

June: Draft report due June 1

May: Putting the (mature) draft pieces together

April: Reviewing the components of section 4) on student learning outcomes/assessment data

March: Reporting /summarizing section 3) on changes made to the QEP and rationale

February: Working through the major implementation components, comparing to original QEP plan, and listing the major changes and articulating rationale

January: First meeting; overview and discussion of goals for QEP Impact Report

QEP Impact Report

1.) Title and brief description of the institution's QEP as initially presented

2.) Succinct list of the initial goals and intended outcomes of the QEP

See pages 3-12

3.) Discussion of changes made to the QEP and the reasons for making those changes

List what was done—the changes made—and a potential rationale for those changes in these 3 areas:

- **Faculty Development**

Facilitator: Patty Payette
Toni MacDonald
Karen Newton
Rob Detmering

References:

Original faculty development plan begins on p. 31 of SACS Proposal

Ecopy of SACS proposal already posted on BB
Everyone should get a color copy of proposal

Programs and Services website

Make link available on Bb:

<https://louisville.edu/ideastoaction/programs-services>

Print out page for hard copy reference

Annual Reports

Post copies on BB site

Hard copies of 07-08, 08-09 are available, need to print 09-10 for people

Timeline/Milestones

Post Milestones on Bb

Print out hard copy for reference

QEP 2009 Update

Post on Bb

Print out hard copy for reference

Delphi Org Chart

Post on Bb

Print out hard copy for reference

○ **Implementation/Timeline Group**

Facilitator: Riaan VanZyl

Jo Kaelin

Alan Attaway

Carrie Mattingly

References:

Original timeline/implementation plan on p. 39 of SACS Proposal

Ecapy of SACS proposal already posted on Bb

Everyone should get a color copy of proposal

Milestones/Timeline

Ecopies posted on Bb
Print out hard copy for reference

QEP 2009 Update

Post on Bb
Print out hard copy for reference

Delphi Org Chart

Post on Bb
Print out hard copy for reference

Original charge/revised charge

Ecopies posted on Bb
Print out hard copies for reference

Delphi Center org chart

Ecopies posted on Bb
Print out hard copies for reference

Annual reports

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Hard copies of 07-08, 08-09 are available, need to print 09-10
for people

○ **Assessment**

Facilitator: Cathy Bays
Julia Dietrich
Mordean Taylor-Archer
Henry Cunningham

References:

*Original assessment plan begins on p. 45 of SACS
Proposal*

Ecody of SACS proposal already posted on Bb
Everyone should get a color copy of proposal

Evaluation Protocol from 2009

Post copies on Bb

Two copies for table

Milestones/Timeline

Ecody posted on Bb

Print out hard copy for reference

QEP 2009 Update

Post on Bb

Print out hard copy for reference

Delphi Org Chart

Post on Bb

Print out hard copy for reference

Assessment overview from Fall 2010

Ecody posted on Bb

Print out hard copy for reference

Other (ask Cathy)?

○ **List unanticipated outcomes**

Running list so far:

- Production of i2a-related scholarship
- Structures for staff & student involvement
- Testimonials of individual transformation
- New awareness about working within our campus culture
- Regional and national leadership
- Showcase events & unique partnership opportunities

What we know about the financial plan:

- Budget responded to realities of project; adequate funding included
- Largest budget item was for SUN Grants to be distributed (unit implementation funds)
- Programming was 2nd largest item, including materials & supplies
- Changed and shifted every year according to Task Group priorities & needs of unit
- Funds prioritized to promote sustained, permanent change

4.) Description of the QEP's direct impact on student learning, including the achievement of goals and outcomes as outlined in item 3 above and unanticipated outcomes of the QEP, if any

To do:

1. Post materials on Bb
2. Send email to group
3. Ppt for meeting
 - a. Timeline
 - b. Their task/their group
 - c. Robin Hoffman phone call
4. Print out materials needed & arrange for laptops for each group with WiFi
5. Fix links of the website
6. Send reminder