

## **Budget Advisory Committee (BAC)**

November 14, 2017 - 4pm-5:30pm

Delphi Center Lab

Members in attendance: Assgari, Billingsley, Bradley, Carter, Cox, Feldhoff, Fox, Goldstein, Howarth, Jortani, McWilliams, Merten, Miles, Owen, Shuter, and Trucios

No meeting on 21 November, 5 December or December 19, 2017. The meeting of the spring term will be 9 January 2018.

### **BAC Evaluation Matrix (BACEM)**

Bob presented a draft version of the BACEM. The draft matrix was developed by Bob Goldstein, Lily Assgari, Dan Bye and Katie Partin. The Provost will present the draft matrix to the CAO on Wednesday, November 15, 2017. Following the CAO's review and buy-in the Provost will present the draft to the President and senior leadership team to inform them about the values and principles that will shape the BAC 18-19 budget recommendations.

Bob reported the draft matrix is a consolidated evaluation document linking BAC process to existing guidance documents including the 21<sup>st</sup> Century University Initiative, 2020 Plan, BAC Institutional Values and CPE diversity and performance goals. Specifically, the document aligns focus areas, pillars and values, weighted for effectiveness, revenue/funding potential and distinctiveness of the proposal, culminating in a summary overview scoresheet. Ratings range from 0-4 and the definitions were taken from the 21<sup>st</sup> Century University Initiative.

Basically, the process is a tool to determine which priorities / projects should move forward. Training is key in order that the rankings are consistent across the board. As university priorities change, the relative weights of the values can shift as well. The analysis can result in more granular summary scoring (for example, subscores for each theme or pillar).

To field-test the process, BAC will review under the new process two current program proposals and budgets to identify any immediate practical changes that may be necessary. Discussion of the proposals will be at the 28 November meeting, with individual (or subgroup work-ups) at the meeting 12 December, the last of the term.

Bob and his team were given an unanimous approval of the BACEM.

### **Next Steps**

- present to CAO
- present to President
- present to senior leadership
- trial run with proposal