**Portfolio Placement Authenticity Form**

(to be submitted with student writing portfolio)

I, printed student’s name, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

by my signature on this form, understand and give permission for the following:

* The writing in my portfolio must be my own work.
* The portfolio may be photocopied and read by the University of Louisville faculty for English placement.
* The portfolio will not be returned after the placement.
* The portfolio may be used for placement research by the faculty and staff at the University of Louisville.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student’s Signature & U of L ID # (if known at time of portfolio submission**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student’s e-mail address**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student’s academic level**

***(freshman, sophomore, junior, senior, other)***

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**High School City, State, Zip Code**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Graduation**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student’s Date of Birth Telephone number**

**Portfolio Table of Contents**

1. **Reflective Cover Letter**
2. **Writing #1 Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
3. **Writing #2 Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
4. **Writing #3 Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
5. **Writing #4 Title (optional): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

After the table of contents is completed, the information below should be completed and signed by a high school or postsecondary counselor or teacher from the outside institution (other than U of L). If it is not possible to obtain a signature on this form, the portfolio must include a letter from the advisor or teacher from the outside institution that the student worked with that verifies the authenticity.

**I, (print counselor’s or teacher’s name)**

**by my signature on this form, indicate that to the best of my knowledge, the papers included in the portfolio are the work of the student listed.**

**Signature**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date School Contact Phone**

**Please submit this form together with the Writing Portfolio at least two weeks prior to your orientation to:**

**English Composition Office**

**Room 315C**

**Bingham Humanities Building**

**University of Louisville**

**Louisville, KY 40292**

**All questions should be addressed to Linda Baldwin in the English Composition Program Office at (502)852-6896.**

FOR OFFICE USE ONLY: Portfolio Score:

Portfolio rec’d by date

Portfolio read by (ADC) date \_

Score reported to student by date

Score entered into PeopleSoft by date

Score reported to Admissions by e-mail date

Authenticity Form ret. to ADC for filing \_date

*Form updated 1/2/18*