

**UNIVERSITY OF LOUISVILLE MEDICAL  
SCHOOL FUND, INC.**

**Auditor's Report and Financial Statements  
June 30, 2017 and 2016**

**UNIVERSITY OF LOUISVILLE MEDICAL SCHOOL FUND, INC.**

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## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
University of Louisville Medical School Fund, Inc.  
Louisville, Kentucky

**Report on the Financial Statements**

We have audited the accompanying modified cash-basis financial statements of the University of Louisville Medical School Fund, Inc. (Medical School Fund) as of June 30, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the Medical School Fund's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the modified cash-basis financial position of the Medical School Fund, as of June 30, 2017 and 2016, and the changes in balance due to the Dean's Fund for the years then ended in accordance with the modified cash basis of accounting described in Note 1.

***Basis of Accounting***

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

***Other Information***

Our audit was conducted for the purpose of forming an opinion on the Medical School Fund basic financial statements. The Management's Discussion and Analysis is presented for purposes of additional analysis and is not a required part of the basic financial statements. The Management's Discussion and Analysis has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

*Crowe Horwath LLP*  
Crowe Horwath LLP

Louisville, Kentucky  
December 7, 2017

## **UNIVERSITY OF LOUISVILLE MEDICAL SCHOOL FUND, INC.**

### **MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)**

#### **INTRODUCTION**

The following discussion provides an overview of the assets, liabilities, and changes in balance due to the Dean's Fund of the University Of Louisville Medical School Fund, Inc. (the Medical School Fund) for the years ended June 30, 2017, 2016, and 2015. This discussion has been prepared by management and should be read in conjunction with the financial statements and related notes, which follow this section.

The Medical School Fund filed articles of dissolution with the state of Kentucky on June 30, 2017. The Medical School Fund has ceased the collection and remittance of Dean's Funds and the June 30, 2017 financial statements will reflect the final activities of the Medical School Fund.

#### **ORGANIZATION AND ACTIVITIES OF THE MEDICAL SCHOOL FUND**

The Medical School Fund is a Kentucky not-for-profit corporation organized exclusively to benefit the academic endeavors of the University Of Louisville School Of Medicine (School of Medicine). The Medical School Fund provides financial support to the School of Medicine through the collection of a percentage of professional practice income from the full-time clinical and basic sciences faculty employed by the School of Medicine.

The purpose and duties of the Medical School Fund are to:

- monitor and account for the Dean's Fund collections,
- remit all collections to the Dean's Fund of the University of Louisville Research Foundation, Inc. within thirty days of receipt,
- provide a forum for discussing academic practice-related issues and the continued equity of the professional practice plan, and
- Provide an annual report of its activities to the Board of Directors of the Medical School Fund and the Board of Trustees of the University of Louisville (University).

The Medical School Fund organization is governed by its Board of Directors consisting of the Dean of the School of Medicine, clinical department chairs, and other School of Medicine faculty members. The members of the Medical School Fund are the Board of Trustees of the University. All full-time faculty members of the School of Medicine are required to participate in the University of Louisville School of Medicine Practice Plan (Practice Plan). The original Practice Plan was instituted in June of 1975 in order to maintain a faculty of excellence in teaching, research, and patient care, and to provide appropriate monitoring of faculty professional time in order to assure fulfillment of academic responsibilities. The Practice Plan has been amended from time to time to address changes in management and operation of clinical practices.

The Practice Plan was amended and fully restated in January, 2015 modifying the calculation of the Dean's Fund to a flat rate multiplied by the professional practice's gross receipts, as defined by the Practice Plan. The collection of fees was also modified for the remittance of Dean's Fund fees directly to the University of Louisville Research Foundation, Inc. (Research Foundation). August 2016 was the last month departmental entities remit Dean's Fund fees to the Medical School Fund. Departmental entities are not-for-profit corporations established within the School of Medicine to coordinate the collection of financial support from the faculty practice groups in accordance with the Practice Plan.

