

# UNIVERSITY OF LOUISVILLE

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**Intensive English Language Program**  
207 Strickler Hall  
College of Arts and Sciences  
University of Louisville  
Louisville, Kentucky 40292

Office: 502-852-5901  
Fax: 502-852-2880  
Email: [iesl@louisville.edu](mailto:iesl@louisville.edu)  
Web: [www.louisville.edu/english/iesl](http://www.louisville.edu/english/iesl)

We are pleased that you are interested in the Intensive English Language Program (IESL). Our program is designed to help students whose first language is not English acquire the necessary English proficiency to continue in undergraduate and graduate programs at the University of Louisville or another U.S. college or university. To apply for admission to the IESL program please complete the application and return it to the IESL office at the address above with the following items:

- An official transcript of your secondary school records and any records from college or university courses. Transcripts must be in English or with a certified English translation.
  - We accept students who have completed secondary school and whose academic performance suggests readiness to undertake a rigorous course of language study. Applicants who have gone beyond the secondary level must submit transcripts for all coursework.
  - Applicants must have prior formal instruction in English. The minimum English prerequisite is satisfactory performance in a full-year course of high school English or a semester at the post-secondary level. Applicants without previous formal instruction in English, but with several years' permanent residence in the United States, may qualify.
- A \$100 application fee (certified bank or cashier's check, made payable in U.S. dollars to the University of Louisville). We do not accept cash.
- If you need an I-20 (DS2019), complete the Financial Declaration form and submit an original document or certified copy, on letterhead, from a bank or other supporting agency. This document must be in English. A bank statement should be included. If you have any questions concerning your visa, please contact the International Center at [www.louisville.edu/internationalcenter](http://www.louisville.edu/internationalcenter).
- A copy of the page in your passport with your picture and the exact spelling of your name.

This application is for the IESL program only. If you are also interested in applying to the University of Louisville for an undergraduate or graduate program, you must contact the Office of Admissions or check their websites at [louisville.edu/admissions](http://louisville.edu/admissions) or [louisville.edu/futurestudents](http://louisville.edu/futurestudents). Students are responsible for finding their own housing during their stay. If you are interested in living on campus in a dormitory or apartment, you must submit a Housing application. You may contact the Housing Office at 502-852-6636 or by going to the Housing Office website at [louisville.edu/housing](http://louisville.edu/housing).

We advise students coming from overseas to apply at least **eight weeks** before the start of the semester for which they are applying. We will process your application when all of the required materials are received. If you meet the requirements for admission, you will receive a letter of acceptance and (if required) an I-20 with which you can obtain the visa from the U.S. Embassy in your country.

Please don't hesitate to contact our office with any concerns or questions. We look forward to having you study with us.

## IELP INFORMATION

We offer a full-time program of post-secondary intensive English for international students who plan to continue their studies at an American college or university. Our program is located on the 177-acre Belknap campus only three miles from downtown Louisville. We are part of the Department of English in the College of Arts and Sciences. Therefore, students in our program enjoy all that a nationally-recognized metropolitan university has to offer—state-of-the-art libraries, computer labs, and athletic facilities; lectures, concerts, and theatre.

Our course is intensive and applicants must have prior formal instruction in English. The primary goal of the program is to help students acquire the speaking, reading, and writing skills necessary to achieve in an academic English-speaking setting. We also focus on increasing student awareness of American culture and customs, especially as it pertains to understanding the post-secondary educational experience.

The fall and spring semesters are 15 weeks long. We take in new students (and issue I-20s) for the fall and spring semesters only. Students attend classes Monday – Friday, 9 a.m. – 2 p.m., (with a one-hour lunch break) in reading, grammar, writing, and listening/conversation. All instructors in the program hold advanced degrees in teaching English to speakers of other languages (TESOL) and have lived and taught outside of the United States.

There are three levels of instruction—beginning, intermediate, and advanced. New students are evaluated on the first day of each semester and placed in the appropriate level of study. Length of study in the IELP program will depend on initial placement. Students placed in the beginning level can expect to attend a minimum of three semesters if they wish to complete the full program. Similarly, students placed in the advanced level can expect to finish the program in a minimum of one semester.

Advancement to the next level depends on a prescribed level of performance on regularly scheduled quizzes and exams throughout the semester. Successful completion of the advanced level of the program depends on a prescribed level of performance on the Michigan English Language Institute College English Test (MELICET) as well as a satisfactory level of performance throughout the semester. All students who are enrolled in the program are registered for 12 hours of continuing non-degree credit each semester. However, the 12 credits are awarded only upon successful completion of the advanced level.

