

**DOCUMENTATION OF UNDERSTANDING  
OF  
EARLY LEARNING CAMPUS SELECTION PROCESS**

**My /our signature(s) below indicate(s) that I have been given the opportunity to ask any questions that pertain to the Early Learning Campus (ELC).**

**The selection process for families affiliated with the University of Louisville for placement at the Early Learning Campus is based upon several variables:**

- **Applications are categorized into staff, faculty and student. If there are more applicants than available placements, a lottery will be used to assure an equitable representation among the groups.**
- **Dates of applications will be used to determine the first, second, third, etc. pick for the lottery**
- **Acceptance of a placement is for the length of the contract period offered.**
- **Presently placed children will be offered contracts till they “outgrow” the Early Learning Campus.**

**My/our signatures also certify that we have reviewed and understand the selection process guidelines as they pertain to our application to the ELC.**

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Applicant’s signature \_\_\_\_\_ Date \_\_\_\_\_

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Applicant’s signature \_\_\_\_\_ Date \_\_\_\_\_

**IT IS THE POLICY OF THE EARLY LEARNING CAMPUS TO PROVIDE CHILD CARE SERVICES ON AN EQUAL OPPORTUNITY BASIS. WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, FAMILIAL STATUS, NATIONAL ORIGIN, HANDICAP OR SEXUAL ORIENTATION.**