

Setting up IMAP on Mac Mail

This document is intended for users with older Mac computers that do not have Intel processors. To find out if your Mac has an Intel processor, follow the steps in Section 1. If your computer has an Intel processor, the [Outlook 2011](#) email client will work on your computer. If your computer does not have an Intel processor, Outlook 2011 will not work. Follow the steps beginning in Section 2 to set up IMAP settings so you can use Mac Mail to send and receive your UofL email.

Section 1: Determining if Your Mac Has an Intel Processor

1. Click the Apple logo at the top left of your screen.

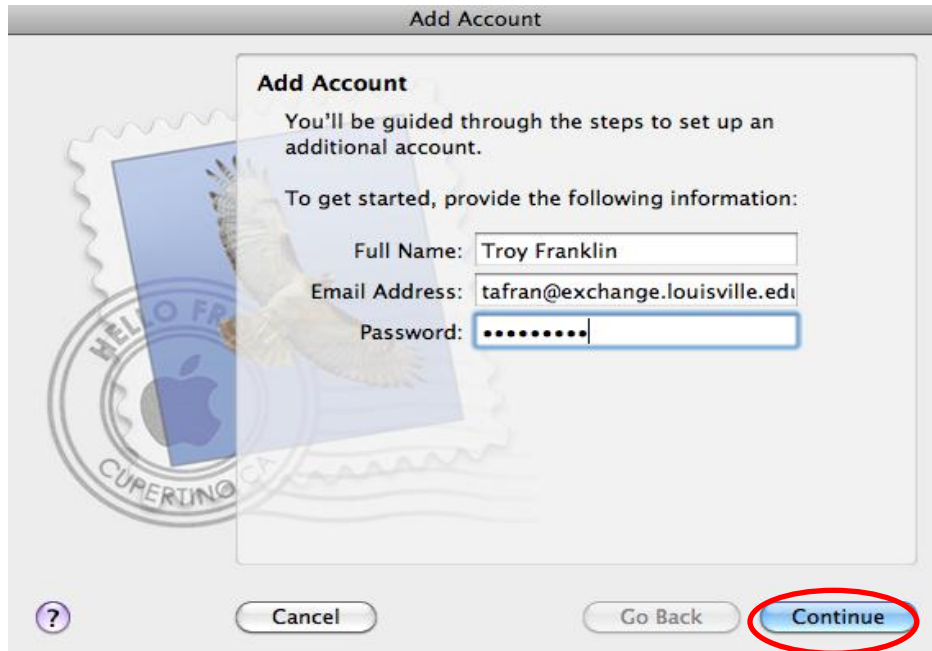


2. Click **About This Mac**.
3. Next to **Processor**, check to see if the word **Intel** is listed. If you see the word **Intel**, you should use [Outlook 2011 for Mac](#).

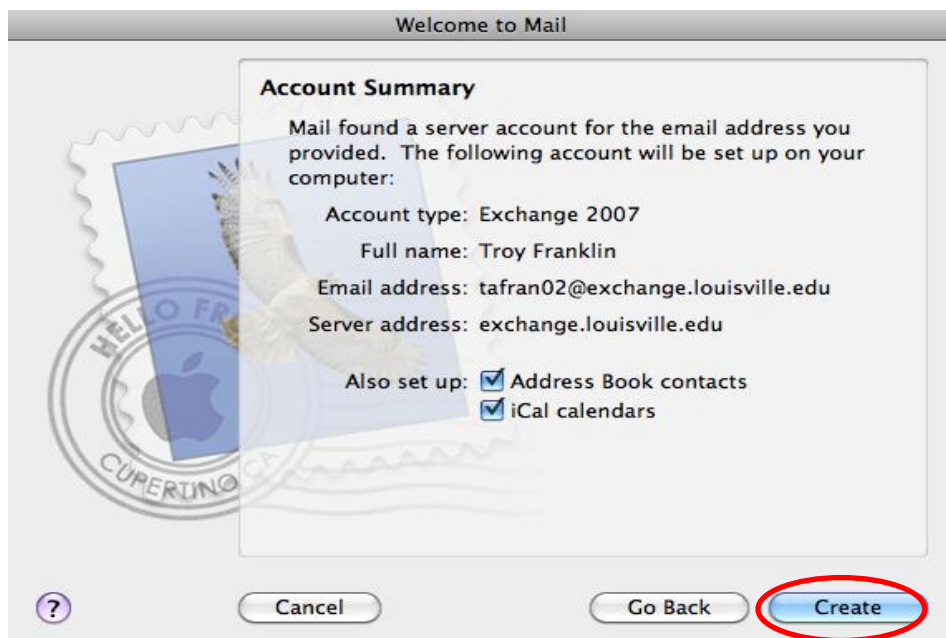
If you do not see the word **Intel**, your Mac does not have an Intel processor and Outlook 2011 will not work on your computer. Information Technology recommends that you use the Mac Mail client or the [Thunderbird email client](#).

