Department of English Meeting 8/17/16 Minutes (Morning) | Location: SRB 139

In attendance: Amy Clukey, Mary Rosner, Julia Dietrich, Deborah Lutz, Susan Ryan, Karen Kopelson, Beth Boehm, Elaine Wise, Bruce Horner, Bronwyn Williams, Ian Stansel, Frank Kelderman, Matt Biberman, Hristomir Stanev, Andrea Olinger, David Anderson, Mary P. Sheridan, Karen Chandler, Andrew Rabin, Beth Willey, Joe Turner, Karen Hadley, Fran McDonald, Alan Golding, Glynis Ridley, Kristi Maxwell

* Welcome (10:30 a.m.)
* Introductions
* Words in remembrance of Lucy Freibert
* Announcements
	+ Travel and research funds: $1500 guaranteed minimum for 2016/17 with possibility of increase. Previous arrangements still apply for those with start-up funds.
	+ No further class cancellations for Fall 2016
		- Dean’s office enforcing high enrollments
		- Enrollment and recruitment will be a topic of discussion of 9/2 dept. meeting
	+ Venue change for 9/2 dept. meeting. We will be meeting in the Teaching Innovation Learning Lab (TILL). The meeting will include a TILL presentation.
		- In regard to technology in the classroom, there is the question of maintenance.
	+ More classrooms are being built to accommodate classes with enrollment ranging from 40-60 students/gen ed intro courses
	+ Update on Joseph Wittreich Lecture: Barrett Watten, “The Millennial Condition: A Report on Knowledge”
* Discussed need for a replacement for the Planning & Budget committee in the spring. Self-nominations welcome.
* Discussed need for more honor students. Amy Clukey requested that each professor send names of 1-2 strong students for recruitment.
* Faculty Athletic Representative Elaine Wise informed group about Thornton’s Academic Center for Excellence’s opening 8/17.
	+ Faculty can use/rent auditorium.
	+ Reminder that Thornton’s ACE was funded exclusively with money raised by the athletic dept.
* Noted new bookstore vendor: Follett
	+ Online textbook ordering will be similar, but more streamlined.
* Voted for Personnel Committee by secret ballot:
	+ Regular 3-year: Elaine Wise (voted in, unanimous)
	+ Alternate: Deborah Lutz (voted in, unanimous)
	+ Alternate for Susan Griffin: Karen Chandler (voted in, unanimous)
* Discussed hiring requests:
* Donor wants to give us a line in LGBTQ/Transgender Studies: still active/in negotiation
* Dean invites all chairs to submit hiring requests by Sept 1. No more than 6 lines across A&S College.
	+ Prioritize senior Rhet Comp hire because of supervisory load
	+ Move to submit a second hiring request:
		- Interests in pre-1700, 18th c., Modernism
		- Needs in Modernism/20th c. (British especially)
* Discussed endowments: Freibert endowment (donations in Lucy’s honor), Sheehan endowment
	+ Possibility for more speakers in spring, using endowment
	+ Expect note on availability of money for visiting speakers and opportunities to invite speakers
* Call for faculty to join new chapter of AAUP (contact Avery Kolers)
* Meeting closed (11:45 a.m.)

Department of English Meeting 8/17/16 Minutes (Afternoon, 1:30-2:50 p.m.) | Location: SRB 139

* Meeting called to order
* Reports
	+ Library
		- Research consultation service change (appt. scheduling service on website)
		- New study rooms available for reserve
		- Librarians are happy to meet with students as a class
		- New Online Learning and Media Consultant
		- New Blackboard modules
		- 2 handouts distributed
		- Scholarship can be uploaded into repository to help with visibility of faculty research
		- New shared room for Writing Center and Reference Library
		- C19 database may be cancelled due to low use
			* Call to generate a list of databases faculty or students in the department would use
			* Call for department to be consulted about housing books that are no longer going to be circulated in the library
	+ Graduate Program
		- Guideline changes for PhD committees and exams
		- Application deadline moved from Jan. to Dec.
		- Strong placement for PhDs (100% placement for 7 PhDs graduated last year)
		- Dean elected not to renew 5th year funding, though 5th year funding is available through business school
		- 4 incoming PhDs (down 2 from last year)
		- Healthy pool of applicants (40 PhDs, 51 MAs)
	+ CW
		- The CW minor continues to be attractive
		- English majors can now be CW minors, which has bumped CW #s up
		- Strong attendance for Axton Reading Series
		- Announcement of this year’s Axton Reading Series readers
		- Calvino Prize continues to be popular (~200 entries)
			* This year’s judge is Jonathan Lethem
		- *Miracle Monocle* successful release
		- CW will host campus-wide sonnet contest in the fall
		- Work continues to launch Axton website and archive
		- *Cardinal Creative Writer* now available for faculty and students to use in ENGL 202
			* Training available through the Delphi Center
		- 19 students selected for CW scholarships
		- Announced student and alumni accomplishments
	+ Watson
		- Recruited professor for fall
		- Organized successful conference last spring
		- In process of organizing conference for fall
			* Faculty encouraged to register
			* Oct. 20-22, 2016
	+ First Folio
		- Update on events and exhibitions
		- Full calendar available by googling “Will in the Ville”
		- Praise for strength of community partnerships and call to continue to develop these partnerships
	+ Louisville Conference
		- For budget reasons, no longer opening creative reading
		- Featured speakers announced
		- Institutional change: conference moving under Commonwealth Center for Humanities and Society
			* Those interested in serving on conference committee (or cycling off the committee), talk to Alan
	+ Digital Media Academy
		- Report on successful 3rd year of camp (theme: Hack Your Play) and largest showcase yet
		- Challenge continues to be funding
	+ Dual Credit
		- Report on 2015/16 #s (down from previous year because 2 schools are no longer in the program)
		- Changes for current year: registration will be online and dual credit scholarship program
		- Discussed enrollment that results from dual credit program and student success
	+ Composition
		- Report on 2015/16 #s
		- Call to discuss arrangement with business school
		- Call to continue thinking about the way distance ed is working in our program and to train more people in distance ed
		- Report on video collection
		- 2nd edition of textbook released
		- Report on successful seminars and workshops
		- Report on #s for 2016/17
		- Call to consider policy re: who can enroll in 102
		- Need to revise common syllabus
	+ Undergrad
		- Report on 2016/17 #s re: majors and minors
		- Rise in student requests for independent studies
		- Report on 2015/16 awards
		- Continue to consider ways to retain/recruit majors
			* Call to have a presence at all recruitment events
		- Discussion of CUE
	+ Honors
		- Description of Honors Program and note on this year’s courses
		- Call to help with recruitment (refer strong students to Amy Clukey)
	+ Writing Center
		- Report on 2016/17 activity (detailed on WC website)
		- Call for faculty to invite WC reps into their classes (fill out form on website) in fall and spring
		- Update on new space for groups, events, and consultation
		- ENGL 508 (literacy tutoring) course approved
		- Reminder that blog has weekly writing tips
	+ Internship Program
		- Report on 2016/17 #s
		- Call to encourage students to link their existing work and experience to the program
* Full reports available on department website
* Meeting closed