**Annual Report for the 21st Century Innovative Projects Grant Program**

Review the “Request for Proposals – Funding Opportunities for Innovative Projects” <http://louisville.edu/graduate/news/request-proposals-funding-opportunities-for-innovative-projects>.

In general, the Annual Report should follow the guidelines put forth in PHS 2590 <https://grants.nih.gov/grants/funding/2590/2590.htm>.

The report should be a brief presentation of the accomplishments on the research project during the year, in language understandable to a university professor who may not be a specialist in the project's research field. The style used in *Science* articles or a professional journal in the PI’s field would be appropriate. Abbreviations and disciplinary jargon that may not be known to the broader university community should be avoided unless clearly defined.

The entire Annual Report, exclusive of the list of publications and project-generated resources should not exceed five pages.The report should follow the outline shown below. Tables and figures that summarize key accomplishments may be added as appendices and are not counted in the five-page limit. Reports are due November 15, 2017. Please submit to Graduate Dean Service Account: [graddean@exchange.louisville.edu](mailto:graddean@exchange.louisville.edu)

If you have questions, please contact Beth Boehm (Vice Provost for Academic Affairs and SIGS Dean) at [beth.boehm@louisville.edu](mailto:beth.boehm@louisville.edu).

**A. Specific Aims**

List the original specific aims of the project. If the aims have evolved since project inception, please discuss how and why.

**B. Studies and Results**

Describe the studies directed toward specific aims during the funding period, processes/methods used to accomplish aims and the positive and negative results obtained. Discuss impact/alignment of the results on the 2020 Plan and the 21st Century University Strategic Mission, including opportunities for undergraduate research, graduate student research and graduate programs and increased diversity. If applicable, discuss development of the innovative potential of the project. If technical problems were encountered in carrying out this project, describe how your approach was modified.

**C. Significance**

Emphasize the significance of the findings to the field or university community. What has been developed and implemented? How is “the next big idea” being developed?

**D. Translation, innovation and interdisciplinary scope**

Discuss as many of the following as are relevant to your project:

* the potential for translation to useful products or processes
* advancement of an idea to a more developed technology
* disclosure of inventions or other discoveries to the Office of Technology Transfer
* a clear statement of the success of the project in providing “proof-of-concept”
* progress in developing synergistic research teams. List new collaborators.
* progress made in development of a self-sustaining research program, including:
  + identification of new potential sources of extramural funding
  + results of interactions with these potential sources
  + a specific plan for seeking such funding and other support by the end of the next year

**E. Publications**

Report publications and extramural presentations resulting directly from this grant including manuscripts submitted or accepted for publication. Provide one copy of each as appendices. Do NOT submit for publication without proper disclosure of possible inventions or other discoveries to the office of Technology Transfer. If there is any question about this, contact <http://louisville.edu/thinker>

**F. Project-Generated Resources**

Provide a detailed accounting of budget and expenditures including the Provost/EVPRI component and the department/program/unit commitments. Report how the research supported by this grant resulted in:

1. grant applications
2. award of a grant, contract or gift for support of the project
3. data, protocols, software, research materials (such as cell lines, DNA probes, animal models), or other information available to be shared with other investigators
4. disclosures of Intellectual Property to the office of Technology Transfer.