

Olga S. Peers Academic Center
University of Louisville Athletics

Academic Tutor Overview:

Responsibilities:

Checking email on a daily basis for tutor request
Responding to tutor request within **24 hours**
Filling out tutor-talk forms within **24 hours** of a tutoring session
Maintaining communication with the tutor coordinator and academic advisors
Filling out a time sheet after each tutoring session
Turning in a completed time sheet every two weeks

During Sessions:

Assessing student's current level of knowledge surrounding the content
Review material from previous sessions
Re-teaching of content material when necessary
Use a variety of learning strategies including discussion, writing, demonstrating, modeling and listening
Tutors should engage or require the student-athletes to become active learners
Provide students with content/skill specific feed-back
Assisting the students with sample problems, outlines, editing and revising, studying, summarizing and any other strategy that will enable the student to learn the material

Information a Prospective Tutor Should Know:

Tutors need to have passed a minimum of **45 college credit hours** (exceptions may be granted).

Work hours are flexible.

Since the tutoring sessions are driven by student needs we cannot guarantee a set number of hours per week.

Tutoring sessions must take place in a public place on the University of Louisville's campus.

Tutoring sessions are encouraged to be around an hour in length to maximize the educational value and effectiveness of the sessions.

Tutor Pay Rate: Graduate Level Tutors- \$12.00 per hour
Undergraduate Level Tutors - \$8.50 per hour

Student-athletes and the tutor coordinator will evaluate tutors each semester.

Contracts will be renewed on a semester by semester basis depending on evaluations and demand.

Additional information and an application can be found at
<http://www.uoflports.com/school-bio/lou-tutoring-program.html>.