

FOREIGN NATIONAL EMPLOYMENT AND TAX TREATY ACKNOWLEDGEMENT

Duty To Keep Documents Current

I acknowledge I have provided the following documents to the University of Louisville Human Resources Office concerning my employment:

- Copy of my visa _____
Expiration Date
- Copy of my passport
- Copy of my I-20 or DS 2019
- Copy of my I-94
- Copy of my work authorization _____
Expiration Date

The expiration dates concerning these documents (if applicable) is listed above. I acknowledge that it is my responsibility to keep these documents current in order to maintain my employment with the University of Louisville.

Tax Treaty

My home country is: _____
Insert Home Country

I acknowledge that I have read the Internal Revenue Tax Publication concerning the tax treaty entered into between my home country and the United States. The publication is located at the following link:

<http://www.irs.gov/pub/irs-pdf/p901.pdf>

I understand that after I have worked for the university for _____ from my employment date of _____
Insert Days

_____ that the tax treaty will no longer apply; and I may be liable for taxes retroactively.
Insert Employment Date

I understand that if I am transferring from employment at another U.S. university that it may impact my treaty rights at the University of Louisville. I authorize the University of Louisville to contact my former employer in order to receive copies of my employment documentation.

Signature Date

Payroll Office Signature Date