#### **USING THE FINANCIAL STATEMENTS**

The Medical School Fund financial report includes two financial statements: the Statements of Assets and Liabilities and the Statements of Changes in Balance Due to the Dean's Fund. These financial statements are prepared in accordance with Government Accounting Standards Board (GASB) principles as prescribed by GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, as amended by GASB Statement No. 37.

The Medical School Fund is considered a fiduciary fund that serves in a custodial capacity for the primary purpose of receiving and disbursing funds to benefit the School of Medicine. The Medical School Fund's financial statements are reported separately as an agency fund and are not part of the financial statements of the University.

The Medical School Fund's financial statements are reported on the modified cash basis of accounting. Total receipts consist of contributions to the Medical School Fund from the Practice Plan and the interest earned from the temporary deposit of these contributions.

All contributions plus investment earnings are disbursed to the Dean's Fund of the Research Foundation. Since the Medical School Fund disburses all collections and interest in its custodial capacity, any undistributed collections are classified as liabilities of the Medical School Fund.

## FINANCIAL HIGHLIGHTS

### STATEMENTS OF ASSETS AND LIABILITIES (MODIFIED CASH BASIS)

The Medical School Fund's Statement of Assets and Liabilities as of June 30, 2017, 2016, and 2015 is as follows:

	<b>Statements of Assets and Liabilities (Modified Cash Basis) June 30, 2017, 2016, and 2015 (In Thousands)</b>				
	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2017 - 2016 Change</u>	<u>2016 - 2015 Change</u>
ASSETS:					
Cash	\$ 3	\$ 27	\$ 1	\$ (24)	\$ 26
LIABILITIES:					
Due to the Dean's Fund	\$ 3	\$ 27	\$ 1	\$ (24)	\$ 26

As of June 30, 2017, the Medical School Fund held \$3 thousand of cash on deposit compared to \$27 thousand and \$1 thousand as of June 30, 2016 and 2015, respectively. The change in balance is due to the timing of cash received from the Practice Plan and related distributions to the Dean's Fund. The funds held as of June 30, 2017 were to cover expenses for the dissolution of the Medical School Fund. The remaining funds were disbursed to the Research Foundation subsequent to year end in accordance with dissolution guidance in the articles of incorporation.

The total cash held on deposit is due and payable to the Dean's Fund within thirty days of receipt and is reported as a liability as of June 30, 2017, 2016 and 2015.

### STATEMENTS OF CHANGES IN BALANCE DUE TO THE DEAN'S FUND (MODIFIED CASH BASIS)

The purpose of these statements is to provide a summary of activity affecting the liability due to the Dean's Fund for the fiscal years ended June 30, 2017 and 2016. The Medical School Fund's two sources of cash are the contributions from the Practice Plan and the interest received while the funds are temporarily on deposit.

As an agency fund, the Medical School Fund does not earn profits or own assets that would result in an accumulation of net position as defined by financial reporting standards. Its sole purpose is to collect and disburse funds as specified by the Practice Plan for the Dean's Fund.

The Medical School Fund's Statements of Changes in Balance Due to the Dean's Fund for the years ended June 30, 2017, 2016, and 2015 is presented below:

**Statements of Changes in Balance Due to the Dean's Fund  
(Modified Cash Basis)  
Years Ended June 30, 2017, 2016, and 2015  
(In Thousands)**

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2017 - 2016</u> <u>Change</u>	<u>2016 - 2015</u> <u>Change</u>
Balance due to the Dean's Fund - beginning of year	<u>\$ 27</u>	<u>\$ 1</u>	<u>\$ 6</u>	<u>\$ 26</u>	<u>\$ (5)</u>
Receipts:					
Contributions collected from the Practice Plan	<u>42</u>	<u>1,204</u>	<u>904</u>	<u>(1,162)</u>	<u>300</u>
Total receipts	<u>42</u>	<u>1,204</u>	<u>904</u>	<u>(1,162)</u>	<u>300</u>
Disbursements:					
Distributions to the Dean's Fund of the University of Louisville Research Foundation, Inc.	<u>(66)</u>	<u>(1,178)</u>	<u>(909)</u>	<u>1,112</u>	<u>(269)</u>
Total disbursements	<u>(66)</u>	<u>(1,178)</u>	<u>(909)</u>	<u>1,112</u>	<u>(269)</u>
Balance due to the Dean's Fund - end of year	<u><u>\$ 3</u></u>	<u><u>\$ 27</u></u>	<u><u>\$ 1</u></u>	<u><u>\$ (24)</u></u>	<u><u>\$ 26</u></u>

