- J-1 Students and Scholars must submit the address change by emailing their new address to Barbara Jones at barbara.jones@louisville.edu.

(Please PRINT)

University Empl ID#: ____________________________

SURNAME/PRIMARY NAME: ____________________________

GIVEN NAME: ____________________________________________

PHYSICAL LOCAL ADDRESS: (If you have a P.O. Box, we must have a Physical address as well.)

Street: ____________________________________________ Apt. ____________________

Please include street address, apartment number or building number

City: ____________________________ State: ____________________________ Zip: ____________________________

Local Telephone: (_______) ____________________________ Work Telephone: (_______) ____________________________

Home Country Telephone: (_______) ____________________________

University Email Address or Personal Account if you do not have a UofL Account at this time:

__________________________________________________________

Yes, I verify I have completed the J1 On-Line Orientation: ____________________________

Signature

Emergency Contact Information-May be a person in the US or in your home country:

Emergency Contact Name: ______________________________________

Street Address: ____________________________________________ City: ______________

State or Province: ____________________________ Country: ____________________________

Postal Code: ____________________________ Phone: (_______) ____________________________

Relationship: ____________________________ Email address: ____________________________

Office use only:  □ Validated in SEVIS Date: ________________ By: ________________

□ Updated PeopleSoft Date: ________________ By: ________________

□ Met Insurance Requirements: UofL: PPO EPO Other: ____________________________

J1 Docs. Address & General information for J1 Scholar  Rev: 04/2017