STUDENT TEACHER'S GUIDE TO SUBMITTING

CLINICAL WORK IN FOLIOTEK

BS and MAT Early Elementary Education, all tracks (traditional route to certification)

First things *1st*

1. Know your COURSE NUMBERS!

   Your school placement corresponds to a course number. Submit your work under the course number associated with your placement or type of placement(s). For example, submit Special Education-LBD placements' work to EDSP 470; submit "regular" Elementary classroom work to EDTP 450.

2. Select the CORRECT UNIVERSITY SUPERVISOR when submitting your CLINICAL WORK (student teaching documents).

   Be sure to select the correct supervisor from the faculty list when submitting your work.

3. SUBMIT ASSESSMENTS that do not require attachments of student work to UNIVERSITY SUPERVISOR(S) at BEGINNING OF SEMESTER

   These are indicated by red arrows ⟹ in this presentation). Submit lesson plans, reflections, and the Calendar of 70 Days' Student Teaching assignments upon completion or upon supervisor's request.

First things *1st*

One of the next six slides outlines the student teaching assignments and assessments specific to your academic program and certification track(s).

Your work must be completed and assessed by your supervisor before you can be recommended for teacher certification.

BS Elementary Education + Elementary Content track
EDTP 450 + EDTP 452

EDTP COURSES

EDTP 450 - Student Teaching I: Elementary Placement

EDTP 450 Lesson Plan #1 — [LAST MODIFIED: 11/23/2020 5:13 PM EST]
GO TO ELEMENT ⇥

EDTP 450 Lesson Plan #2 — [LAST MODIFIED: 11/23/2020 5:20 PM EST]
GO TO ELEMENT ⇥

EDTP 450 Post-Lesson Reflection #1 — [LAST MODIFIED: 11/23/2020 5:16 PM EST]
GO TO ELEMENT ⇥

EDTP 450 Post-Lesson Reflection #2 — [LAST MODIFIED: 11/23/2020 5:21 PM EST]
GO TO ELEMENT ⇥

EDTP 450 Calendar - Days Spent in Student Teaching — [LAST MODIFIED: N/A]
GO TO ELEMENT ⇥

➡ EDTP 450 - Observation of Teaching #1 — [LAST MODIFIED: N/A]
GO TO ELEMENT ⇥

➡ EDTP 450 - Observation of Teaching #2 — [LAST MODIFIED: N/A]
GO TO ELEMENT ⇥

➡ EDTP 450 - Dispositions Assessment — [LAST MODIFIED: N/A]
GO TO ELEMENT ⇥

➡ EDTP 450 - Student Teaching Grading Rubric — [LAST MODIFIED: N/A]
GO TO ELEMENT ⇥

EDTP 452 - Student Teaching II: Elementary Placement - Higher Grades

EDTP 452 Lesson Plan #1 — [LAST MODIFIED: 11/23/2020 5:01 PM EST]
GO TO ELEMENT ⇥

EDTP 452 Lesson Plan #2 — [LAST MODIFIED: 11/23/2020 4:59 PM EST]
GO TO ELEMENT ⇥

EDTP 452 Post-Lesson Reflection #1 — [LAST MODIFIED: 11/23/2020 5:07 PM EST]
GO TO ELEMENT ⇥

EDTP 452 Post-Lesson Reflection #2 — [LAST MODIFIED: 11/23/2020 5:08 PM EST]
GO TO ELEMENT ⇥

➡ EDTP 452 - Observation of Teaching #1 — [LAST MODIFIED: N/A]
GO TO ELEMENT ⇥

➡ EDTP 452 - Observation of Teaching #2 — [LAST MODIFIED: N/A]
GO TO ELEMENT ⇥

➡ EDTP 452 - Dispositions Assessment — [LAST MODIFIED: N/A]
GO TO ELEMENT ⇥

➡ EDTP 452 - Student Teaching Grading Rubric — [LAST MODIFIED: N/A]
GO TO ELEMENT ⇥

Send items indicated with red arrows to supervisors at beginning of semester

BS Elementary Education + Interdisciplinary Early Childhood (IECE) track
EDTP 450 + EDSP 472