Tuition must be **paid in full** during the first week of classes. Our program **does not offer** scholarships, payment plans, or financial aid to students. Tuition is not refunded after the first week of classes. Failure to pay tuition by the semester deadline will result in dismissal from the program. Costs are listed on the following page and on our web site.

Additional information about the IELP Program can be found on our web site at [www.louisville.edu/english/iesl](http://www.louisville.edu/english/iesl).

## TUITION AND ESTIMATED COSTS

revised September 21, 2011

Students should anticipate possible adjustments in expenses.

Tuition	\$3,810, per semester
UofL Student Fees	\$202, per semester (increase expected in May; please check the web page for updates)
International Student Fee	\$50 (per semester for F-1 and J-1 visa holders)
Textbooks	\$250-300 (per semester)
Application Fee	\$100 ( <u>non-refundable</u> ); this should be paid by certified (bank); IELP does not accept cash
University Meal plan	\$175 per semester for all full-time undergraduate students (non-dormitory students) Dormitory students pay a fee based on their housing (see <a href="http://louisville.edu/campuscard/">http://louisville.edu/campuscard/</a> )
Medical Insurance	International Students are automatically enrolled in the insurance plan and billed for the University of Louisville sponsored insurance plan at a rate of \$2,046/year (\$1023/semester). For more information, visit Campus Health Services ( <a href="http://louisville.edu/campushealth/insurance/international.html">http://louisville.edu/campushealth/insurance/international.html</a> )
University-affiliated Housing	application and costs available on the website ( <a href="http://www.louisville.edu/housing">www.louisville.edu/housing</a> )
Personal Expenses	\$3,900 (estimated for one semester; estimates are based on off-campus living costs; actual costs will vary with each person); proof of additional costs are required in the amount of \$2,500 for the first dependent, and \$1,000 for each additional dependent (see <a href="http://louisville.edu/admissions/aid/international-cost-of-attendance.html">http://louisville.edu/admissions/aid/international-cost-of-attendance.html</a> )

### APPLICATION CHECKLIST

All materials and application fee must be received before your application is processed by the IELP office.

- 1▪ Complete and sign the IELP Application and International Student Information (application pages 1 & 2).
- 2▪ Attach an **official transcript** of your secondary school records and any records from college or university courses, in English. If the official documents are not in English, a certified English translation must be included. (A transcript is a complete record of courses taken, grades received, years of attendance, and the title of any diploma or degree received.)
- 3▪ Include a non-refundable \$100 **application fee** in the form of a certified check or money order made payable to the University of Louisville (payable on a U.S. bank). IELP does not accept cash.

### FOR A STUDENT VISA

- 1▪ If you are applying for an I-20 or DS2019, you must complete the Financial Declaration (page 3) and attach financial information. In the Financial Declaration, you must include adequate financial documents to show support of educational and living expenses.
  - ✚ Include an original document or certified copy, on letterhead from a bank or other supporting agency, **in English**, verifying the amount of money you or your family have available for your study in America. Funds must exceed the estimated amount for tuition, fees, and personal expenses (see above) for one year (two semesters) of study.
  - ✚ Include a bank statement. The name (of the student or sponsor) should be mentioned on the statement. If the bank statement is not yours (for example, a parent or family member is supporting you), then a letter of intent, signed by the sponsor, in English, must be included.
  - ✚ If your sponsor lives in the United States, the financial declaration must be in the form of an Affidavit of Support (INS form I-134). To the I-134, the sponsor must attach a bank statement and proof of the sponsor's resident status.
  - ✚ For government, agency or employer financial support, provide an original letter from the sponsor stating the amount and duration of the scholarship and validity for attendance at the University of Louisville.
- 2▪ Attach a copy of your **passport page**, to verify your name.

### OTHER INFORMATION

If dependents will be coming with you, complete the **Dependent Information** form (page 4). Indicate the relationship to you (wife, husband, son, and daughter are the only dependents recognized by the U.S. embassy). Include a copy of their passport. You must include additional financial proof of \$2,500 for the first dependent and \$1,000 for each additional dependent.

If you are **transferring** from another program in the U.S., you must contact the International Center (502-852-6602) for the steps you need to complete the transfer to UofL. The Transfer In form must be completed before you can start IESL.

**INTENSIVE ENGLISH LANGUAGE PROGRAM  
APPLICATION**

PLEASE FILL IN AND RETURN TO:

Intensive English Language Program  
207 Strickler Hall  
University of Louisville  
Louisville, KY 40292

I WISH TO ATTEND:

- Fall: August 22-December 9, 2011
- Spring: January 9-May 1, 2012

(Please print or type)

Name \_\_\_\_\_  
(Last / Family) (First) (Middle)

Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

Date of Birth \_\_\_\_\_  Female  Male Email address \* \_\_\_\_\_  
Month / Day / Year \*Required for international applicants

Permanent Address (required) \* (apt/street) \_\_\_\_\_

(city/state/country/postal code) \_\_\_\_\_

Telephone No. \_\_\_\_\_  
\*A street address (in your home country) is required for an I-20 or DS2019. A P.O. Box number will not be accepted.

