

February 18, 2010

Dear Colleagues:

By fall 2010, the University is required to implement federally mandated changes on how institutions collect and report race/ethnicity data. As part of that transition, Institutional Research & Planning (IRP)--in collaboration with the offices of Information Technology and Human Resources--began re-surveying our students during the spring 2010 registration process. As of this semester, student race/ethnicity data are being collected using the new two question format mandated by the US Department of Education which allows for the delineation of ethnicity from race and the collection of multiple races. The mandated changes require that race/ethnicity data be reported in a different format than how race/ethnicity data are collected. Below are a few issues that have been identified as a result of these changes:

- (1) the data are now being stored in a different PeopleSoft table;
- (2) the race/ethnicity totals reported are different than what are directly pulled from PeopleSoft (students can now select multiple races which are aggregated outside of PeopleSoft and reported as "two or more races"); and
- (3) all PeopleSoft queries which now include race/ethnicity as a field need to be revised.

Significant changes to our business practices will need to be implemented throughout the university when race/ethnicity data are used for internal and external reporting and decision support for academic and strategic planning.

Please inform your functional and technical staff of the changes and direct all related questions to our IRP staff. **All reporting of race/ethnicity data from spring 2010 and forward will need to be coordinated with Institutional Research & Planning to ensure data reporting consistency.** Our IRP staff will work with all units to implement these changes and will provide any technical assistance required throughout this transition.

All employees will be asked to verify their race/ethnicity using the new two question format beginning in mid March. Q & A sessions will be scheduled by Institutional Research and Planning during the months of March and April. Please look for additional information in coming soon via UofL Today announcements.

If you have questions, please contact Institutional Research and Planning at 852-6169 or contact Becky Patterson ([becky.patterson@louisville.edu](mailto:becky.patterson@louisville.edu)), Director, IR & Planning. Thank you for your cooperation and attention to this matter.

Sincerely,

Becky Patterson  
Director  
Institutional Research and Planning