

Reporting Academic Discipline Violations

The College takes violations of academic integrity very seriously and encourages faculty to report such violations.

The College of A&S Academic Discipline Committee receives and processes cases of academic dishonesty including plagiarism, cheating, forgery and other violations. To report a case of academic dishonesty please send an email to Dr. Linda Fuselier, the Dean's Liaison to the Academic Discipline Committee, (or to adgcomm@louisville.edu) with the following information:

- 1) Student name and ID
- 2) A description of the violation and the consequences imposed on the student
- 3) Copies of supporting documentation (e.g., student work)
- 4) A copy of the course syllabus

The email should be copied to the student to keep them informed of your actions. Once received, a database of past violations will be consulted to determine if this is the student's first violation. If it is the first violation, the student will receive an letter from the Dean's office notifying them of the violation, its consequences and the right to appeal. If the student choses to appeal, a committee meeting will be called and the committee will address the appeal. If a student has previous violations recorded in the College's database, the committee will meet to determine the consequences for the student. After a second violation of academic integrity, the student may receive academic suspension as a penalty. All reports are recorded in an electronic database so students who choose to repeatedly violate academic integrity policies can be identified.