Welcome Students!
Check in for Your Advising Appointment

1. The kiosk will show the image to the right. Enter your student ID and then click Submit.

2. You will be asked, “What would you like to do today?” Select the primary reason for your appointment.

3. Once you have selected the reason, choose Add yourself to the current waiting list. Do not select make an appointment.

   Remember:
   Choose only to add yourself to the current waiting list. DO NOT select “Make an Appointment.”

4. Select either your preferred advisor, or you can choose to see the First Available Advisor.

5. Select “I’m done. Exit the kiosk.”

Make yourself comfortable. Your advisor will be with you soon!