EDTP COURSES

EDTP 450 - Student Teaching I: Elementary Placement

EDTP 450 Lesson Plan #1 — [LAST MODIFIED: 11/23/2020 5:13 PM EST]
GO TO ELEMENT ➔

EDTP 450 Lesson Plan #2 — [LAST MODIFIED: 11/23/2020 5:20 PM EST]
GO TO ELEMENT ➔

EDTP 450 Post-Lesson Reflection #1 — [LAST MODIFIED: 11/23/2020 5:16 PM EST]
GO TO ELEMENT ➔

EDTP 450 Post-Lesson Reflection #2 — [LAST MODIFIED: 11/23/2020 5:21 PM EST]
GO TO ELEMENT ➔

EDTP 450 Calendar - Days Spent in Student Teaching — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

➡ EDTP 450 - Observation of Teaching #1 — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

➡ EDTP 450 - Observation of Teaching #2 — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

➡ EDTP 450 - Dispositions Assessment — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

➡ EDTP 450 - Student Teaching Grading Rubric — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

EDSP COURSES

EDSP 472 - Student Teaching - Early Childhood Placement

EDTP 451 Lesson Plan #1 — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

EDTP 451 Lesson Plan #2 — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

EDTP 451 Post-Lesson Reflection #1 — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

EDTP 451 Post-Lesson Reflection #2 — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

➡ EDTP 451 - Observation of Teaching #1 — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

➡ EDTP 451 - Observation of Teaching #2 — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

➡ EDTP 451 - Dispositions Assessment — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

➡ EDTP 451 Student Teaching Grading Rubric — [LAST MODIFIED: N/A]
GO TO ELEMENT ➔

Send items indicated with red arrows to supervisors at beginning of semester

BS Elementary Education + Special Education – LBD track
EDTP 450 + EDSP 470

EDTP COURSES

EDTP 450 - Student Teaching I: Elementary Placement

- ⊕ **EDTP 450 Lesson Plan #1**   [LAST MODIFIED: 11/23/2020 5:13 PM EST]
  GO TO ELEMENT ➔]
- ⊕ **EDTP 450 Lesson Plan #2**   [LAST MODIFIED: 11/23/2020 5:20 PM EST]
  GO TO ELEMENT ➔]
- ⊕ **EDTP 450 Post-Lesson Reflection #1**   [LAST MODIFIED: 11/23/2020 5:16 PM EST]
  GO TO ELEMENT ➔]
- ⊕ **EDTP 450 Post-Lesson Reflection #2**   [LAST MODIFIED: 11/23/2020 5:21 PM EST]
  GO TO ELEMENT ➔]
- ⊕ **EDTP 450 Calendar - Days Spent in Student Teaching**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ➡ ⊕ **EDTP 450 - Observation of Teaching #1**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ➡ ⊕ **EDTP 450 - Observation of Teaching #2**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ➡ ⊕ **EDTP 450 - Dispositions Assessment**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ➡ ⊕ **EDTP 450 - Student Teaching Grading Rubric**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]

Send items indicated with red arrows to supervisors at beginning of semester

EDSP COURSES

EDSP 470 - Student Teaching - Special Education: LBD Placements

- ⊕ **EDSP 470 Lesson Plan #1**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ⊕ **EDSP 470 Lesson Plan #2**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ⊕ **EDSP 470 Post-Lesson Reflection #1**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ⊕ **EDSP 470 Post-Lesson Reflection #2**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ➡ ○ **EDSP 470 - Observation of Teaching #1**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ➡ ○ **EDSP 470 - Observation of Teaching #2**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ➡ ○ **EDSP 470 - Dispositions Assessment #1**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ➡ ○ **EDSP 470 - Dispositions Assessment #2**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]
- ➡ ○ **EDSP 470 - Student Teaching Grading Rubric**   [LAST MODIFIED: N/A]
  GO TO ELEMENT ➔]

