

Ideas to Action (i2a) Unit Implementation Funds

Proposal Instructions

2009-2010

1. Introduction

Academic units planning i2a implementation activities in the undergraduate curriculum may request funds to support their i2a project or activities taking place between January-December 2010. Proposals for funding must come through the i2a Facilitator(s) in the respective unit and include the dean's signature. To be considered, please get your proposal to Julia Dietrich in the A&S Dean's office (j.dietrich@louisville.edu) by October 2.

I2a Unit Implementation Funds Timeline

Friday, October 2, 2009: Deadline for department fund proposals to A&S Facilitators

Friday, November 13, 2009: Funding decisions announced

December, 2009: Funds transferred to units

January-December 2010: Unit projects are implemented

Monday, February 28, 2011: Final unit project reports due to i2a@louisville.edu.

Total funds available for 2009-2010 Implementation: Up to \$100,000.

2. Submission Information

1. **Name of School/College:** Arts and Sciences
2. **Name of i2a Facilitator(s) or project leader(s):** Julia Dietrich, Ron Fell, Stuart Esrock
3. **Academic department(s)/program(s) involved in project:**
4. **Campus contact information for project leader(s):**
5. **Circle the *primary* curricular focus of the project:**
A. General Education B. Courses in the Major: C. Culminating Experience

6. **Dean's Endorsement**

My signature below indicates my approval and support of this i2a project .

Signature: _____

Date: _____

3. Proposal Information

Project leaders are encouraged to work with their respective i2a Facilitator(s) and consult the *Protocol for the Use and Refinement of the i2a Evaluation Plan 2009-2010* when designing their project and its assessment plan. Please complete and submit completed proposal information in a Microsoft Word document following the categories and instructions below. Document should be no more than **five pages**, single spaced text, using Times New Roman 12-point font and 1” margins.

- a. **Goals/Objectives/Outcome.** Describe the goals, objectives and outcome of the project.
- b. **Connection to Ideas to Action.** Explain how this project connects to the outcomes, goals or priorities of Ideas to Action.
- c. **Course and Student Impact.** List the name of the course(s) that will be the beneficiary of the i2a project and include the average number of students in the course(s). Provide the percentage of students this total represents within your department/unit.
- d. **Sustainability.** Address the sustainability of this project or the long-term impact of its results by responding to one of the following:

- i. Describe how this project or innovation will be permanently integrated across the curriculum;

OR

- ii. Describe how this project, or its results, will inform the department’s plans to infuse or implement i2a across the curriculum.
- e. **Faculty Participation.** Describe how this project or innovation will increase and/or sustain meaningful participation of unit faculty in the i2a initiative.
 - f. **Budget.** Include a detailed budget for the project that clearly indicates how the project funds will be used. Also, include the minimum acceptable amount of funding that will still allow this project to be meaningful.
 - g. **Assessment.** Explain how this project, and its impact on relevant stakeholders, will be assessed. What are your metrics for success and how will that data be gathered and shared?
 - h. **Final Report.** The project leader and/or unit head will need to submit a project report to the i2a Task Group by February 28, 2011. This report needs to include a summary of project accomplishments, assessment data, and relevant addenda (e.g. syllabi, planning documents) that reflect the implementation of i2a into departmental or program courses, curricula and/or strategic planning.

4. Funding Priorities

In making funding decisions, the i2a Implementation Funds selection committee will prioritize projects that meet the following criteria:

- The project will support the infusion of i2a outcomes and structures in General Education courses in the unit.
- The project is 1) comprehensive in its scope; and 2) impacts teaching and learning across the curriculum within the unit; **or** the project results have the potential to influence multiple courses within the unit.
- The project clearly reflects i2a goals and outcomes.