

# UNIVERSITY of LOUISVILLE

Dear Applicant:

We are pleased to learn of your interest in our Doctor of Philosophy program with an emphasis in Educational Leadership and Organizational Development. **To receive a complete application packet, e-mail me your mailing address** (see e-mail address below).

Please refer to the enclosed materials for a description of the application process. You must visit with the ELFH Doctoral Program Coordinator to get additional information **before** starting the application process. Your application materials will not be processed until the form at the bottom of this letter is signed by one of the Program Coordinator. This step can be done over the phone by calling me at the number shown below.

The admissions procedure is summarized as follows: After you have completed the steps listed in the "Applicant Directions," the members of the departmental Admissions Committee review the materials and make a recommendation to forward or not to forward your application to the Dean of the Graduate School for consideration for admission. Upon admission to a program, an advisor and program committee will be appointed to work with you in designing an official program.

Please contact me now and at any time during the process.

Joseph M. Petrosko  
ELFH Doctoral Coordinator (502-852-0638; joseph.petrosko@louisville.edu)

(rev. 10-12-2006)

**The applicant must include the signed form below with application materials. If the visit occurred by phone, attach an e-mail confirmation from Dr. Petrosko to the form.**

*Professor Use Only*

I visited with \_\_\_\_\_ and we reviewed:

- |  |   |   |
|--|---|---|
| ▪ The application process                                  | Y | N |
| ▪ The program, various concentrations, and my career goals | Y | N |

\_\_\_\_\_  
Professor

\_\_\_\_\_  
Date