BS Elementary Education + Special Education – MSD track
EDTP 450 + EDSP 471

EDTP COURSES

EDTP 450 - Student Teaching I: Elementary Placement

- EDTP 450 Lesson Plan #1 — [LAST MODIFIED: 11/23/2020 5:13 PM EST]
  GO TO ELEMENT →]
- EDTP 450 Lesson Plan #2 — [LAST MODIFIED: 11/23/2020 5:20 PM EST]
  GO TO ELEMENT →]
- EDTP 450 Post-Lesson Reflection #1 — [LAST MODIFIED: 11/23/2020 5:16 PM EST]
  GO TO ELEMENT →]
- EDTP 450 Post-Lesson Reflection #2 — [LAST MODIFIED: 11/23/2020 5:21 PM EST]
  GO TO ELEMENT →]
- EDTP 450 Calendar - Days Spent in Student Teaching — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDTP 450 - Observation of Teaching #1 — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDTP 450 - Observation of Teaching #2 — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDTP 450 - Dispositions Assessment — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDTP 450 - Student Teaching Grading Rubric — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]

Send items indicated with red arrows to supervisors at beginning of semester

EDSP COURSES

EDSP 471 - Student Teaching - Special Education: MSD Placements

- EDSP 471 Lesson Plan #1 — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDSP 471 Lesson Plan #2 — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDSP 471 Post-Lesson Reflection #1 — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDSP 471 Post-Lesson Reflection #2 — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDSP 471 - Observation of Teaching for MSD #1 — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDSP 471 - Observation of Teaching for MSD #2 — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDSP 471 - Dispositions Assessment #1 — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDSP 471 - Dispositions Assessment #2 — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]
- EDSP 471 - Student Teaching Grading Rubric — [LAST MODIFIED: N/A]
  GO TO ELEMENT →]

MAT Interdisciplinary Early Childhood Education (IECE)
EDTP 614 + EDTP 615

EDTP 614 - Student Teaching: IECE (preschool field placement)

EDTP 614 - Lesson Plan #1 [LAST MODIFIED: 11/01/2020 6:04 PM EST]
GO TO ELEMENT

EDTP 614 - Lesson Plan #2 [LAST MODIFIED: 11/01/2020 6:05 PM EST]
GO TO ELEMENT

EDTP 614 - Post-Lesson Reflection #1 [LAST MODIFIED: 11/01/2020 6:07 PM EST]
GO TO ELEMENT

EDTP 614 - Post-Lesson Reflection #2 [LAST MODIFIED: 11/01/2020 6:07 PM EST]
GO TO ELEMENT

EDTP 614 - Observation of Teaching #1 [LAST MODIFIED: N/A]
GO TO ELEMENT

EDTP 614 - Observation of Teaching #2 [LAST MODIFIED: N/A]
GO TO ELEMENT

EDTP 614 - Dispositions Assessment [LAST MODIFIED: N/A]
GO TO ELEMENT

Send items indicated with red arrows to supervisors at beginning of semester

NOTE: EDTP 615 Collaboration Assignment and EDTP 615 Professional Growth Plan are scored by faculty instructor. Your work is submitted upon upload to the course and does NOT require sending to supervisors.

EDTP 615 - Student Teaching in the Elementary Grades (primary field placement)

EDTP 615 - Lesson Plan #1 [LAST MODIFIED: 11/24/2020 4:03 PM EST]
GO TO ELEMENT

EDTP 615 - Lesson Plan #2 [LAST MODIFIED: 11/24/2020 4:04 PM EST]
GO TO ELEMENT

EDTP 615 - Post-Lesson Reflection #1 [LAST MODIFIED: 11/24/2020 4:06 PM EST]
GO TO ELEMENT

EDTP 615 - Post-Lesson Reflection #2 [LAST MODIFIED: 11/25/2020 5:13 PM EST]
GO TO ELEMENT

EDTP 615 - Collaboration Assignment [LAST MODIFIED: N/A]
GO TO ELEMENT

EDTP 615 - Professional Growth Plan [LAST MODIFIED: 11/27/2020 2:13 PM EST]
GO TO ELEMENT

EDTP 615 - Calendar - Days Spent in Student Teachi... [LAST MODIFIED: 11/27/2020 3:32 PM EST]
GO TO ELEMENT