Section 2: Setting up Account

1. **File > Add Account**
2. Enter information into appropriate fields.
3. Click **Continue**

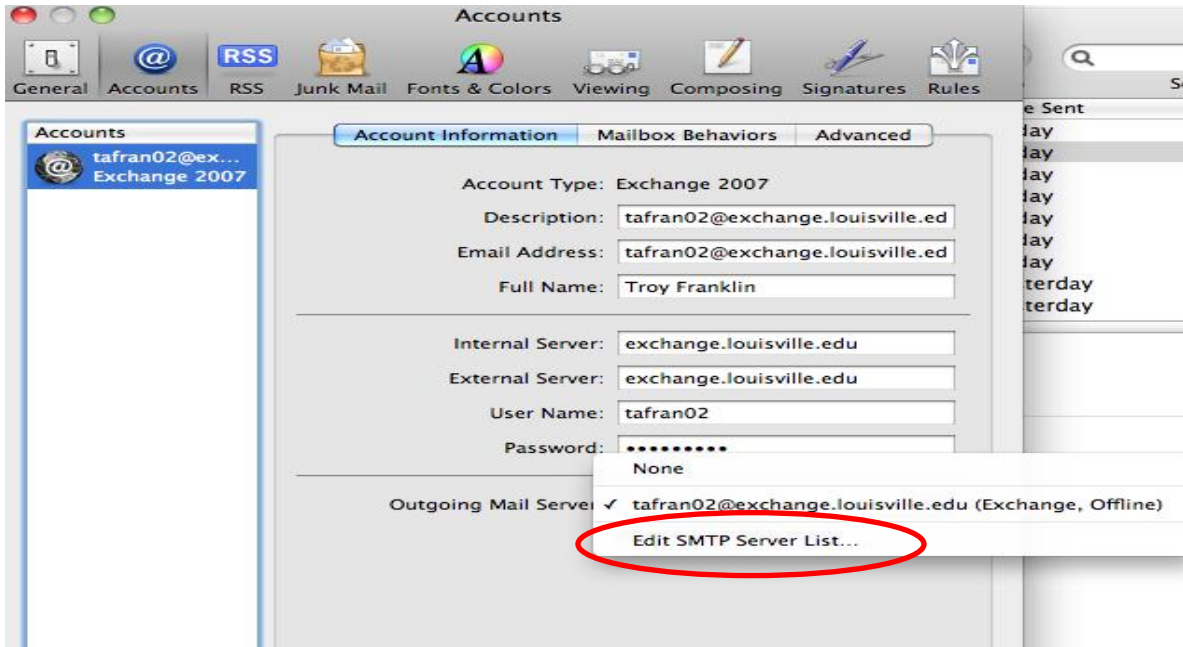


4. An Account Summary will appear; Click Create.

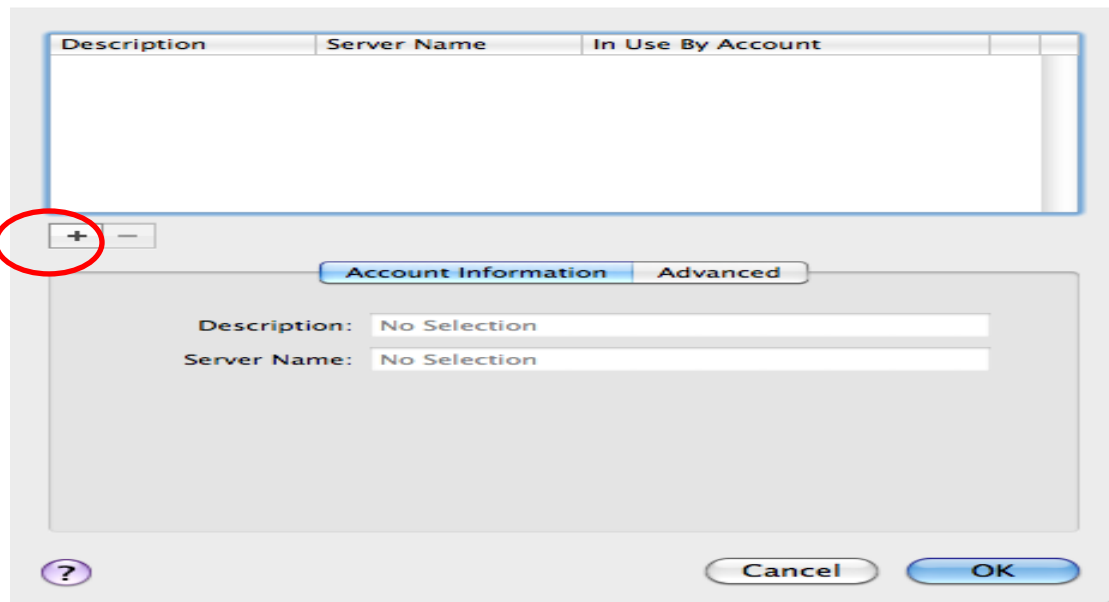


Section 2: Setting up the Outgoing Server

1. **Mail > Preferences > Accounts**
2. Highlight your account and **Click** the **Outgoing Mail Server** drop down
3. Select **Edit SMTP Server List**

