UNIVERSITY OF LOUISVILLE
ACADEMIC PROGRAM REVIEW PROCESS

ANNUAL REVIEW TIMELINE

Based on the review assignment schedule, units are notified each year of the upcoming process.

Office of Institutional Research & Planning (IRP) prepares and distributes statistical overview for the program to the department, the dean and the provost office.

October 1

Department develops program review narrative and plan for improvement.

October - December

School or college dean reviews program narrative report and develops recommendations on the plan for improvement. Dean writes letter about the report which is included in the program's submission.

The department/program submits report to the Provost Office and committee meetings are scheduled.

December 15

Academic Program Review Committee reviews report and dean's comments. The committee completes their discussion of the report, requests additional information, and unit comments.

January - April

Committee completes report to the Provost with recommendations on the program narrative and plan for improvement.

May 1

Provost meetings to discuss committee findings with dean and department chairs are scheduled.

June - September

Results:

- Progress report objectives and plan for improvement follow-up due in 5 years.
- Action items identified and a timeline for completion is developed.

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