

Proposal Solicitations for Research and Creative Activities Grants

College of Arts and Sciences Spring 2010

Proposal Guidelines

The College of Arts and Sciences announces funding opportunities to promote research and creative activities of faculty members with the purpose of increasing the extramural research funding, the number of scholarly publications, refereed exhibits, and artistic performances of the college. Any tenured or tenure-track faculty member in the College of Arts and Sciences is eligible, excluding the A&S Associate Dean of Research. The initiative will support proposals that contain any one of the following elements: (i) novel/ground-breaking ideas, (ii) exploratory research in an emerging field or extending the frontiers of an established field, or (iii) inter-disciplinary/collaborative research. The maximum award-size for an individual grant is \$2,000. For inter-disciplinary/collaborative research projects involving more than one A&S investigator, the maximum award amount is \$3,000. Any proposal requesting more than the maximum dollar amounts cited above will be returned without review.

This solicitation will give preference to the following cases:

- Tenure-track faculty members who did not receive substantial start-up funds or have expended their start-up funds.
- Tenured and Tenure-Track faculty members who require support to access major research facilities that are not available at UofL or in their unit.
- Tenured and Tenure-Track faculty members whose extramural grants have been approved but require funds to bridge the period before the funds are transferred to the University (the award letter must be enclosed).
- Proposals that have the potential to attract extramural research grants, and/or refereed publications, refereed exhibits, etc.
- Tenured and Tenure-Track faculty members who did not receive A&S funding in the previous academic year.

Instructions for Proposal Preparation

1. Applications should contain a project summary (half-page), no more than three pages of project description, a clear, detailed budget specific to the project, including budget justifications, and a list publications and creative works during the last five years as well as current and pending grant support. The project description section should be typeset using font size 12 and double spacing between lines. A template for preparing the proposal follows for your convenience. You may use your own template, but the complete application must contain all pertinent information, especially if your research involves use of human subjects, animals, pathogens, etc.... **The project summary should be in lay language. When writing the project description, assume that at least one of the reviewers will be from outside your own discipline.**

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2. Research-related expenses covered under this grant include small equipment, materials and supplies (excluding office supplies), user fee for accessing major research facilities or library archives, software (excluding word-processing software), student wages, and research-related travel costs (excluding conferences). A detailed justification for each item requested must be provided.
3. Support for the following will not be provided:
 - a. Funds to organize a conference.
 - b. Travel funds to participate in a conference/meeting.
 - c. Funds to purchase computers for word processing needs.
 - d. Funds for teaching time release.
4. Applicants must provide all available information on the following:
 - a. Extramural grant support in the last five years (title, agency, amount, budget period).
 - b. Extramural grant applications pending (title, agency, amount, budget period).
 - c. Intramural grant support in the last five years (title, agency, amount, budget period).
 - d. Publications and creative works during the last five years.
 - e. If you are requesting support for this project from any other UofL unit or program, give the name of unit or program and amount requested. Also, should you receive other UofL support, explain how any funds provided by an Arts and Sciences grant will be spent in relation to the other funding.
5. Tenure-track faculty members must furnish information about their start-up funds (amount of award, date, and duration of award, etc.).
6. For interdisciplinary grants, please be specific about what each investigator brings to the project and how a collaborative effort will improve the work proposed.
7. **Prior to submitting their proposals, junior faculty members are encouraged to consult with colleagues more experienced with the construction and submission of grant applications.**

The College Research Committee will review all applications and make their recommendations to the Associate Dean of Research and Graduate Education. The College Research Committee reviews carefully both the project description and the budget justification. The final decision on awards will be made in consultation with the Dean.

Annual Report

Activities and findings resulting from the funded projects must be submitted to the Associate Dean of Research and Graduate Education by **Monday, February 21, 2011**.