**RECEIPTS**

For the fiscal year ended June 30, 2017, total collections received by the Medical School Fund under the the Practice Plan amounted to \$42 thousand, \$1.2 million less than the \$1.2 million reported for the year ended June 30, 2016. Receipt of Dean's fund was collected through September 2017. After that date, the Dean's Fund was remit to the Research Foundation.

The receipts for the year ended June 30, 2016 were \$300 thousand greater than the \$0.9 million reported for the year ended June 30, 2015. The increase in receipts in fiscal year 2016 is due to timing of when the fees are remit to the Medical School Fund from the departmental entities. There were no significant changes in the revenues generated by the practice groups.

**INTEREST RECEIVED ON DEPOSIT OF FUNDS**

Due to continued low interest rates over the past fiscal year, interest earnings received was comparable to prior years. Interest reported for the years ended June 30, 2017, 2016, and 2015, was less than \$1 thousand.

**DISBURSEMENTS TO THE DEAN'S FUND**

For the fiscal year ended June 30, 2017, the Medical School Fund remitted \$66 thousand to the Dean's Fund as compared to \$1.2 million and \$0.9 million for the years ended June 30, 2016 and

2015, respectively. The distributions are directly related to the amount of contributions collected by the Medical School Plan.

#### **CHANGE IN AMOUNTS DUE TO THE DEAN'S FUND**

As of June 30, 2017, the net liability decreased by \$24 thousand. Cash paid to the Dean's Fund during the year ended June 30, 2017, amounted to \$66 thousand. This included the \$27 thousand payable on June 30, 2016, plus \$39 thousand of current year collections and interest. The remaining \$3 thousand cash collected in fiscal year 2017 was paid in fiscal year 2018 upon dissolution of the Medical School Fund and completion of activities.

#### **THE DEAN'S FUND**

In accordance with the Practice Plan provisions, the Dean of the School of Medicine must provide an annual report of the Dean's Fund expenditures used during the fiscal year and report on the proposed use of the Dean's Fund for the upcoming academic year.

For the year ended June 30, 2017, the Dean reported that 75% of the Dean's Fund was used to support the Dean's Office. The remaining 25% was used to support various departments, core labs, and other support units in the School of Medicine. For fiscal year 2018, the Dean proposes to use the funds in a similar manner as they were used in fiscal year 2017.

#### **ECONOMIC FACTORS IMPACTING FUTURE PERIODS**

In February 2015, the University Board of Trustees approved revisions to the Practice Plan that took affect January 2015. These revisions include moving to a single tax rate for the Dean's Fund of 4% applicable to all professional practice revenue generated by medical school faculty and University of Louisville Physicians, Inc. (ULP). The tax is applied to all revenues from professional services of faculty, other clinicians who separately bill for clinical services in a department's practice and all funds received from non-research hospital contracts. The new tax structure phase in began July 1, 2016. Collection of the Dean's Fund is no longer the responsibility of the Medical School Fund resulting in the dissolution of the Medical School Fund as of June 30, 2017.

**University of Louisville Medical School Fund, Inc.**

**Statements of Assets and Liabilities  
(Modified Cash Basis)**

**June 30, 2017 and 2016**

**(In Thousands)**

	<u>2017</u>	<u>2016</u>
ASSETS:		
Cash	<u>\$ 3</u>	<u>\$ 27</u>
LIABILITIES:		
Due to the Dean's Fund	<u>\$ 3</u>	<u>\$ 27</u>