EDTP 615 - Observation of Teaching #1 [LAST MODIFIED: N/A]
GO TO ELEMENT

EDTP 615 - Observation of Teaching #2 [LAST MODIFIED: N/A]
GO TO ELEMENT

EDTP 615 - Dispositions Assessment [LAST MODIFIED: N/A]
GO TO ELEMENT

Elementary Education – Initial Graduate Certification for MAT
EDTP 615 + EDTP 616

EDTP 615 - Student Teaching in the Elementary Grades (primary field placement)

EDTP 615 - Lesson Plan #1   [LAST MODIFIED: 11/24/2020 4:03 PM EST]
GO TO ELEMENT →]

EDTP 615 - Lesson Plan #2   [LAST MODIFIED: 11/24/2020 4:04 PM EST]
GO TO ELEMENT →]

EDTP 615 - Post-Lesson Reflection #1   [LAST MODIFIED: 11/24/2020 4:06 PM EST]
GO TO ELEMENT →]

EDTP 615 - Post-Lesson Reflection #2   [LAST MODIFIED: 11/25/2020 5:13 PM EST]
GO TO ELEMENT →]

EDTP 615 - Collaboration Assignment   [LAST MODIFIED: N/A]
GO TO ELEMENT →]

EDTP 615 - Professional Growth Plan   [LAST MODIFIED: 11/27/2020 2:13 PM EST]
GO TO ELEMENT →]

EDTP 615 - Calendar - Days Spent in Student Teachi...   [LAST MODIFIED: 11/27/2020 3:32 PM EST]
GO TO ELEMENT →]

→ **EDTP 615 - Observation of Teaching #1**   [LAST MODIFIED: N/A]
GO TO ELEMENT →]

→ **EDTP 615 - Observation of Teaching #2**   [LAST MODIFIED: N/A]
GO TO ELEMENT →]

→ **EDTP 615 - Dispositions Assessment**   [LAST MODIFIED: N/A]
GO TO ELEMENT →]

EDTP 616 - Student Teaching (Intermediate Grades)

EDTP 616 - Lesson Plan #1   [LAST MODIFIED: 04/17/2020 3:25 PM EDT]
GO TO ELEMENT →]

EDTP 616 - Lesson Plan #2   [LAST MODIFIED: 04/17/2020 6:52 PM EDT]
GO TO ELEMENT →]

EDTP 616 - Post-Lesson Reflection #1   [LAST MODIFIED: 04/22/2020 9:46 AM EDT]
GO TO ELEMENT →]

EDTP 616 - Post-Lesson Reflection #2   [LAST MODIFIED: 04/22/2020 9:46 AM EDT]
GO TO ELEMENT →]

→ **EDTP 616 - Dispositions Assessment**   [LAST MODIFIED: N/A]
GO TO ELEMENT →]

→ **EDTP 616 - Observation of Teaching #1**   [LAST MODIFIED: N/A]
GO TO ELEMENT →]

→ **EDTP 616 - Observation of Teaching #2**   [LAST MODIFIED: N/A]
GO TO ELEMENT →]

Send items indicated with red arrows to supervisors at beginning of semester

NOTE: EDTP 615 Collaboration Assignment and EDTP 615 Professional Growth Plan are scored by faculty instructor. Your work is submitted upon upload to the course and does NOT require sending to supervisors.

Additional bits …

- If you submit an assignment to the wrong supervisor by mistake, contact the supervisor and ask that s/he decline the assessment. After the assessment is declined, you can resend it to the correct supervisor. You can also ask that the "incorrect" supervisor forward your assessment to the "correct" supervisor in Foliotek.

- If you do not see a course in the left menu on the Foliotek dashboard, make sure that you are viewing your Student Teaching portfolio. See Navigating Multiple Portfolios in Foliotek

- Answers to the most common questions about submitting work in Foliotek to faculty instructors and university supervisors can be found on this page: **https://louisville.edu/education/foliotek/students**

  Fall 2020: Uploading Course Assessment to Faculty

  Submitting Student Work to Supervisors

And remember …

Most of the clinical information teacher candidates need can be found on the OEDCP website:

https://louisville.edu/education/field-placement

THANK YOU!

Have a great
student teaching semester!