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College of Arts and Sciences
Spring 2010**

Deadline for Submission

Deadline for submissions is **4:00 p.m. on Friday, January 15, 2010**. Applications must be submitted electronically to LyShanna Cunningham l.cunningham@louisville.edu
Please also submit 7 hard copies addressed to:

**Professor Robert M. Buchanan
Associate Dean
College of Arts and Sciences
Belknap Research Building-361**

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CONTACT INFORMATION

Applicant name

Department

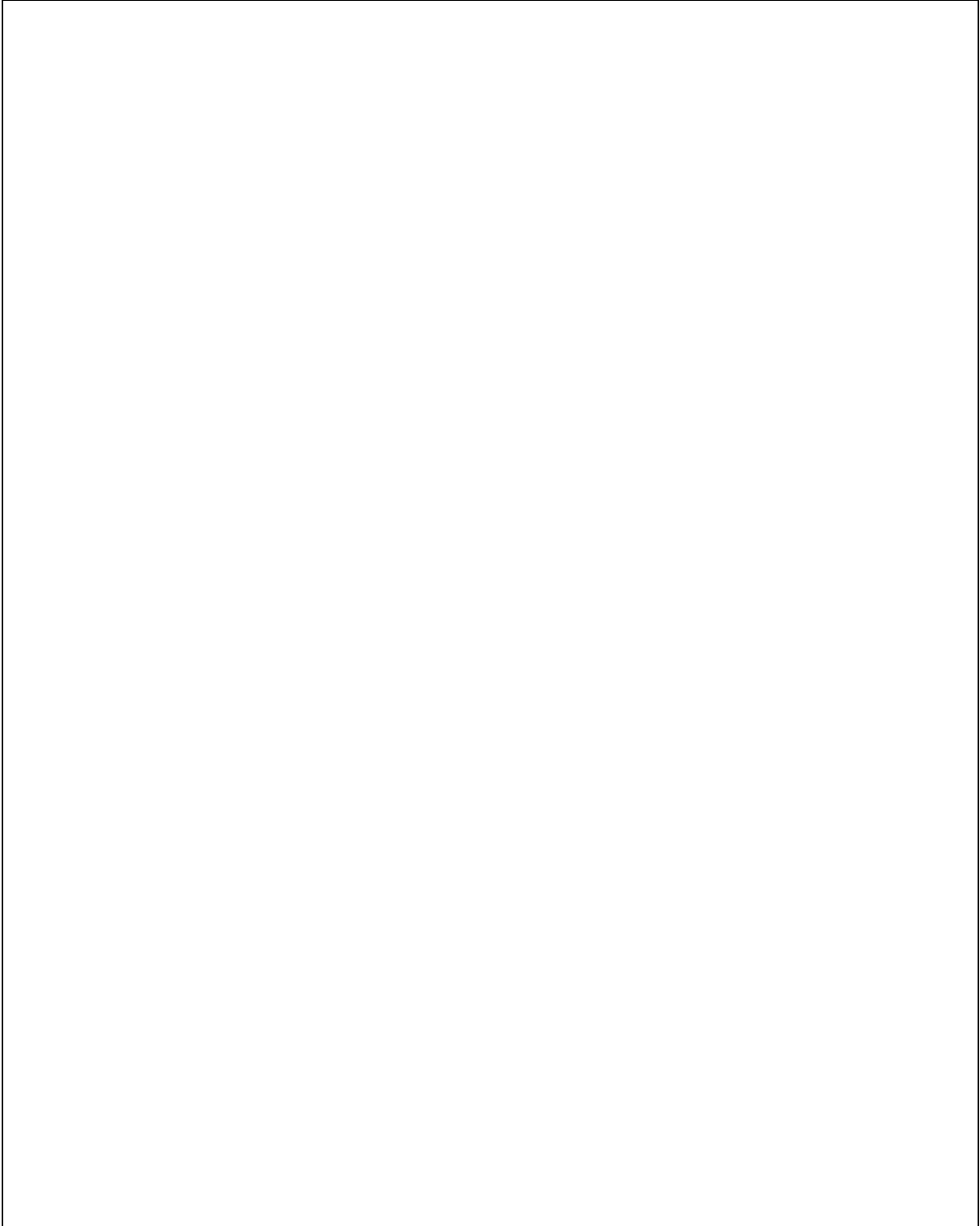
Phone

Email

PROJECT SUMMARY

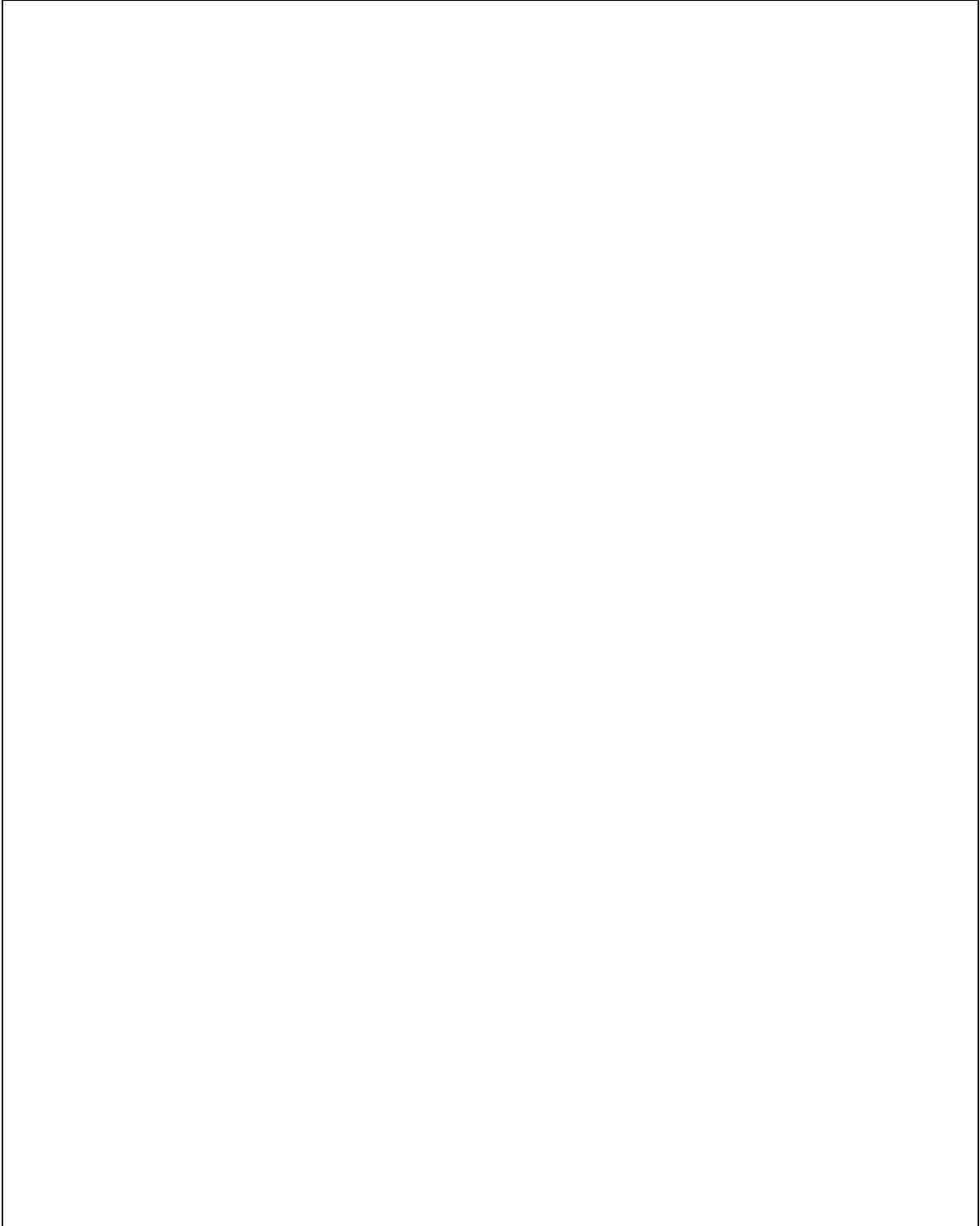
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PROJECT DESCRIPTION