See notes to the financial statements

**University of Louisville Medical School Fund, Inc.**

**Statements of Changes in Balance Due to the Dean's Fund  
(Modified Cash Basis)**

**Years Ended June 30, 2017 and 2016**

**(In Thousands)**

	<u>2017</u>	<u>2016</u>
Balance due to the Dean's Fund - beginning of year	<u>\$ 27</u>	<u>\$ 1</u>
Receipts:		
Contributions collected from the Practice Plan	<u>42</u>	<u>1,204</u>
Total receipts	<u>42</u>	<u>1,204</u>
Disbursements:		
Distributions to the Dean's Fund of the University of Louisville Research Foundation, Inc.	<u>(66)</u>	<u>(1,178)</u>
Balance due to the Dean's Fund - end of year	<u><u>\$ 3</u></u>	<u><u>\$ 27</u></u>

See notes to the financial statements

**University of Louisville Medical School Fund, Inc.**

**Notes to Financial Statements**

**June 30, 2017 and 2016**

1. Summary of Significant Accounting Policies

The University Of Louisville Medical School Fund, Inc. (the Medical School Fund) is a non-stock, not-for-profit corporation affiliated with the University of Louisville (the University). The Medical School Fund was organized for the purpose of benefiting and furthering the academic endeavors of the University of Louisville School of Medicine (School of Medicine), including the provision of financial support. The significant accounting policies of the Medical School Fund are described below:

a. Basis of Presentation

The financial statements of the Medical School Fund are prepared on the modified cash basis of accounting. Therefore, certain receivables and payables, which may be material, are not reflected in the accompanying financial statements. The statement is not intended to present the statements of assets and liabilities and changes in balance due to the Dean's Fund in conformity with accounting principles generally accepted in the United States of America. These financial statements are prepared in accordance with Government Accounting Standards Board (GASB) principles as prescribed by GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, as amended by GASB Statement No. 37.

The Medical School Fund is considered a fiduciary fund that serves in a custodial capacity for the primary purpose of receiving and disbursing funds to benefit the School of Medicine. The Medical School Fund financial statements are reported separately as an agency fund and are not part of the financial statements of the University.

The Medical School Fund filed articles of dissolution with the state of Kentucky on June 30, 2017. The Medical School Fund has ceased the collection and remittance of Dean's Funds and the June 30, 2017 financial statements will reflect the final activities of the Medical School Fund.

b. University of Louisville School of Medicine Practice Plan (the Plan)

The Plan requires each clinical department of the School of Medicine to establish a departmental entity, which bears the financial obligation pursuant to the Plan. The departmental entity must receive contributions from the faculty practice groups and remit the contributions as specified in the Plan.

The faculty practice groups remit funds in two forms. The first portion, Academic Program Support, as defined in the Plan, is remitted directly to the University of Louisville Research

Foundation, Inc. (Research Foundation) to support the academic programs in the clinical departments. The second portion, the Dean's Fund, as defined in the Plan, is used by the Dean to provide additional support for the clinical, academic programs, and other activities of the School of Medicine. Those funds are remitted to the Research Foundation. Prior to fiscal year 2017, the funds were remitted to the Medical School Fund to be disbursed to the Research Foundation.

The Medical School Fund dispersed on November 9, 2017 the remaining funds held in accordance with the dissolution guidelines within the articles of incorporation.

Pursuant to the Plan, all faculty in clinical departments are required to practice through an approved faculty practice group which has a contractual obligation to the departmental entity for a portion of the Plan assessment. The faculty practice group must verify the gross practice income of its members. The Medical School Fund is authorized to audit or otherwise verify the amount received from the departmental entity.

c. Cash

The Medical School Fund's cash deposits with a commercial bank are federally insured up to \$250,000. At June 30, 2017, the Medical School Fund's interest bearing cash accounts were fully covered by the federally insured limits.

d. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of receipts, disbursements, and other changes in balance due to the Dean's Fund during the reporting period. Actual results could differ from those estimates.

2. Relationship with University of Louisville

The Medical School Fund is administered by the University at no cost to the Medical School Fund for the benefit of the School of Medicine.

3. Tax Status

The Medical School Fund has received a favorable determination letter from the Internal Revenue Service exempting it from federal income taxes under §501(c)(3) of the Internal Revenue Code and has been determined not to be a private foundation.