University of Louisville University Honors Program Etscorn Honors Center – Threlkeld Hall (502) 852-6293

## PART 1: THESIS PROPOSAL WORKSHEET

Name:					
Before you begin to draft your thesis proposal, please set up a meeting with your supervising faculty mentor to discuss the following topics. This worksheet will assist in guiding your conversation with your faculty mentor and help you to create a basic plan for your thesis proposal. This form must be completed, signed, and submitted along with your Initiation Form and your thesis proposal document by the appropriate advertised deadline on the Senior Honors Thesis website ( <a href="http://louisville.edu/honors/senior-honors-theses/calendar.html">http://louisville.edu/honors/senior-honors-theses/calendar.html</a> ).					
Categories	Action Steps	Target Date(s)			
1. Identify research topic/question					
Complete literature     review/targeted bibliography					
3. Draft hypothesis/thesis statement					
4. Explain expected contribution to the field (what is unique about your thesis?)					
5. Identify one additional faculty member to serve on defense committee					
6. Methodology (data collection plan, analysis, administration of tests, approval processes –see next section for checklist)					
7. Target for proposal draft completion/review by faculty mentor					
8. Submit final copy of proposal and paperwork to Thesis Coordinator					

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## PART 2: RESEARCH APPROVAL/TRAINING CONSIDERATIONS

Will the researcher handle: (Click here for corresponding web address)	Yes	No	Committee Approval No.	Approval Date or Status (Submitted, Pending)	UofL Training Course Required		
a. Humans as subjects?			IRB		HIPAA/Human Subjects		
b. Experimental animals?			IACUC		RRF Level II Training		
c. Radioisotopes?			RSO		Radiation Orientation		
d. Recombinant DNA?			IBC				
e. Pathogenic organisms?			IBC				
f. CDC/USDA select agents?			IBC				
g. Human blood, tissues, cell lines, OPIM?			IBC		Bloodborne Pathogens		
h. Highly toxic, carcinogenic, mutagenic agents?			DEHS		Lab Safety/Haz Waste		
NOTE: YOU ARE RESPONSIBLE FOR COMPLYING WITH UNIVERSITY SAFETY RULES, POLICIES AND PROCEDURES. DOCUMENTATION OF INSTITUTIONAL APPROVAL FOR ACTIONS PENDING AT TIME OF PROPOSAL MUST BE PROVIDED PRIOR TO COMPLETION OF THESIS.  Failure to submit all Senior Honors Thesis proposal materials by the published deadlines will result in forfeiture of eligibility for College of Arts & Sciences year-end awards (i.e. Woodcock Medal, Best Thesis,							
Department Chairperson or Departmental Thesis Contact:  (http://louisville.edu/honors/senior-honors-theses/departmental-thesis-contacts) Signature Date  Supervising Professor: please sign below to indicate that you have read and you approve the attached project proposal.							
			Signature	Date			

To the student: If your project or methodology changes significantly, you will need to submit a new proposal and initiation form as soon as possible.