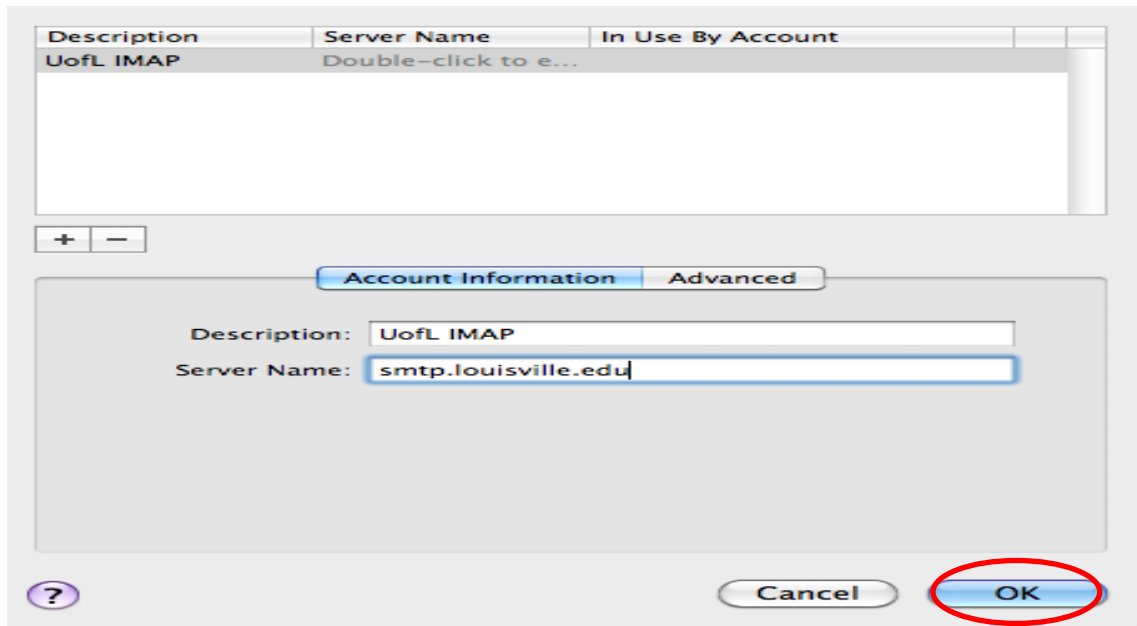


4. Click the **+**



5. **Enter:**

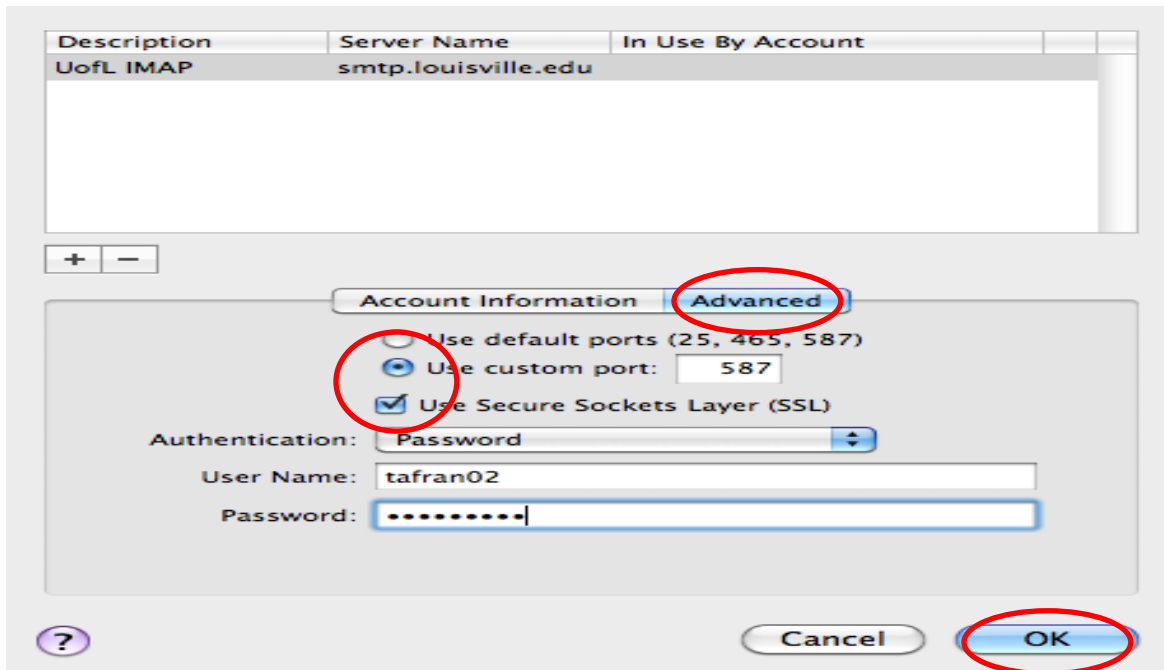
- a. Description: **UofL IMAP**
 - b. Server Name: **smtp.louisville.edu**
6. Click **OK**



7. **Click Advanced;**

Use Custom Port: **587**
Check **Use Secure Sockets Layer (SSL)**
Authentication: **Password**
User Name: **UserID**
Password: **UofL password**

8. Click **OK**



9. Make sure **UofL IMAP** is selected in the **Outgoing Mail Server** drop down. Also make sure that **Use only this server** is checked.