Where should we mail the I-20:  same as permanent address (above)  will pick up (include phone number)  other

(apt/street) \_\_\_\_\_

(city/state/country/postal code) \_\_\_\_\_

Educational Background:

\*Applicants must have formal instruction of at least one full-year course of high school English or one semester at the post-secondary level.

Secondary School \_\_\_\_\_ Location \_\_\_\_\_ Dates \_\_\_\_\_

Colleges/Universities \_\_\_\_\_ Location \_\_\_\_\_ Dates \_\_\_\_\_

English programs \_\_\_\_\_ Location \_\_\_\_\_ Dates \_\_\_\_\_

What are your academic plans: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

\*Not valid unless signed by the applicant; with your signature you indicate you have read and understand the following statements.

- The IELP office must receive all materials, including the application fee, before you are accepted in the program.
- I-20s/DS2019s are issued by the International Center. For questions, contact their office at [intcent@louisville.edu](mailto:intcent@louisville.edu).
- Payment of tuition is required **in full** on the first week of registration and is non-refundable after the first week of the semester.
- The University of Louisville reserves the right to modify or cancel at any time the entire IELP Program or any level of the program.
- IESL is full-time, 12 hours of non-academic credit for each level, which is awarded at successful completion of the Advanced level.
- STUDENTS MUST BE PRESENT THE FIRST DAY OF THE SEMESTER. You may be denied enrollment if you are late. A twenty-hour limit on absences prevails, no matter the circumstances. Failure to report on the start date under number five (5) on your I-20 may jeopardize your immigration status in the U.S.

## INTERNATIONAL STUDENT INFORMATION FORM

Residents or others not seeking an I-20 should complete only those questions which apply. If you will be coming on an F1 or J1 visa, and need an I-20 or DS 2019, please complete both sides of this form. On the Financial Declaration, you are demonstrating that you have adequate financial resources to support your educational and living expenses for the duration of your studies in the U.S. Include your financial information with your application. The University of Louisville is required to verify the availability of these funds. **Falsifying this information will result in your dismissal from the program.** For questions, contact the International Center, **502-852-6602** or visit their web site at <http://louisville.edu/internationalcenter/iss>.

NAME \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 (Family) (First) (Middle) (month/day/year)

COUNTRY OF BIRTH \_\_\_\_\_ COUNTRY OF CITIZENSHIP \_\_\_\_\_

CITY OF BIRTH \_\_\_\_\_ COUNTRY OF LEGAL PERMANENT RESIDENCE \_\_\_\_\_

PERMANENT ADDRESS (apt/street)\* \_\_\_\_\_  
 (city/state/postal code) \_\_\_\_\_

*\*A street address (other than a P. O. Box) is required to complete your I-20.*

Number of dependents (spouse or children) who will accompany you \_\_\_\_\_ (complete Page 4).

*\* F2 or J2 status supply additional financial proof of \$2,500 for the first dependent and \$1,000 for each additional dependent.*

Where will you live while you are in the U.S\*\*:  
 University housing  Private apartment  Living with friends/family

**\*\* Students are responsible for finding housing during their stay in the U.S. If you plan to live in a dormitory, you must also submit a Housing application, deposit and pre-payment to the **Housing office** at [www.louisville.edu/housing](http://www.louisville.edu/housing). Dormitory space is on a first-come-first-served basis and is not guaranteed.**

**If you are currently in the U.S., answer the following questions:**

Type of visa you now hold:

- Student (F-1) Attach a copy of your Form I-94 bearing notification of your visa and copy of current I-20.  
 Exchange Scholar (J-1) Attach a copy of your Form-I-94 bearing notification of your visa and copy of current DS2019.  
 Other (specify) \_\_\_\_\_\*

SEVIS ID number \_\_\_\_\_ Date you entered U.S. \_\_\_\_\_ Expiration date of your I-20 \_\_\_\_\_

*\* Please note: Current INS regulations prohibit those on a B (tourist) or F2 (dependent) visa from studying in a full-time program. Please contact the International Center (502-852-6602) if you have questions about attending a full-time program.*

Are you transferring to IESL from a school in the U.S.?  Yes  No *\* If Yes, a Transfer In form must be completed by you and the school indicated on the I-20 before a new I-20 may be issued and you begin IESL.*

