**2016 Presidential Exemplary Multicultural Staff Award**

The Commission on Diversity and Racial Equality (CODRE) is accepting nominations for the Presidential Exemplary Multicultural Engagement Staff Award. The award will provide an opportunity to recognize full and part-time University staff who have made notable accomplishments and commitments in the area of multicultural engagement while advancing U of L’s diversity goals.

In addition to recognition, the award will offer a commemorative medallion and a monetary gift. The purpose of this award is to recognize an individual who has demonstrated through organization, leadership, and mentoring, the ability to promote the value of diversity within the University setting. The winner will have demonstrated extraordinary commitment based on the functions of his or her job and beyond what would be considered a satisfactory level of his or her job performance.

Exemplary multicultural engagement involves effective guidance and mentoring, critical thinking to support active and reflective learning for our students to achieve success, and participation in relevant events or opportunities to enhance diversity.

The nominating form and additional information is available at the link below.

<http://louisville.edu/codre/programs>

Requests for additional information or inquiries should be directed to the following:

Debbie Dougherty

Sr. Program Coordinator

dkdoug01@exchange.louisville.edu

502-852-2029

The **deadline** for nomination submissions is **May 6, 2016.**

The **deadline** for candidate’s form and statement is **May 6, 2016.**

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**Guidelines**

The U of L Diversity Programming Committee of CODRE and the Vice Provost for Diversity & International Affairs encourages students, faculty, academic departments, administrators, alumni, and trustees, to nominate members of the U of L staff for this award. Candidates must demonstrate excellence through their organization, leadership, and mentoring as well as exhibit the ability to promote the value of diversity within the University setting. The winner should demonstrate merit based on the functions of his or her job and on extraordinary commitment beyond what would be considered a satisfactory level of job performance.

Exemplary multicultural engagement involves effective guidance and mentoring, critical thinking to support active and reflective learning for our students to achieve success, and supporting relevant events or opportunities to enhance human diversity.

The selection criteria reflect the diversity of academic disciplines, as well as knowledge-based scholarship and research found in urban, doctorate-granting institutions of higher education.

The ideal candidate will demonstrate leadership in increasing U of L’s commitment to diversity and inclusion. This includes, but is not limited to, promoting an appreciation of individual differences and working with others to find common ground. Recipients should demonstrate a commitment to diversity and inclusion through recruitment and retention efforts, teaching, research, multi-cultural programming, cultural competency, community outreach activities, or other initiatives.

**Areas of Achievement**

Success in leading and enhancing diversity and inclusion efforts may be demonstrated in various ways. Nominations should be based on leadership in one or more of the following areas:

* Create/implement activities focused on the recruitment, retention, and professionally development of individuals who increase the diversity of faculty or staff;
* Develop and/or implement activities to attract or recruit students to increase the diversity of U of L or help ensure the success of those students;
* Work toward activities aimed at creating leadership teams and organizations that promote a diverse an inclusive culture;
* Develop programs, initiatives, or projects toward diversity and inclusion;
* Collaborate with campus or community groups in the creation and implementation of programs, initiatives, or projects for diversity and inclusion.

**Criteria for Selection**

Nominees should be current full or part-time staff at U of L. Nominations may be submitted by individual employees (supervisors or peers), students, University organizations, employee networks, and diversity councils.

Applications will be judged on the following criteria.

1) Demonstration of emerging or sustained commitment to the values of diversity, inclusion, and multiculturalism by documented efforts above and beyond the routine expectations of the job or project.

2) Evidence of exceptional efforts to promote a University environment that is free from bias and discrimination.

3) Substantiation through evaluation modalities of the contribution the individual has made toward advancing diversity and inclusion.

**Eligibility**

All U of L full and part-time staff are eligible for nomination. Self-nomination is not permitted. Previous candidates will not be eligible unless re-nominated for the subsequent academic year. Previous Presidential Multicultural Staff staff award receipits are ineligible.

**Nominations**

Nominations wil be accepted from any member of the University community, including students, faculty, academic departments, staff, administrators, alumni and trustees. Nominations shall include:

1) Nomination form with nominator’s and candidate’s signatures;

2) Nominator’s statement outlining the characteristics and qualifications of the candidate that exemplify education that is multicultural;

3) Candidate’s form and statement which includes how he/she models multicultural programming in the University setting. Supporting documents, i.e. program description, assessments, impact, grants, etc.

**Procedure**

The Presidential Examplary Multicultural Staff Award selection committee will review all nominations and select the honoree.

**Deadlines**

Nomination submission: May 6, 2016.

Candidate’s form and statement: May 6, 2016.

**2016 Presidential Examplary Multicultural Teaching Award**

**Nomination Form**

**Nomination Deadline May 6, 2016**

**Candidate’s Statement and Documentation Deadline May 6, 2016**

Candidate’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Department\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Status Full Time\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Part-Time\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­\_\_\_\_

Nominator’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominator’s Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Candidate’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I understand and accept this nomination and will submit supporting documents by

May 6, 2016.

**Check one:** Classification: Student \_\_\_\_ Faculty\_\_\_\_ Staff\_\_\_\_ Administrator\_\_\_\_

 Other, specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Criterion:** All nominations require both a nominator’s letter outlining the candidate’s qualifications and the nomination form to complete the nomination.

**Send Nomination Form and Candidate’s Statement to:**

Debbie Dougherty, 502-852-2029

Office of the Commissions

Suite 201, Administrative Annex Building

Belknap Campus

University of Louisville

 Louisville, Kentucky 40292

**2016 Presidential Exemplary Multicultural Staff Award**

**CANDIDATE’S FORM**

 Candidate Statement Deadline: May 6, 2016

Candidate’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Department\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Status Full Time\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Part-Time\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominator’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominator’s Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Candidate’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I understand and accept this nomination and will submit supporting documents by May 6, 2016.

**The Candidate’s Statement should reflect the intent of this award.** As stated in the announcement, the intent of this Multicultural Engagement Staff Award is to affirm, value, honor, and recognize members of the University staff (full or part-time) who incorporate multicultural and global perspectives into their programming. Nominees’ emerging or sustained commitment to the values of diversity, inclusion, and multiculturalism should be demonstrated by documented efforts above and beyond the routine expectations of the job, position, or project.

**Supportive documentation should include the curriculum vitae (cv)/resume and material no further back than five years (i.e. the 2011-2012 academic year).**

**Send the candidate’s form, statement, and documentation to:**

Debbie Dougherty, 502-852-2029

Office of the Commissions

Suite 201, Administrative Annex Building

Belknap Campus

University of Louisville

Louisville, Kentucky 40292