

ISOTT proof sheet

Title:	
Author:	
Title page:	
<input type="checkbox"/> 96 pt (3.5") space above title	<input type="checkbox"/> Author line FL left 12 pt. (, and)
<input type="checkbox"/> Title FL rt. 14pt bold – all caps	<input type="checkbox"/> no running head on title page
<input type="checkbox"/> Subtitle FL rt. 14pt. bold – init. cap	<input type="checkbox"/> Affiliations footnote* – hanging indent
<input type="checkbox"/> 6 pt. space between title and subtitle	<input type="checkbox"/> dropped folio
<input type="checkbox"/> 24 pt. space above/below author line	
Body:	
<input type="checkbox"/> margins: top-1.83, bot.-1.5, rt.-1.5, lft.-2	<input type="checkbox"/> FIRST-VALUE HEADINGS 2lns above/1 blw
<input type="checkbox"/> sections numbered	<input type="checkbox"/> Second-Value Headings 1 line above/1 below
<input type="checkbox"/> first line indent .25"	<input type="checkbox"/> <i>Third-Value Headings</i> 1 line above/1 below
<input type="checkbox"/> right margin justified	
Tables:	Equations:
<input type="checkbox"/> column text FL left	<input type="checkbox"/> centered, 1 ln above/below
<input type="checkbox"/> straddle rules for headings	<input type="checkbox"/> punctuate text preceding grammatically
<input type="checkbox"/> hanging indent for footnotes	<input type="checkbox"/> space surrounding operators (=) {{()}}
<input type="checkbox"/> no text alongside Tables	<input type="checkbox"/> textual - Eq. (1) / Eqs. (3)-(5) / (Eq. 4)
Figures:	
<input type="checkbox"/> 8pt figure legends	<input type="checkbox"/> Legend: 1 line or less = centered
<input type="checkbox"/> hanging indent	<input type="checkbox"/> Legend: 2 or more = justified, last line FL left
<input type="checkbox"/> Figure 1.	<input type="checkbox"/> no text alongside Figures
References:	
<input type="checkbox"/> Numeric superscript	<input type="checkbox"/> citations: after .," before ;:
<input type="checkbox"/> citations: spaces and commas	<input type="checkbox"/> 8 pt., .25" hanging indent
<input type="checkbox"/> citations: en-dash for inclusive refs	
General:	
<input type="checkbox"/> Times New Roman 10 pt.	<input type="checkbox"/> header 1.5 footer 1.17
<input type="checkbox"/> Missing Symbols	<input type="checkbox"/> run head- even: pg# lft/author rt. caps 8pt bold
<input type="checkbox"/> 2/3 lines of space above/below elements	<input type="checkbox"/> run head- odd: chap.title lft/pg# rt. caps 8pt bold
<input type="checkbox"/> serial comma	<input type="checkbox"/> widow/orphan control