Name of School \_\_\_\_\_

Location \_\_\_\_\_

Name of School Contact \_\_\_\_\_ Major field of study \_\_\_\_\_

**FINANCIAL DECLARATION**

An I-20 or DS2019 will not be issued until proof of sufficient funds is provided. Our program does not offer scholarships, financial aid, or payment plans to international students studying in IELP. **With this information, you are affirming that you have sufficient funds to pay for all of your necessary expenses and will be able to travel from and to your country.**

SOURCES	DOCUMENTATION REQUIRED all documents should be <b>in English</b>	AMOUNT IN U.S. DOLLARS AVAILABLE PER YEAR
Current savings	Original (not photocopied) bank statement in U.S. dollars; letter from bank or other agency with amount in U.S. dollars	\$
Family funds	Original letter of financial support bearing name of family, name of applicant, and amount of support in U.S. dollars.	\$
Relatives or friends in the U.S. (must be U.S. citizen or permanent resident)	Affidavit of support (Form I-134) and original bank statement bearing name of sponsor	\$
Organization / Employer	Official letter of scholarship, bearing amount of award or study-leave salary in U.S. dollars	\$
Your Government	Official letter confirming amount and type of award in U.S. dollars, with address for billing	\$
Other	Official letter or proof	\$
<b>TOTAL RESOURCES AVAILABLE PER YEAR</b>		<b>\$</b>

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- Who will be serving as your financial guarantor? (self, father, mother, other) \_\_\_\_\_  
Print full name \_\_\_\_\_ Relationship to applicant \_\_\_\_\_
  - Do you have any relatives or friends in the U.S. who have agreed to contribute to your support? \_\_\_\_\_  
If yes, they must submit an I-134 form.
  - If government restrictions exist, will you be able to secure approval for the release of funds from your country? \_\_\_\_\_

**I DECLARE THAT ALL STATEMENTS MADE ABOVE AND EVIDENCE PROVIDED IN SUPPORT OF THESE STATEMENTS ARE TRUE.**

Signed by: \_\_\_\_\_ Date \_\_\_\_\_  
(Not valid unless signed by the applicant)

**DEPENDENT INFORMATION**

Fill out the information for each dependent who will be accompanying you. **Dependents are defined as your spouse or children.** This information must be exactly as it appears on their passport. Attach a copy of the passport page for each dependent. You must supply additional financial proof of \$2,500 for first dependent and \$1,000 for each additional dependent on your financial information.

**1-NAME** \_\_\_\_\_  
(Family) (First) (Middle)

Date of Birth \_\_\_\_\_ Relationship to applicant \_\_\_\_\_  
(month/day/year)

COUNTRY OF BIRTH \_\_\_\_\_ COUNTRY OF CITIZENSHIP \_\_\_\_\_

CITY OF BIRTH \_\_\_\_\_ COUNTRY OF LEGAL PERMANENT RESIDENCE \_\_\_\_\_

**2-NAME** \_\_\_\_\_  
(Family) (First) (Middle)

Date of Birth \_\_\_\_\_ Relationship to applicant \_\_\_\_\_  
(month/day/year)

COUNTRY OF BIRTH \_\_\_\_\_ COUNTRY OF CITIZENSHIP \_\_\_\_\_

CITY OF BIRTH \_\_\_\_\_ COUNTRY OF LEGAL PERMANENT RESIDENCE \_\_\_\_\_

**3-NAME** \_\_\_\_\_  
(Family) (First) (Middle)

Date of Birth \_\_\_\_\_ Relationship to applicant \_\_\_\_\_  
(month/day/year)

COUNTRY OF BIRTH \_\_\_\_\_ COUNTRY OF CITIZENSHIP \_\_\_\_\_

CITY OF BIRTH \_\_\_\_\_ COUNTRY OF LEGAL PERMANENT RESIDENCE \_\_\_\_\_

**4-NAME** \_\_\_\_\_  
(Family) (First) (Middle)

Date of Birth \_\_\_\_\_ Relationship to applicant \_\_\_\_\_  
(month/day/year)

COUNTRY OF BIRTH \_\_\_\_\_ COUNTRY OF CITIZENSHIP \_\_\_\_\_

CITY OF BIRTH \_\_\_\_\_ COUNTRY OF LEGAL PERMANENT RESIDENCE \_\_\_\_\_

**5-NAME** \_\_\_\_\_  
(Family) (First) (Middle)

Date of Birth \_\_\_\_\_ Relationship to applicant \_\_\_\_\_  
(month/day/year)

COUNTRY OF BIRTH \_\_\_\_\_ COUNTRY OF CITIZENSHIP \_\_\_\_\_

CITY OF BIRTH \_\_\_\_\_ COUNTRY OF LEGAL PERMANENT RESIDENCE \_\_\_\_\_