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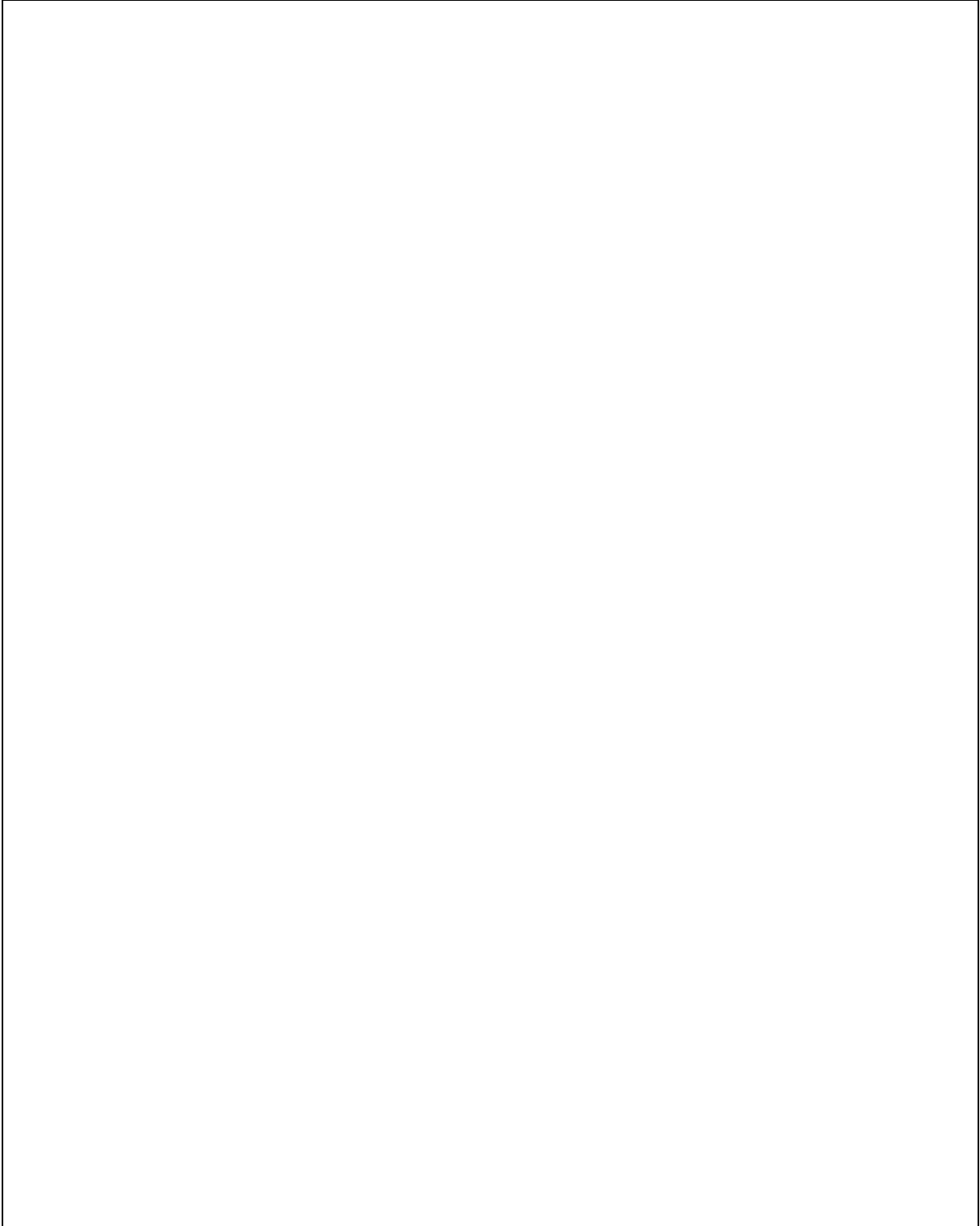
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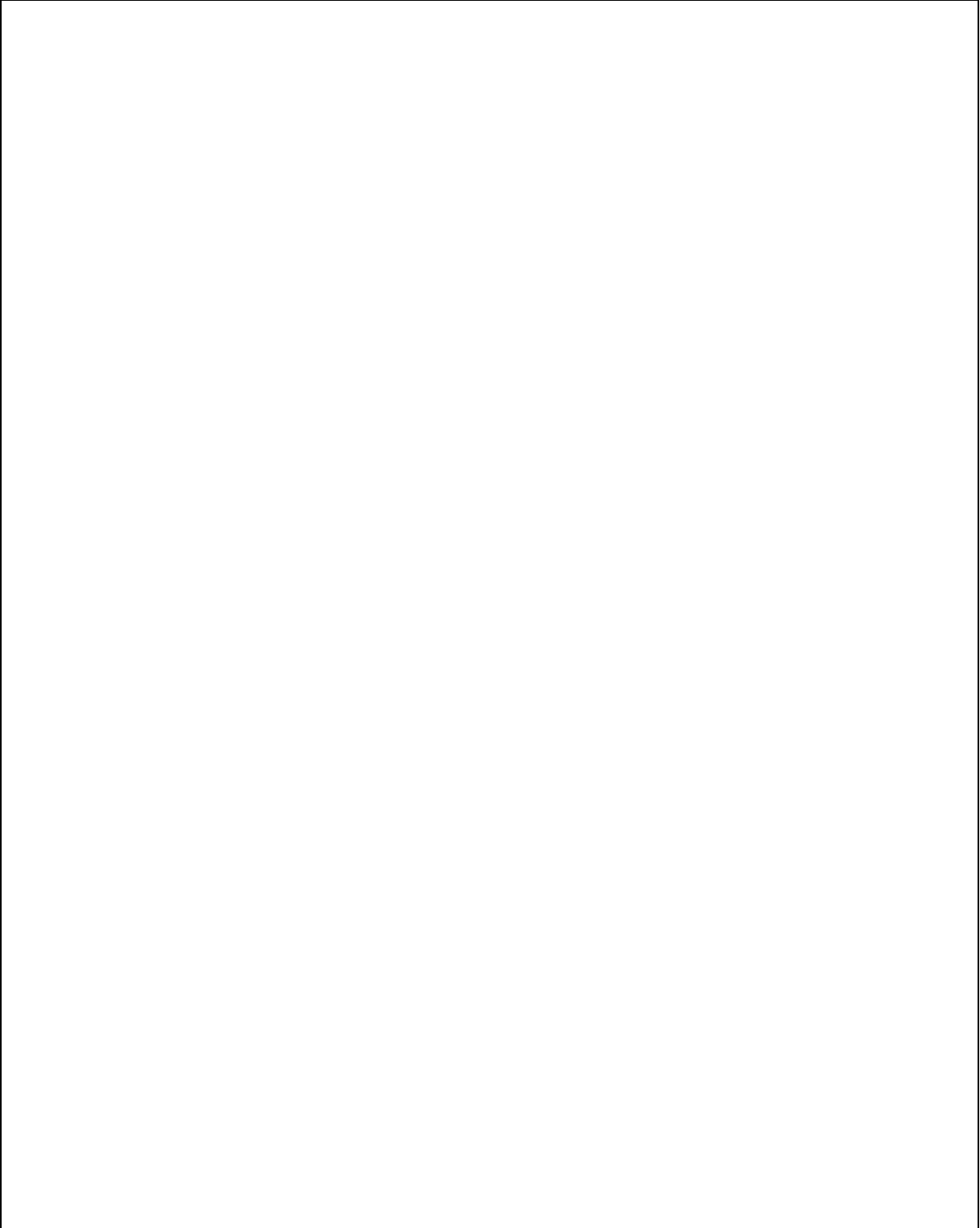
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PUBLICATIONS AND CREATIVE WORKS



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CURRENT AND PENDING SUPPORT

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